

AGENDA - ANNUAL INFORMATION MEETING

SUMMER VILLAGE of SANDY BEACH, PROVINCE OF ALBERTA

MYRNA NOYES COMMUNITY HALL 63 Lakeshore Drive

SATURDAY, August 20, 2022, 9 a.m.

1. **CALL TO ORDER - Mayor Denise Lambert: 9am**
2. **WELCOME by CHAIR**
 - Mayor Denise Lambert
 - Deputy Mayor Larysa Luciw
 - Councillor Michael Harney
 - Public
3. **RULES OF DECORUM**
 - Standard rules of decorum for meeting
 - ❑ Follow the agenda
 - ❑ Speak only after being recognized by the Chair
 - ❑ One person to speak at a time
 - ❑ Give your full name and speak clearly and loudly enough so that everyone in the room can hear the question
 - ❑ Keep questions short and to the point - maximum time 4 minutes
 - No personal attacks or disruptive behavior of any kind will be tolerated;
 - The Mayor/Chair has the right to require anyone not abiding by these rules to remove themselves from the meeting immediately;
 - If all discussion gets out of hand, the meeting will be adjourned immediately;
4. **REPORTS**
 - ♦ Mayor Denise Lambert:
SVLSACE; Emergency Management, Development, Indigenous Relations;
 - ♦ Deputy Mayor Larysa Luciw:
FCSS, Sun & Sand Rec League;
 - ♦ Councilor Michael Harney:
Transmission Line Phase A, Wastewater, Lagoon, Fire Smart,
5. **HANDOUTS AVAILABLE FOR RESIDENTS**
 - 2021 Audited Financial Statements & Auditor's notes;
 - 2022 Approved Budget;
6. **DELEGATION/ROUND TABLE**
 - TBD
7. **ADJOURNMENT**

SUMMER VILLAGE OF SANDY BEACH
Financial Statements
For The Year Ended December 31, 2021

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

To the Mayor and Council of the Summer Village of Sandy Beach

The integrity, relevance and comparability of the data in the accompanying financial statements are the responsibility of management.

The financial statements are prepared by management in accordance with Canadian public sector accounting standards. They necessarily include some amounts that are based on the best estimates and judgements of management.

To assist in its responsibility, management maintains accounting, budget and other controls to provide reasonable assurance that transactions are appropriately authorized, that assets are properly accounted for and safeguarded, and that financial records are reliable for preparation of financial statements.

Metrix Group LLP, Chartered Professional Accountants, have been appointed by the Village Council to express an opinion on the Village's financial statements.



Mr. Rudolf Liebenberg,
Chief Administrative Officer

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of Summer Village of Sandy Beach

Opinion

We have audited the financial statements of the Summer Village of Sandy Beach (the Village), which comprise the statement of financial position as at December 31, 2021, and the statements of changes in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Company as at December 31, 2021, and the results of its operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

(continues)



Independent Auditors' Report to the Mayor and Council of Summer Village of Sandy Beach *(continued)*

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

METRIX GROUP LLP

Chartered Professional Accountants

Edmonton, Alberta
March 17, 2022

SUMMER VILLAGE OF SANDY BEACH**Statement of Financial Position****As At December 31, 2021**

| | 2021 | 2020 |
|--------------------------------------------|---------------------|---------------------|
| FINANCIAL ASSETS | | |
| Cash and cash equivalents <i>(Note 2)</i> | \$ 1,903,562 | \$ 1,868,048 |
| Receivables <i>(Note 3)</i> | 186,237 | 158,113 |
| | <u>2,089,799</u> | <u>2,026,161</u> |
| LIABILITIES | | |
| Accounts payable and accrued liabilities | \$ 23,610 | \$ 18,937 |
| Deferred revenue <i>(Note 4)</i> | 555,167 | 467,663 |
| | <u>578,777</u> | <u>486,600</u> |
| NET FINANCIAL ASSETS | <u>1,511,022</u> | <u>1,539,561</u> |
| NON-FINANCIAL ASSETS | | |
| Tangible capital assets <i>(Note 5)</i> | 1,524,142 | 1,613,390 |
| Prepays | 16,625 | 10,585 |
| | <u>1,540,767</u> | <u>1,623,975</u> |
| ACCUMULATED SURPLUS <i>(Note 6)</i> | <u>\$ 3,051,789</u> | <u>\$ 3,163,536</u> |

