
AGENDA



Summer Village of Sandy Beach

REGULAR MEETING of COUNCIL
MYRNA NOYES COMMUNITY HALL
63 Lakeshore Drive, SANDY BEACH, AB
May 15th, 2025 @ 7 PM.

Respectfully acknowledging Treaty 6 Territory, also traditional lands of First Nations
and Métis people.

- 1.0 CALL TO ORDER** Action
- 2.0 ACCEPTANCE OF AGENDA** Action
- 3.0 APPROVAL OF MINUTES**
A. April 17th, 2025 Regular Council Meeting Minutes (*approve*); Action
- 4.0 DELEGATIONS** none

BUSINESS

- 5.0 BUSINESS ARISING**
- A. Bylaw 03-2025 (to amend LUB appeal period 21 days)
(***Second/Third Reading*** required after Public Hearing - Chair just calls PH open /
note time ask for any comments / none calls it closed not time then complete
readings); Action
- B. 2025 MASG Partnership Renewal (*approve/sign*); Action
- C. Dock Application – no objection as adjacent Land Owners of MR; Action
- D. Action
- 6.0 DEVELOPMENT MATTERS**
- 7.0 NEW BUSINESS**
- A. Action
- B. Action

REPORTS & Information

- 8.0 COUNCILLOR REPORT(S)** (*one motion to accept all as info*);
- A. Mayor Report; Info/Action
- B. Deputy Mayor Report; Info/Action
- C. Councillor Report; Info/Action
- 9.0 CAO REPORT(S)**
- A. Financial Statements (Year to Date) (*approve*); Info/Action
- B. Action Items List YTD (*info*); Info/Action
- 10.0 CORRESPONDENCE**
- A. accept as information all presented;

NEXT MEETING 19th June 2025;

ADJOURNMENT Action

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

April 17th, 2025 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

IN ATTENDANCE

Denise Lambert, Mayor (Chair)
Michael Harney, Deputy Mayor
John Hellings, Councillor
Rudolf Liebenberg Chief Administrative Officer

1.0 CALL TO ORDER

Mayor Denise Lambert called the meeting to order at 7.00 PM.

2.0 ACCEPTANCE OF AGENDA

Res. # 041 – 25

MOVED by Councillor John Hellings that the agenda be approved as presented and amended:

CARRIED

Item 7A Additions - Safety Codes Services Agreement 2025;

3.0 APPROVAL OF MINUTES

Res. # 042 – 25

MOVED by Deputy Mayor Michael Harney that the attached minutes of the Regular Council Meeting March 20th, 2025 be approved as presented and printed.

CARRIED

4.0 DELEGATIONS

none

5.0 BUSINESS ARISING

A.

Res. # 043 – 25

Operating BUDGET 2025

MOVED by Deputy Mayor Michael Harney that Council receive, accept, and approve the operational budget for 2025 as presented in writing by Administration.

CARRIED

Res. # 044 – 25

Capital BUDGET 2025

MOVED by Councillor John Hellings that Council receive, accept and approve the capital budget for 2025 as presented in writing by Administration.

CARRIED

B.

Res. # 045 – 25

Property TAX BYLAW 01-2025

MOVED by Deputy Mayor Michael Harney that Council gives first reading to Bylaw No. 01-2025.

CARRIED

Res. # 046 – 25

MOVED by Councillor John Hellings that Council gives second reading to Bylaw No. 01-2025.

CARRIED

Res. # 047 – 25

MOVED by Deputy Mayor Michael Harney that Council gives agreement to consider third and final reading of Bylaw No. 01-2025.

UNANIMOUSLY CARRIED

Res. # 048 – 25

MOVED by Councillor John Hellings that Council gives third and final reading to Bylaw No. 01-2025.

CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

April 17th, 2025 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

C.

Penalty on unpaid TAXES BYLAW 02-2025

Res. # 049 – 25 MOVED by Councillor John Hellings that Council gives first reading to Bylaw No. 02-2025. CARRIED

Res. # 050 – 25 MOVED by Deputy Mayor Michael Harney that Council gives second reading to Bylaw No. 02-2025. CARRIED

Res. # 051 – 25 MOVED by Councillor John Hellings that Council gives agreement to consider third and final reading of Bylaw No. 02-2025. UNANIMOUSLY CARRIED

Res. # 052 – 25 MOVED by Deputy Mayor Michael Harney that Council gives third and final reading to Bylaw No. 02-2025. CARRIED

D.

