MINUTES
SUMMER VILLAGE OF SANDY BEACH
REGULAR MEETING OF COUNCIL
COMMUNITY HALL 63 LAKESHORE DRIVE SANDY BEACH, Alberta
April 18th, 2019 @ 7.00 P.M.

IN ATTENDANCE Gordon Drybrough, Mayor
Michael Harney, Deputy Mayor
Denise Lambert, Councillor *(via phone)*
Rudolf Liebenberg, Chief Administrative Officer (CAO)

1.0 CALL TO ORDER Mayor Gordon Drybrough called the meeting to order at 7.05 P.M.

2.0 ACCEPTANCE OF AGENDA MOVED by Deputy Mayor Michael Harney that the agenda be approved as presented and amended.

Additions

Item 5D:	Community Hall: liability insurance and coverage;
Item 5E:	Alexander First Nation: lagoon discharge notify;
Item 7B:	FireSmart Signage: Valley Traffic Systems;
Item 10B:	Correspondence: East End Bus and Workers Compensation Board;

Res. # 058 – 19 CARRIED

3.0 APPROVAL OF MINUTES MOVED by Deputy Mayor Michael Harney that the attached minutes of the March 14th, 2019 Regular Council Meeting be approved as presented.

Res. # 059 – 19 CARRIED

4.0 DELEGATIONS None

5.0 BUSINESS ARISING

A. OPERATING BUDGET 2019

Res. # 060 – 19 MOVED by Councillor Denise Lambert that the Summer Village of Sandy Beach approve the final operating budget for 2019, effective April 18th, 2019 to December 31st, 2019. CARRIED

B. PROPERTY TAX BYLAW 02-2019

Res. # 061 – 19 MOVED by Deputy Mayor Michael Harney that Council gives first reading to Bylaw No. 02-2019. CARRIED

Res. # 062 – 19 MOVED by Councillor Denise Lambert that Council gives second reading to Bylaw No. 02-2019. CARRIED

Res. # 063 – 19 MOVED by Deputy Mayor Michael Harney that Council gives agreement to consider third and final reading of Bylaw No. 02-2019.
UNANIMOUSLY CARRIED

Res. # 064 – 19 MOVED by Councillor Denise Lambert that Council gives third and final reading to Bylaw No. 02-2019. CARRIED

C. PENALTY TAX BYLAW 03-2019

Res. # 065 – 19 MOVED by Deputy Mayor Michael Harney that Council rescind all previous Bylaws pertaining to penalties on unpaid taxes including Bylaw 03-2018. CARRIED

Res. # 066 – 19 MOVED by Deputy Mayor Michael Harney that Council gives first reading to Bylaw No 03-2019. CARRIED

Res. # 067 – 19 MOVED by Councillor Denise Lambert that Council gives second reading to Bylaw No. 03-2019. CARRIED

Res. # 068 – 19 MOVED by Deputy Mayor Michael Harney that Council gives agreement to consider third and final reading of Bylaw No. 03-2019. UNANIMOUSLY CARRIED

Res. # 069 – 19 MOVED by Councillor Denise Lambert that Council gives third and final reading of Bylaw No. 03-2019. CARRIED

D. HALL LIABILITY INSURANCE

Res. # 070 – 19 MOVED by Deputy Mayor Michael Harney that Council accept the verbal report by Mayor Gordon Drybrough that all rentals of the community hall is not covered by Sandy Beach insurance coverage (as per the RMA Insurance email response circulated by Administration March 2019), and it be accepted as information. CARRIED

E. ALEXANDER FIRST NATION - LAGOON DISCHARGE NOTIFICATION

Res. # 071 – 19 MOVED by Councillor Denise Lambert that the verbal report presented by Mayor Gordon Drybrough on the lagoon discharge neighbour notification received by Alexander First Nation and as confirmed by Mayor Gordon Drybrough be accepted as information by Council. CARRIED

6.0 **DEVELOPMENT MATTERS** - None

7.0 NEW BUSINESS

A. FIRESMART SIGNAGE - VALLEY TRAFFIC

Res. # 072 – 19 MOVED by Councillor Denise Lambert that the estimate of $39,518.24 for the supply and installation of the FireSmart signage ("Lot Addressing Project") as submitted in writing 28th September 2018 by Valley Traffic Systems be accepted and approved by Council subject to MSI Capital funding approval and payment for the project; and the Council negotiate a contract that include a 20% holdback on the satisfactory completion of the project. CARRIED

8.0 COUNCILLOR REPORTS

A. MAYOR REPORT

Res. # 073 – 19 MOVED by Mayor Gordon Drybrough that Council accept the Mayor's verbal and written report as presented by the Mayor, Gordon Drybrough, as information. CARRIED

B. DEPUTY MAYOR REPORT

Res. # 074 – 19 MOVED by Councillor Denise Lambert that Council accept the Deputy Mayor verbal report as presented by Deputy Mayor Michael Harney, as information. CARRIED

9.0 ADMINISTRATION REPORTS

A. **ACCOUNTS PAYABLE LIST**

Res. # 075 – 19 MOVED by Deputy Mayor Michael Harney that Council accept as information the accounts payable list for 15th March 2019 to 18th April 2019 as presented in written format by Administration. CARRIED

B. **ACTION ITEMS LIST**

Res. # 076 – 19 MOVED by Deputy Mayor Michael Harney that Council accept the action item list for April 18th, 2019 as information and as presented in written format by Administration. CARRIED

10.0 CORRESPONDENCE ITEMS

A. **AUDIT LETTER - METRIX GROUP LLP**

Res. # 077 – 19 MOVED by Deputy Mayor Michael Harney that Council accept the final 2018 audit findings letter from Metrix Group LLP regarding the 2018 audit for the Summer Village of Sandy Beach as presented in written format by Metrix Group LLP, as information. CARRIED

B. **EAST END BUS**

Res. # 078 – 19 MOVED by Deputy Mayor Michael Harney that Council table the funding request of $300 for the East End Bus Society until the May 23rd meeting for Council consideration. CARRIED

C. **WORKERS COMPENSATION BOARD**

Res. # 079 – 19 MOVED by Deputy Mayor Michael Harney that Council accept the verbal report from Mayor Gordon Drybrough on WCB 2019 updates as information. CARRIED

D. **ACTION ITEM LIST**

Res. # 080 – 19 MOVED by Councillor Denise Lambert that Administration add to the action item list for the Regular Council meeting May 23rd the following items for clarification as per the Audit 2018 findings letter:

i) internal control: bank reconciliations;
ii) cash management: investments;
iii) payroll: T4 return;
iv) accounts payable: invoices;

as well as the:

v) annual information meeting to be held 27th July 2019.

CARRIED

NEXT MEETING

Res. # 081 – 19 MOVED by Councillor Denise Lambert that Council meet on June 20th, 2019 for Regular Council at 7pm at the Sandy Beach Community Hall, 63 Lakeshore Drive, Highway 642, Alberta. CARRIED

ADJOURNMENT Being that the agenda matters had been concluded the meeting was adjourned at 8.08 PM by Mayor Gordon Drybrough.

Gordon Drybrough, Mayor

Rudolf Liebenberg, CAO