The accompanying notes are an integral part of these

SUMMER VILLAGE OF SANDY BEACH
Statement of Operations and Accumulated Surplus
For the Year Ended December 31, 2021

| | 2021 (Budget) (Note 11) | 2021 (Actual) | 2020 (Actual) |
|----------------------------------------------------------|-------------------------------|---------------------|---------------------|
| REVENUE | | | |
| Net taxation (Schedule 2) | \$ 358,995 | \$ 369,555 | \$ 362,068 |
| Government transfers for operating | 177,563 | 179,031 | 69,799 |
| Sales and user charges | 20,000 | 13,314 | 6,755 |
| Return on investments | 24,000 | 11,373 | 16,122 |
| Rentals | 2,000 | 6,150 | 7,200 |
| Penalties on taxes | 8,100 | 3,878 | 10,122 |
| Other | 19,482 | - | - |
| | <u>610,140</u> | <u>583,301</u> | <u>472,066</u> |
| EXPENSES | | | |
| Roads, streets, walks and lighting | 243,545 | 236,321 | 187,387 |
| General administration | 175,880 | 145,416 | 154,173 |
| Fire | 82,900 | 97,767 | 31,084 |
| Wastewater | - | 26,493 | - |
| Waste management | 29,500 | 18,309 | 21,629 |
| Council and other legislative | 15,000 | 13,831 | 14,396 |
| Bylaw enforcement | 19,000 | 12,396 | 11,907 |
| Policing | - | 11,729 | - |
| Water | 9,000 | 8,678 | 8,701 |
| Land use planning, zoning and development | 8,750 | 7,107 | 6,911 |
| Parks and recreation | 3,000 | 4,896 | 3,803 |
| Culture: libraries, museums, halls | 4,500 | 2,269 | 8,389 |
| Family and community support services | 9,065 | 150 | 7,083 |
| Amortization | - | 129,391 | 130,190 |
| | <u>600,140</u> | <u>714,753</u> | <u>585,653</u> |
| ANNUAL SURPLUS (DEFICIT) BEFORE OTHER REVENUE | 10,000 | (131,452) | (113,587) |
| OTHER REVENUE | | | |
| Government transfers for capital | 108,767 | 19,705 | 72,410 |
| ANNUAL SURPLUS (DEFICIT) | 118,767 | (111,747) | (41,177) |
| ACCUMULATED SURPLUS, BEGINNING OF YEAR | 3,163,536 | 3,163,536 | 3,204,713 |
| ACCUMULATED SURPLUS, END OF YEAR (Note 6) | <u>\$ 3,282,303</u> | <u>\$ 3,051,789</u> | <u>\$ 3,163,536</u> |

The accompanying notes are an integral part of these

SUMMER VILLAGE OF SANDY BEACH
Statement of Changes in Net Financial Assets
For the Year Ended December 31, 2021

| | 2021 (Budget) (Note 11) | 2021 (Actual) | 2020 (Actual) |
|------------------------------------------------|-------------------------------|------------------|------------------|
| ANNUAL SURPLUS (DEFICIT) | \$ 118,767 | \$ (111,747) | \$ (41,177) |
| Acquisition of tangible capital assets | - | (40,145) | (53,351) |
| Amortization of tangible capital assets | - | 129,391 | 130,190 |
| | 118,767 | (22,501) | 35,662 |
| Use (acquisition) of prepaid expenses | - | (6,038) | 1,216 |
| INCREASE IN NET FINANCIAL ASSETS | 118,767 | (28,539) | 36,878 |
| NET FINANCIAL ASSETS, BEGINNING OF YEAR | 1,539,561 | 1,539,561 | 1,502,683 |
| NET FINANCIAL ASSETS, END OF YEAR | \$ 1,658,328 | \$ 1,511,022 | \$ 1,539,561 |