Bylaw 03-2025 (to amend LUB appeal period 21 days)

Res. # 053 – 25 MOVED by Deputy Mayor Michael Harney that Council gives first reading to Bylaw No. 03-2025. CARRIED

E.

Bylaw 04-2025 Conduct Public Hearings Electronically

Res. # 054 – 25 MOVED by Deputy Mayor Michael Harney that Council gives first reading to Bylaw No. 04-2025. CARRIED

Res. # 055 – 25 MOVED by Deputy Mayor Michael Harney that Council gives second reading to Bylaw No. 04-2025. CARRIED

Res. # 056 – 25 MOVED by Deputy Mayor Michael Harney that Council gives agreement to consider third and final reading of Bylaw No. 04-2025. UNANIMOUSLY CARRIED

Res. # 057 – 25 MOVED by Councillor John Hellings that Council gives third and final reading to Bylaw No. 04-2025. CARRIED

6.0 DEVELOPMENT MATTERS A number of clean up orders was issues in March 2025.

7.0 NEW BUSINESS

A.

Safety Codes Services Agreement Renewal 2025

Res. # 058 – 25 MOVED by Councillor John Hellings that Council receive, accept, and approve the new Safety Codes Services Agreement renewal for 2025 and authorize its signing by the Mayor and CAO. CARRIED

8.0 COUNCILLOR REPORTS

A.

Council reports

Res. # 059 – 25 MOVED by Deputy Mayor Michael Harney that Council receive as information the verbal Council reports presented at this meeting. CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

April 17th, 2025 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

9.0 CAO REPORTS

A.

Res. # 060 – 25

Financial Statements: March 2025

MOVED by Councillor John Hellings that Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for March 2025 as presented in writing by Administration. CARRIED

B.

Res. # 061 – 25

Action Item List and CAO Report

MOVED by Deputy Mayor Michael Harney that Council receive and accept as information the CAO report and action item list for March 2025 as presented in writing by Administration. CARRIED

10.0 CORRESPONDENCE

Res. # 062 – 25

MOVED by Councillor John Hellings that Council receive as information all correspondence as presented at this meeting. CARRIED

ADJOURNMENT

Being that the agenda matters had been concluded the meeting was declared adjourned at 7.54 PM by Mayor Denise Lambert.

Mayor

Chief Administrative Officer

SUMMER VILLAGE OF SANDY BEACH
IN THE PROVINCE OF ALBERTA
BYLAW NO. 03-2025

BEING A BYLAW OF THE SUMMER VILLAGE OF SANDY BEACH, IN THE PROVINCE OF ALBERTA TO CONTROL LAND USE.

WHEREAS a Council of the Municipality may, pursuant to Section 7 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and any amendments thereto, pass bylaws amending the Land Use Bylaw;

WHEREAS pursuant to Section 686(1) of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and any amendments thereto, has been amended such that the timeframe wherein a notice of appeal must be filed has been extended to 21 days;

WHEREAS the Summer Village of Sandy Beach wishes to bring its Land Use Bylaw into conformance with the requirements of the Municipal Government Act;

NOW THEREFORE the Municipal Council of the Summer Village of Sandy Beach, duly assembled, hereby enacts as follows:

The Summer Village of Sandy Beach Land Use Bylaw No. 02-2012 is hereby amended by making the following changes:

1. Amending Section 3.5.1 (a) DEVELOPMENT PERMITS AND NOTICES to read:

3.5 DEVELOPMENT PERMITS AND NOTICES

- (a) after the twenty-ninth (29) day of the date of issue of the Notice of Decision by the Development Officer on the application for development permit (21-day appeal period & 7 days for mailing in province);

AND WHEREAS this Bylaw comes into full force and effect upon third reading and being signed.

READ a first time this 17th day of April, 2025.

READ a second time this 19th day of June, 2025.

READ a third and final time on this 19th day of June, 2025.

