

<b>Title:</b>	<b>Roadway and Municipal Land Maintenance Policy</b>
<b>Policy No:</b>	<b>03-2019</b>
<b>Approval:</b>	<b>Village Council</b>
<b>Effective Date:</b>	<b>19 September 2019</b>
<b>Supersedes Policy No</b>	<b>N/A</b>
<b>Policy Statement:</b> The Summer Village of Sandy Beach will control and maintain vegetation on Village owned lands in an effective, safe and cost-efficient manner.	
<b>Purpose:</b> To establish procedures to control vegetation growth on Village owned lands for the purpose of enhancing weed control, better drainage, aesthetics and road visibility for traffic safety.	
<b>Principles:</b> <ol style="list-style-type: none"><li>1. To ensure the safety of residents.</li><li>2. To ensure residents are aware of roadside vegetation control priorities and procedures.</li></ol>	



## 1. Definitions

- 1.1 **Boulevard** - the part of a road allowance that:
  - a) is not roadway, and
  - b) is not especially adapted to the use of or ordinarily used by pedestrians.
- 1.2 **Council** - the Council of the Summer Village of Sandy Beach, in the Province of Alberta.
- 1.3 **CAO** - the person appointed as the Chief Administrative Officer of the Summer Village of Sandy Beach.
- 1.4 **Discretionary** - Due to a variety of variables (weather conditions, operational limitations and seasonal trending), some vegetation control activities are initiated by administration outside the realm of this policy. Administration has the flexibility to respond to upcoming weather projections, balance resources, and deploy measures to prevent situations that could restrict access for emergency and waste management vehicles.
- 1.5 **Laneway** - also known as back alleys, laneways provide access to the rear of properties.
- 1.6 **Public Works Department** - the Public Works Department of the Summer Village of Sandy Beach.
- 1.7 **Roadway** - means the part of a road allowance intended for use by vehicular traffic.
- 1.8 **Village** - the Summer Village of Sandy Beach in the Province of Alberta.

## 2. Guidelines

- 2.1 Vegetation Control consists but is not limited to grass mowing, tree removal, tree branch removal and/or trimming, invasive weed control and removal.
- 2.2 Although this policy sets out the priorities and procedures for vegetation control, the Village may direct crews and equipment to work in areas requiring immediate attention.
- 2.3 This policy must be kept flexible and should serve as a guideline for vegetation control within the Village.
- 2.4 The Summer Village of Sandy Beach may adjust/alter any section within this policy when an emergency situation occurs.
- 2.5 The Village will consistently endeavour to accomplish the tasks laid out within this policy in the most cost-effective and safe manner, while still maintaining the high level of service.

## 3. Service Levels

- 3.1 The Summer Village of Sandy Beach will maintain the following priority green/grassed, landscaped and vegetative or lawn areas as required during the growing season.
  - a) Boulevards along major thoroughfares
  - b) Boulevards along side streets
  - c) Boulevards located at entrances to the Village and intersections
  - d) Boulevards along alleys
  - e) Parks and public Areas
  - f) Public parking areas
  - g) Canada Post mailbox sites
  - h) Embankments when they do not exceed equipment standards for slopes
- 3.2 Boulevards will be mowed at least 4 feet on each side and only more at the discretion of the CAO and/or by the Public Works Department and depending on moisture and saturation.
- 3.3 Vegetation control operations are primarily conducted Monday through Friday during daylight hours unless otherwise approve by the CAO and the use of fertilizer prohibited.
- 3.4 Vegetation control must be performed making all practicable effort to prevent debris from being deposited on the roadway surface.
- 3.5 Areas that may be omitted are:
  - a) Major road construction
  - b) Minor road construction
- 3.6 Service Levels may be impacted by:
  - a) Available resources
  - b) Council approved budget
  - c) Equipment failures
  - d) Inclement weather condition

**4. General**

- 4.1 Care and attention will be taken to reduce potential damage to private trees and boulevards; however, it will not be the responsibility of the Village to replant or reconstruct any damaged trees or boulevards.
- 4.2 No vehicles, garbage totes, equipment or other objects are to be left or parked on the road during vegetation maintenance operations.
- 4.3 Damages to vehicles, garbage totes, equipment and other objects left or parked on road allowances will be the responsibility of the property owner.
- 4.4 The Village accepts no responsibility for damage to or restoration of sod, sculptures, rock gardens, concrete or stone works and other landscaping on public property from the actions of vegetation control.
- 4.5 Residents are not to attempt to flag down equipment operators and when approaching vegetation control equipment, a minimum distance of 10 meters is to be maintained.

Adopted by Council Resolution #137.19 on 19 September 2019