The accompanying notes are an integral part of these

SUMMER VILLAGE OF SANDY BEACH
Statement of Cash Flows
For The Year Ended December 31, 2021

| | 2021 | 2020 |
|------------------------------------------------------|----------------------------|----------------------------|
| OPERATING ACTIVITIES | | |
| Annual surplus (deficit) | \$ (111,747) | \$ (41,177) |
| Non-cash items not affecting annual surplus: | | |
| Amortization | <u>129,391</u> | <u>130,190</u> |
| | <u>17,644</u> | <u>89,013</u> |
| Changes in non-cash working capital | | |
| balances related to operations: | | |
| Receivables | (28,124) | (103,022) |
| Accounts payable and accrued liabilities | 4,675 | (9,476) |
| Prepays | (6,040) | 1,216 |
| Deferred revenue | <u>87,504</u> | <u>113,243</u> |
| | <u>58,015</u> | <u>1,961</u> |
| Cash flow from operating activities | <u>75,659</u> | <u>90,974</u> |
| CAPITAL ACTIVITIES | | |
| Purchase of tangible capital assets | <u>(40,145)</u> | <u>(53,351)</u> |
| INCREASE IN CASH FLOW | 35,514 | 37,623 |
| CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR | <u>1,868,048</u> | <u>1,830,425</u> |
| CASH AND CASH EQUIVALENTS - END OF YEAR | <u>\$ 1,903,562</u> | <u>\$ 1,868,048</u> |

The accompanying notes are an integral part of these

SUMMER VILLAGE OF SANDY BEACH
Schedule of Equity in Tangible Capital Assets
For the Year Ended December 31, 2021

(Schedule 1)

| | 2021 | 2020 |
|------------------------------------------------------------------|---------------------|---------------------|
| BALANCE, BEGINNING OF YEAR | \$ 1,613,390 | \$ 1,690,229 |
| Acquisition of tangible capital assets | 40,145 | 53,351 |
| Amortization | (129,393) | (130,190) |
| BALANCE, END OF YEAR | \$ 1,524,142 | \$ 1,613,390 |
| Equity in tangible capital assets is comprised of the following: | | |
| Tangible capital assets (net book value) (Note 5) | \$ 1,524,142 | \$ 1,613,390 |

The accompanying notes are an integral part of these

SUMMER VILLAGE OF SANDY BEACH
Schedule of Property Taxes
For the Year Ended December 31, 2021

(Schedule 2)

| | 2020 (Budget) (Note 11) | 2020 (Actual) | 2019 (Actual) |
|-------------------------------------|-------------------------------|------------------|------------------|
| TAXATION | | | |
| Real property taxes | \$ 466,247 | \$ 476,998 | \$ 469,332 |
| REQUISITIONS | | | |
| Alberta School Foundation Fund | 98,944 | 99,135 | 98,944 |
| Lac Ste. Anne Foundation | 8,308 | 8,308 | 8,320 |
| | 107,252 | 107,443 | 107,264 |
| NET MUNICIPAL PROPERTY TAXES | \$ 358,995 | \$ 369,555 | \$ 362,068 |

SUMMER VILLAGE OF SANDY BEACH
Schedule of Segmented Information
For the Year Ended December 31, 2021