SIGNED this 19th day of June, 2025.



The Summer Village of Sandy Beach
The Province of Alberta, Canada

Mayor

Chief Administrative Officer

April 23, 2025

Summer Village Sandy Beach/Council
RR1, Site 1, Comp 63,
Onoway, AB
T0E1V0

RE: PROPOSAL TO EXTEND/RENEW PROPERTY ASSESSMENT SERVICES

Municipal Assessment Services Group Inc. is proud to have been the assessment service provider to the Summer Village of Sandy Beach for the **past 30 years**. We hope the service we have provided has exceeded all the expectations of Council and Administration during that time.

Our current agreement expired on **March 31, 2025**. We would like to take the opportunity to offer a renewal/extension of the existing agreement with the same terms of service.

We've used a renewal contract term period of three years. If any of the terms are not what you need, we are more than willing to discuss your individual needs.

*First year of Term Price @ \$9,000 (\$2,250 Quarterly)
(For the period April 1, 2025, to March 31, 2026)*

*Second year of Term Price @ \$9,200 (\$2,300 Quarterly)
(For the period April 1, 2026, to March 31, 2027)*

*Third year of Term Price @ \$9,400 (\$2,350 Quarterly)
(For the period April 1, 2027, to March 31, 2028)¹*

¹ Prices do not include GST.





15.0 Signatures

- 15.1 This agreement is executed by the parties as of the date shown on the first page of this agreement.

MASG

Per: _____

Travis Horne, AMAA, MAS, AIMA, CRA PApp, LAAS
President

The Municipality

Per: _____

From: [\[redacted\]](#)
To: [sysandyb](#)
Subject: Re: Sandy Beach - RE: 2XX Lakeshore Drive Sandy Beach
Date: April , 2025 08 PM

It would be typical of Council to grant assent.
The requirements are per the Province.

April 22, 2025

Dear:

Thank you for your email.



Summer Village of Sandy Beach

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Cheque Listing for Council: APRIL 2025

2025-Apr-30
12:13:31PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20250087	2025-04-09	ATB FINANCIAL MasterCard	MARCH 26,	ATB MASTERCARDD	945.52	945.52
20250088	2025-04-09	GFL Environmental Inc.	PG0000718014	ACCT#PG-9028	1,556.49	1,556.49
20250089	2025-04-09	UFA Co-operative Limited	MARCH 31,	ACCT#8872103	691.04	691.04
20250090	2025-04-09	PAYROLL	NB7-2025	7-2025	1,202.56	1,202.56
20250091	2025-04-09	Canada Revenue Agency	APRIL 2025	PD7A E 13200 3666 RP0001	1,316.79	1,316.79
20250092	2025-04-09	Metrix Group LLP	EPD4346-25	2024 AUDIT	8,059.19	8,059.19
20250093	2025-04-09	PAYROLL	DP7-2025	7-2025	2,534.02	2,534.02
20250094	2025-04-09	Standstone Waste & Water Services Ltd.	162042690	MARCH 2025 SEPTIC & WATER	465.52	465.52
20250095	2025-04-09	Taxservice	2432029&24320	TAX RECOVERY CHARGES	916.65	916.65
20250096	2025-04-09	XPLORE	INV55660337	ACCT#229348	89.24	89.24
20250097	2025-04-23	EPCOR	APRIL 4, 2025	ACCT#21716709	1,622.20	1,622.20
20250098	2025-04-23	Ste Anne Gas Co-op	1131627 1133299	ACCT#006593-00 ACCT#005034-00	616.03 153.10	769.13
20250099	2025-04-23	Telus Mobility	APRIL 09, 2025	ACCT#31932068	115.63	115.63
20250100	2025-04-23	Workers Compensation Board	27998613	ACCT#808987	544.37	544.37
20250101	2025-04-23	PAYROLL	NB8-2025	8-2025	1,229.64	1,229.64
20250102	2025-04-23	Canada Revenue Agency	APRIL 2025	PD7A E 132003666 RP0001	4,429.40	4,429.40
20250103	2025-04-23	Government of Alberta	POLICE	ADJUSTMENT AMOUNT	162.00	162.00
20250104	2025-04-23	Liebenberg, Christiaan	CAO	APRIL 2025 CAO SERVICES	4,821.83	4,821.83
20250105	2025-04-23	Liebenberg, Rudolf	JAN-APR 2025	JAN - APRIL 2025 MILEAGE	888.30	888.30
20250106	2025-04-23	PAYROLL	APRIL25-04	APRIL 2025 ADMIN/FINANCE	1,764.09	1,764.09
20250107	2025-04-23	PAYROLL	DP8-2025	8-2025	2,507.82	2,507.82
20250108	2025-04-23	RFS Canada	5033129597	CUSTOMER #3691120062	594.36	594.36
20250109	2025-04-23	Roadrunners Tirecraft	93007	2006 GMC SIERRA	2,742.02	2,742.02
20250110	2025-04-23	Taxservice	2433241	8264 000339/FINN WES 100635	236.25	236.25