(Schedule 3)

| | 2021 (Budget) (Note 11) | 2021 (Actual) | 2020 (Actual) |
|--------------------------------------------------------|-------------------------------|-------------------|-------------------|
| Contracted and general services | \$ 252,595 | \$ 226,306 | \$ 103,910 |
| Salaries, wages and benefits | 186,330 | 224,281 | 204,727 |
| Materials, goods and supplies | 151,550 | 134,391 | 139,503 |
| Amortization | - | 129,390 | 130,190 |
| Bank charges | 350 | 235 | 240 |
| Grants and transfer payments to other organizations | 9,315 | 150 | 7,083 |
| | <u>\$ 600,140</u> | <u>\$ 714,753</u> | <u>\$ 585,653</u> |

The accompanying notes are an integral part of these

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Summer Village of Sandy Beach (the "Village") are the representations of management, prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Village are as follows:

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenses, and cash flows of the reporting entity. The entity is comprised of all the organizations that are owned or controlled by the Village and are, therefore, accountable to Village Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education that are not part of the reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

(b) Basis of Accounting

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenues in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, the Town has met any eligibility criteria, and reasonable estimates of the amounts can be made.

Expenses are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(c) Cash and Cash Equivalents

Cash and cash equivalents include items that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These short-term investments have a maturity of 90 days or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

(d) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates. Significant areas requiring the use of management's estimates include allowance for doubtful accounts, the useful lives of tangible capital assets and the corresponding rates of amortization.

(continues)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

(e) *Tax Revenue*

Property taxes are recognized as revenue in the year they are levied.

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectable from property owners for work performed by the Village and are recognized as revenue in the year the tax is levied.

(f) *Tangible Capital Assets*

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

| | |
|-------------------------|--------------|
| Land improvements | 15-25 years |
| Engineered structures | |
| Roadways | 20-30 years |
| Wastewater | 45 years |
| Buildings | 50 years |
| Machinery and equipment | 5 - 20 years |
| Vehicles | 10 years |

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Works of art for display are not recorded as tangible capital assets but are disclosed.

(g) *Contaminated Sites*

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. A liability for remediation on contaminated sites is recognized, net of any recoveries, when an environmental standard exists, contamination exceeds the environmental standard, the Village is directly responsible for or accepts responsibility for the liability, future economic benefits will be given up, and a reasonable estimate of the liability can be made.

(h) *Over-levy and Under-levy*

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

In situations where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and reflected as property taxes. If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(continues)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

(i) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the consolidated Change in Net Financial Assets for the year.

(j) New Accounting Standards not yet Adopted

Effective for fiscal years beginning on or after April 1, 2022, PS 3280 Asset Retirement Obligations provides guidance on how to account for and report liabilities for retirement of tangible capital assets.

Effective for fiscal years beginning on or after April 1, 2023, PS 3400 Revenue provides guidance on how to account for and report revenue, and specifically, it addresses revenue arising from exchange transactions and non-exchange transactions.

SUMMER VILLAGE OF SANDY BEACH**Notes to Financial Statements****December 31, 2021****2. CASH AND CASH EQUIVALENTS**

| | 2021 | 2020 |
|-----------------------|----------------------------|----------------------------|
| Operating account | \$ 590,787 | \$ 565,999 |
| Savings account | 5,659 | 5,628 |
| Temporary investments | <u>1,307,116</u> | <u>1,296,421</u> |
| | <u>\$ 1,903,562</u> | <u>\$ 1,868,048</u> |

Temporary investments consist of 31 - 90 day notice on amount accounts and earn interest at prime (currently 2.45%) less 1.80% and 1.65%.

3. RECEIVABLES

| | 2021 | 2020 |
|------------------------------------|--------------------------|--------------------------|
| Grants and government transfers | \$ 123,965 | \$ 108,767 |
| Taxes and grants in place of taxes | 51,986 | 39,124 |
| Goods and Services Tax | <u>10,286</u> | <u>10,222</u> |
| | <u>\$ 186,237</u> | <u>\$ 158,113</u> |

4. DEFERRED REVENUE

| | 2020 | Funds Received | Funds Expended | 2021 |
|---------------------------------------------------------|--------------------------|--------------------------|----------------------------|--------------------------|
| Municipal Sustainability Initiative - capital component | \$ 401,402 | \$ 126,118 | \$ (56,770) | \$ 470,750 |
| Canada Community Building Fund | 27,049 | 42,551 | - | 69,600 |
| Municipal Stimulus Program | 19,023 | 19,023 | (38,046) | - |
| Municipal Operating Support Transfer | 13,402 | - | (13,402) | - |
| Family and Community Support Services | 6,787 | 8,180 | (150) | 14,817 |
| | <u>\$ 467,663</u> | <u>\$ 195,872</u> | <u>\$ (108,368)</u> | <u>\$ 555,167</u> |

SUMMER VILLAGE OF SANDY BEACH
Notes to Financial Statements
December 31, 2021

5. TANGIBLE CAPITAL ASSETS

| | 2021 Net Book Value | 2020 Net Book Value |
|-------------------------|---------------------------|---------------------------|
| Engineered Structures | | |
| Roadway systems | \$ 676,043 | \$ 747,819 |
| Wastewater systems | 77,646 | 82,989 |
| | <u>753,689</u> | <u>830,808</u> |
| Buildings | 354,964 | 367,068 |
| Land | 222,015 | 222,015 |
| Machinery and equipment | 160,315 | 159,358 |
| Vehicles | 17,452 | 21,330 |
| Land improvements | 10,264 | 12,808 |
| Work in progress | 5,443 | - |
| | <u>\$ 1,524,142</u> | <u>\$ 1,613,390</u> |

| | Cost Beginning of Year | Purchased Additions | Disposals | Transfers | Cost End of Year |
|-------------------------|------------------------------|------------------------|-------------|-------------|------------------------|
| Engineered Structures | | | | | |
| Roadway systems | \$ 1,916,115 | \$ 6,946 | - | \$ - | \$ 1,923,061 |
| Wastewater systems | 240,422 | - | - | - | 240,422 |
| | <u>2,156,537</u> | <u>6,946</u> | <u>-</u> | <u>-</u> | <u>2,163,483</u> |
| Buildings | 642,545 | - | - | - | 642,545 |
| Machinery and equipment | 439,647 | 27,756 | - | - | 467,403 |
| Land | 222,015 | - | - | - | 222,015 |
| Land improvements | 74,448 | - | - | - | 74,448 |
| Vehicles | 55,281 | - | - | - | 55,281 |
| Work in progress | - | 5,443 | - | - | 5,443 |
| | <u>\$ 3,590,473</u> | <u>\$ 40,145</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 3,630,618</u> |

| | Accumulated Amortization Beginning of Year | Current Amortization | Disposals | Transfers | Accumulated Amortization End of Year |
|-------------------------|-----------------------------------------------------|-------------------------|-------------|-------------|-----------------------------------------------|
| Engineered Structures | | | | | |
| Roadway systems | \$ 1,168,296 | \$ 78,722 | - | \$ - | \$ 1,247,018 |
| Wastewater systems | 157,433 | 5,343 | - | - | 162,776 |
| | <u>1,325,729</u> | <u>84,065</u> | <u>-</u> | <u>-</u> | <u>1,409,794</u> |
| Buildings | 275,477 | 12,104 | - | - | 287,581 |
| Land improvements | 61,640 | 2,544 | - | - | 64,184 |
| Vehicles | 33,951 | 3,878 | - | - | 37,829 |
| Machinery and equipment | 280,289 | 26,799 | - | - | 307,088 |
| | <u>\$ 1,977,086</u> | <u>\$ 129,390</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 2,106,476</u> |