Total \$40,204.06

*** End of Report ***

SUMMER VILLAGE of SANDY BEACH, AB



CAO REPORT

May 15th, 2025

1. TAXES (April 30 - 2025)

Current	10,045.09
1 Year	50,158.12
2 Years	5,099.61
3 Years	1,786.07
Over 3	0.00

Outstanding	<hr/> <hr/> 67,088.89
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2. NEW RESIDENTS

Land Title Changes continue as normal. Please provide your new mailing address and email so the title change can be recorded.

3. DEVELOPMENT ACTIVITY

Report due August 2025.

4. TAX ACTIVITY

Tax Arrears Recovery will start March 2025. Tax Notices 2025 was mailed May 7th 2025.

5. OPERATIONS

- Spring Large Item Pick Up: Planned for May 21 and posted.
- Audit 2024 Completed
- Financial Statements 2024 Completed and posted.
- Tax Notices mailed May 7 2025.
- Public Works finished interior work in Hall.
- Mowing underway.
- Some fire smart will be done in May and June permitting schedule and as the season changes.
- The Returning Officer has been in contact with the office (end of January) and essential pre-election arrangements has been made to ensure planning for the Nomination Day and Elections 2025 are well planned and executed in advance.

6. MAJOR PROJECTS towards Fall 2025 (All LGFF or CCBF funded)

➤ **Ongoing**

7. **CORRESPONDENCE**

- To be distributed as available.



Summer Village of Sandy Beach

For the Period Ending April 30, 2025

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2025-Apr-30

12:21:38PM

General Ledger	Description	2025 Budget	2025 Actual	2025 Budget Remaining %
Revenues				
1-00-00-110	Real Property Taxes/DIP	(20.17)	0.00	100.00
1-00-00-111	Minimum Levy: Res & Non-Res	(43,925.45)	0.00	100.00
1-00-00-112	Taxes - Commercial/Non-Residential	(5,427.10)	0.00	100.00
1-00-00-113	Taxes - Residential	(360,133.20)	0.00	100.00
1-00-00-115	Taxes - Linear	(3,219.61)	0.00	100.00
1-00-00-190	Snow and Maintenance	0.00	0.00	0.00
1-00-00-510	Penalties & Costs on Taxes (Arrears)	(30,000.00)	(12,202.66)	59.32
1-00-00-520	Lagoon Maintenance - split cost	(1,000.00)	0.00	100.00
1-00-00-530	Misc. Income/Tower Rental/GST	(18,500.00)	(2,150.00)	88.37
1-00-00-531	Village Land Sale Revenue	0.00	0.00	0.00
1-00-00-590	Other Revenue/Tax Certificates	(2,500.00)	(965.00)	61.40
1-00-00-740	Provincial Government/Agencies	0.00	0.00	0.00
1-00-00-840	AMIP	0.00	0.00	0.00
1-00-00-990	Other Revenue/Tax Recovery	0.00	0.00	0.00
1-01-00-550	Interest Income	(26,000.00)	(4,342.83)	83.29
1-02-00-550	Interest Income Trust	(64,000.00)	0.00	100.00
1-12-00-560	Rentals/Shop Rent	0.00	0.00	0.00
1-12-00-561	Office Rent	0.00	0.00	0.00
1-32-00-830	Federal Infrastructure Grants	0.00	0.00	0.00
1-32-00-840	Provincial Conditional Grants	(1,000.00)	0.00	100.00
1-32-00-841	LGFF - Capital	(71,189.25)	0.00	100.00
1-32-00-842	LGFF - Operating	(17,494.00)	0.00	100.00
1-32-00-844	CCBF	(21,000.00)	0.00	100.00
1-32-00-845	OTHER Provincial Grants	0.00	0.00	0.00
1-32-00-846	Deferred Revenue	0.00	0.00	0.00
1-32-00-847	Snow/Maintenance	0.00	0.00	0.00
1-32-00-848	Canada Day (Prov. Grant)	0.00	0.00	0.00
1-32-30-845	STEP	0.00	0.00	0.00
1-51-00-840	Provincial Conditional Grants/FCSS	(7,018.00)	(3,666.92)	47.74
1-61-00-410	Planning/Zoning & Dev. Charges	(1,175.00)	0.00	100.00
1-74-00-560	Rental Income/Facilities (Hall)	(1,842.99)	(800.00)	56.59
1-74-00-840	Provincial Conditional Grants (Culture)	0.00	0.00	0.00
1-99-00-750	School Foundation - Non-Residential	(2,707.51)	0.00	100.00
1-99-00-751	School Foundation - Residential	(139,588.62)	0.00	100.00
1-99-00-752	School Foundation - Linear	0.00	0.00	0.00
1-99-00-753	Senior Foundation	(12,535.61)	0.00	100.00
*P TOTAL Revenues		(830,276.51)	(24,127.41)	0.00