SUMMER VILLAGE OF SANDY BEACH
Notes to Financial Statements
December 31, 2021

6. ACCUMULATED SURPLUS

| | 2021 | 2020 |
|------------------------------------------------|----------------------------|----------------------------|
| Unrestricted surplus | \$ 282,751 | \$ 315,250 |
| Restricted surplus | | |
| Sewage reserve | 393,774 | 391,274 |
| Equipment reserve | 295,537 | 293,037 |
| Roads reserve | 282,000 | 279,500 |
| Water reserve | 273,585 | 271,085 |
| | <u>1,244,896</u> | <u>1,234,896</u> |
| Equity in tangible capital assets (Schedule 1) | <u>1,524,142</u> | <u>1,613,390</u> |
| | <u>\$ 3,051,789</u> | <u>\$ 3,163,536</u> |

7. SALARIES AND BENEFITS

Disclosure of salaries and benefits for Village officials, the Village Chief Administrator Officer and designated officers are required by Alberta Regulation 313/2000 is as follows:

| | Salary (1) | Benefits (2) | 2021 | 2020 |
|------------------------------|------------------|-----------------|------------------|------------------|
| Village Council | | | | |
| Mayor Lambert | \$ 4,333 | \$ - | \$ 4,333 | \$ 4,333 |
| Harney | 4,333 | - | 4,333 | 4,333 |
| Mayor Drybrough | 2,528 | - | 2,528 | 4,333 |
| Luciw | 1,444 | - | 1,444 | - |
| | <u>\$ 12,638</u> | <u>\$ -</u> | <u>\$ 12,638</u> | <u>\$ 8,670</u> |
| Designated Officers | <u>\$ 20,679</u> | <u>\$ -</u> | <u>\$ 20,679</u> | <u>\$ 19,633</u> |
| Chief Administrative Officer | <u>\$ 72,800</u> | <u>\$ 6,002</u> | <u>\$ 78,802</u> | <u>\$ 79,087</u> |

Salary includes regular base pay, lump sum payments, gross honoraria and any other direct cash remuneration.

Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees and the employer's share of the costs of any additional taxable benefits.

SUMMER VILLAGE OF SANDY BEACH
Notes to Financial Statements
December 31, 2021

8. DEBT LIMITS

Section 276(2) of the *Municipal Government Act* requires that debt and debt limits, as defined by Alberta Regulation 255/00, for the Village be disclosed as follows:

| | 2021 | 2020 |
|----------------------------------------------|-------------------|-------------------|
| Total debt limit | \$ 874,952 | \$ 708,099 |
| Total debt | - | - |
| Total debt limit remaining | \$ 874,952 | \$ 708,099 |
| Service on debt limit | \$ 145,825 | \$ 118,017 |
| Service on debt | - | - |
| Total service on debt limit remaining | \$ 145,825 | \$ 118,017 |

The debt limit is calculated at 1.5 times revenue of the Village (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limits requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the stability of the Village. Rather, the financial statements must be interpreted as a whole.

9. FINANCIAL INSTRUMENTS

The Village's financial instruments consist of cash and cash equivalents, receivables, and accounts payable and accrued liabilities. Unless otherwise noted, the fair values of these financial instruments approximates their carrying values. It is management's opinion that the Village is not exposed to significant interest, currency, credit, market, or other price risk arising from these financial instruments except as follows:

The Village is exposed to credit risk with respect to receivables. Credit risk arises from the possibility that debtors may experience financial difficulty and be unable to fulfill their obligations. The Village regularly reviews its receivable balances and takes steps as appropriate to collect outstanding amounts. The large number and diversity of debtors minimizes the Village's credit risk.

10. BUDGET FIGURES

Budget figures are provided for informational purposes only and are unaudited. The 2021 budget, prepared by the Summer Village of Sandy Beach, reflects all municipal activities including capital projects and reserves for future use. The reconciliation below is provided to encompass these items and is provided for information purposes only.

| | 2021 Budget | 2021 Actual |
|-------------------------------------|-------------|---------------------|
| Purchase of tangible capital assets | \$ 118,767 | \$ (111,747) |
| Net transfers (to) from reserves | - | (40,145) |
| | (118,767) | (10,000) |
| | \$ - | \$ (161,892) |