Summer Village of Sandy Beach

For the Period Ending April 30, 2025

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2025-Apr-30

12:21:38PM

General Ledger	Description	2025 Budget	2025 Actual	2025 Budget Remaining %
Expenses				
2-11-00-110	Honorariums	13,000.00	0.00	100.00
2-11-00-211	Mileage & Subsistence	1,000.00	0.00	100.00
2-11-00-510	Convention/Workshop/Supply/Meetings	2,500.00	0.00	100.00
2-12-00-110	Salaries/Wages Administration	78,000.00	26,000.00	66.66
2-12-00-111	Ad Hoc Committee	0.00	0.00	0.00
2-12-00-130	Employer Contributions (Office)	6,000.00	2,074.56	65.42
2-12-00-131	WCB	3,500.00	2,101.47	39.95
2-12-00-200	Contract Admin/DEM/DDEM	4,000.00	0.00	100.00
2-12-00-211	Travel & Subsistence	2,500.00	888.30	64.46
2-12-00-215	Freight/Postage/Telephone	4,500.00	1,471.87	67.29
2-12-00-216	Newsletter	100.00	0.00	100.00
2-12-00-217	Internet	925.00	168.29	81.80
2-12-00-218	Website	3,525.00	0.00	100.00
2-12-00-219	Conferences/CAO CLGM Coursework-MC	1,745.00	214.90	87.68
2-12-00-220	Dues/Memberships/Printing/Advertising	16,500.00	5,910.62	64.17
2-12-00-230	Professional/Special Services/Legal	4,500.00	3,823.00	15.04
2-12-00-231	Audit	7,000.00	475.42	93.20
2-12-00-232	Assessment Services	8,600.00	2,200.00	74.41
2-12-00-233	WILD Waterline (Operating)	1,284.00	0.00	100.00
2-12-00-234	WILD Waterline (Debenture Phase I - IV)	10,457.34	0.00	100.00
2-12-00-250	Office Repairs and Maintenance	500.00	0.00	100.00
2-12-00-260	Office Water/Sewer	2,250.00	443.35	80.29
2-12-00-263	Computer	0.00	2,305.80	0.00
2-12-00-265	1985 Lot research	0.00	0.00	0.00
2-12-00-266	Organize Files-Archive	0.00	0.00	0.00
2-12-00-270	Bank Charges	275.00	174.25	36.63
2-12-00-274	Insurance	13,250.00	0.00	100.00
2-12-00-011	Election Expenses	7,500.00	0.00	100.00
2-12-00-505	Canada Day Celebration	500.00	0.00	100.00
2-12-00-510	General Office Supplies	1,000.00	0.00	100.00
2-12-00-511	Computer Repairs	0.00	0.00	0.00
2-12-00-512	IT/Financial Software/Muniware	3,000.00	2,720.96	9.30
2-12-00-519	Other Services/Donations/Appreciations	1,200.00	0.00	100.00
2-12-00-540	Utilities-Administration EPCOR	2,500.00	857.80	65.68
2-12-00-762	Transfer to Capital Reserve - Water	2,000.00	0.00	100.00
2-12-00-810	Short Term Borrowing Costs	0.00	0.00	0.00
2-12-00-811	Interest Expense	0.00	0.00	0.00
2-12-00-990	Other/Miscellaneous	0.00	0.00	0.00
2-12-00-992	Bank Charges	0.00	0.00	0.00
2-12-00-994	Assessment Review Board	1,000.00	0.00	100.00
2-23-00-200	Fire Agreement Sturgeon County	2,117.00	2,117.00	0.00
2-23-00-201	Fire Suppression Support Sturgeon County	4,000.00	0.00	100.00
2-25-00-212	Police Funding Model	15,848.00	162.00	98.97
2-25-00-220	Physician Recruitment	0.00	0.00	0.00
2-26-00-220	MSP (Fire, Police, Ambulance)	0.00	0.00	0.00
2-26-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-110	Salaries & Wages (Public Works)	140,388.18	45,590.76	67.52
2-32-00-111	Contract Services/Weed Inspector	500.00	0.00	100.00
2-32-00-130	Employer Contributions	9,000.00	3,091.02	65.65
2-32-00-200	Gravel/Maintenance/Drainage	2,100.00	1,131.88	46.10
2-32-00-201	Signs	750.00	0.00	100.00
2-32-00-202	Paving Reconstruction Roads	1,000.00	0.00	100.00
2-32-00-211	Fuel/Mileage/UFA	5,000.00	2,518.81	49.62
2-32-00-212	Transfer to Capital Reserve - Roads	1,000.00	0.00	100.00



Summer Village of Sandy Beach

For the Period Ending April 30, 2025

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2025-Apr-30

12:21:38PM

General Ledger	Description	2025 Budget	2025 Actual	2025 Budget Remaining %
2-32-00-215	Telus (Shop/Public Works)	100.00	0.00	100.00
2-32-00-230	Tree Removal	4,500.00	0.00	100.00
2-32-00-240	Fire Mitigation	0.00	0.00	0.00
2-32-00-250	Road/Street Contractors-non Gov.	1,000.00	0.00	100.00
2-32-00-255	Repairs and Maint to other equipment	8,000.00	6,761.23	15.48
2-32-00-260	Snow Removal	1,000.00	0.00	100.00
2-32-00-270	Miscell. Gen. Services/Peace Officer SC	15,000.00	2,798.80	81.34
2-32-00-280	Equipment Purchases	5,000.00	697.43	86.05
2-32-00-350	Roads - Government Grant	0.00	0.00	0.00
2-32-00-510	General Goods & Supplies	6,000.00	2,175.87	63.73
2-32-00-511	Beautification	4,000.00	0.00	100.00
2-32-00-540	Utilities - Street Lights	15,000.00	4,607.35	69.28
2-32-00-611	Amortization - Engineered structures	0.00	0.00	0.00
2-32-00-621	Amortization-buildings	0.00	0.00	0.00
2-32-00-631	Amortization-machinery/equipment	0.00	0.00	0.00
2-32-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-762	Contributed to Capital Function	0.00	0.00	0.00
2-32-00-840	Provincial Conditional Grants	1,000.00	0.00	100.00
2-32-00-841	LGFF - Capital	71,189.25	0.00	100.00
2-32-00-842	LGFF - Operating	17,494.00	0.00	100.00
2-32-00-844	CCBF	21,000.00	0.00	100.00
2-42-00-200	Lagoon Maintenance/Manager (Sewer)	10,000.00	0.00	100.00
2-42-00-210	Waste Water Service Cost	0.00	0.00	0.00
2-42-00-230	Professional Consult (Sewer)	5,000.00	0.00	100.00
2-42-00-641	Amortization-Wastewater	0.00	0.00	0.00
2-42-00-762	Transfer to Capital Reserve - Sewer	26,724.00	0.00	100.00
2-43-00-200	Garbage Contract/GFL	15,000.00	4,008.51	73.27
2-43-00-270	RR13 Reclamation/Garbage Collection	10,000.00	0.00	100.00
2-43-00-350	Landfill Requisition Highway 43 GUNN	5,000.00	722.40	85.55
2-43-00-762	Transfer To Capital Functions	0.00	0.00	0.00
2-51-00-750	FCSS/Recreation	8,773.00	8,000.00	8.81
2-61-00-510	Development Officer Fees	6,500.00	1,567.22	75.88
2-61-00-511	Planning, Zoning & Development	1,000.00	0.00	100.00
2-61-00-512	Development Enforcement	8,500.00	0.00	100.00
2-62-00-211	East End Bus	350.00	375.00	(7.14)
2-71-00-540	Utilities Shop	4,500.00	2,198.70	51.14
2-71-00-541	Utilities Old Shop	1,000.00	366.01	63.39
2-71-00-762	Transfer to Capital Reserve - Equipment	1,000.00	0.00	100.00
2-72-00-200	Daypark/Recreation	500.00	0.00	100.00
2-72-00-540	Daypark Expenses/Utilities	5,500.00	0.00	100.00
2-72-00-541	Playground Equipment	1,000.00	0.00	100.00
2-72-00-661	Amortization-land improvements	0.00	0.00	0.00
2-72-00-762	Transfers To Capital Functions	0.00	0.00	0.00
2-74-00-200	Hall Cleaning	500.00	0.00	100.00
2-74-00-210	General Services/Maintenance/Hall	1,000.00	187.64	81.23
2-74-00-211	Yellowhead Regional Library	1,500.00	660.25	55.98
2-74-00-510	General Goods and Supplies/Hall	2,500.00	0.00	100.00
2-74-00-540	Utilities-Hall	3,000.00	852.46	71.58
2-99-00-750	School Foundation - Non-Residential	2,707.51	0.00	100.00
2-99-00-751	School Foundation - Residential	139,588.62	31,543.56	77.40
2-99-00-753	Senior Foundation	12,535.61	12,535.61	0.00
*P	TOTAL Expenses	830,276.51	186,500.10	0.00
**P	(Profit)/Loss	0.00	162,372.69	0.00

*** End of Report ***

May 2025: ACTION ITEM List

Employee	Task	Action Taken	Progress	Date
CAO	LGFF/CCBF 2024-2025 Audit 2024	SFE's due May 2025 Completed	In progress ✓	May 2025 March 2025
	Darwell Lagoon Transmission Line Phase A project	Project Scope has changed Nov 3: Barrhead to be included in \$30 million project 90% funded by AEP: discussions and deliberations are ongoing and Sandy Beach will stay abreast of developments and provide updates as it comes through - Sandy Beach has NOT made any final decision on the project.	In progress	2025 Summer 2025
	Minimum Tax for 2025	= \$800 as per motion Dec 2018 meeting	✓	April 2025
	Municipal Elections 2025 Tax Notices/Budget 2025 & Tax Bylaw Federal Elections April 28 2025	Nomination Day and Voting posted on website May 2025 Notices mailed May 7th 2025 3pm Hall has been rented out to Elections Canada	In progress May 7 th ✓	Aug 2025 June 30 2025 April 28 2025
Public Works	FireSmart Mowing under way	Some fire smart planned for Fall 2025 Day Park Open and Porta Potties Out		
Finance	Payroll - Accounts Payable - Invoices Administration/Financial Software Filing, website, phone calls, land titles Audit 2024 Tax Notices / Assessments (2024)	Input invoices – entering payroll - printing cheques Correspondence and Letters mailed/system training Keeping everything current Completed In progress / Balanced	On-Going On-Going On-Going ✓	Summer 2025 Summer 2025 Summer 2025 March 2025 May 9 2025
Council	Wastewater/Darwell Transmission Line Phase A Asset ACP Grant	Scope change Nov 3 2023 No decision yet. Administration/SVLSACE informed of decision to take part.	Ongoing In progress	Summer 2025