11. APPROVAL OF FINANCIAL STATEMENTS

These financial statements were approved by Council and management.

| REVENUE G/L Code | BUDGET ITEM | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget | 2023 Budget | 2024 Budget | 1 2 |
|---------------------|-----------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|--------|
| 1-00-00-00-00-110 | Real Property Taxes | \$ 4,000.00 | \$ 4,000.00 | \$ 1,250.00 | \$ 1,250.00 | \$ 1,250.00 | \$ 1,250.00 | 3 |
| 1-00-00-00-00-111 | Minimum Levy | \$ 4,800.00 | \$ 7,200.00 | \$ 6,850.00 | \$ 6,850.00 | \$ 6,850.00 | \$ 6,850.00 | 4 |
| 1-00-00-00-00-112 | Taxes - Non-Residential | \$ 5,413.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 | 5 |
| 1-00-00-00-00-113 | Taxes - Residential | \$ 342,295.00 | \$ 342,295.00 | \$ 342,295.00 | \$ 352,295.00 | \$ 362,295.00 | \$ 372,295.00 | 6 |
| 1-00-00-00-00-115 | Taxes - Linear | \$ 2,000.00 | \$ 3,000.00 | \$ 3,100.00 | \$ 3,100.00 | \$ 3,100.00 | \$ 3,100.00 | 7 |
| 1-00-00-00-00-510 | Penalties & Costs | \$ 5,000.00 | \$ 18,000.00 | \$ 8,100.00 | \$ 8,100.00 | \$ 8,100.00 | \$ 8,100.00 | 8 |
| 1-00-00-00-00-520 | Lagoon Maintenance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 9 |
| 1-00-00-00-00-530 | Misc. Income/Tower Land Rental/GST | \$ 1,000.00 | \$ 17,302.00 | \$ 17,500.00 | \$ 17,500.00 | \$ 17,500.00 | \$ 17,500.00 | 10 |
| 1-00-00-00-00-531 | Village Land Sale Revenue | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 11 |
| 1-00-00-00-00-590 | Other Revenue/Tax Certificates | \$ 83,000.00 | \$ 19,900.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | 12 |
| 1-00-00-00-00-740 | Provincial Government and Agencies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 13 |
| 1-00-00-00-00-840 | AMIP | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 14 |
| 1-00-00-00-00-990 | Tax Recovery/Tax Arrears | \$ 45,000.00 | \$ 31,000.00 | \$ 19,482.00 | \$ 26,150.00 | \$ 28,550.00 | \$ 30,000.00 | 15 |
| 1-01-00-00-00-550 | Interest Income | \$ 600.00 | \$ 1,500.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | 16 |
| 1-02-00-00-00-550 | Interest Income Trust | \$ 10,000.00 | \$ 20,000.00 | \$ 22,000.00 | \$ 27,650.00 | \$ 24,000.00 | \$ 25,000.00 | 17 |
| 1-12-00-00-00-560 | Rentals/Shop Rent | \$ 7,200.00 | \$ 7,200.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | 18 |
| 1-12-00-00-00-561 | Office Rent | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 19 |
| 1-32-00-00-00-830 | Federal Infrastructure | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 20 |
| 1-32-00-00-00-840 | Prov. Conditional Grants & MSP/MOST | \$ - | \$ 31,122.00 | \$ 71,196.00 | \$ 30,000.00 | \$ 35,000.00 | \$ 36,000.00 | 21 |
| 1-32-00-00-00-841 | MSI - Capital | \$ 241,318.00 | \$ 143,118.00 | \$ 123,118.00 | \$ 49,927.00 | \$ 49,927.00 | \$ 18,947.00 | 22 |
| 1-32-00-00-00-842 | MSI - Operating | \$ 10,930.00 | \$ 11,203.00 | \$ 9,349.85 | \$ 10,000.00 | \$ 12,000.00 | \$ 13,000.00 | 23 |
| 1-32-00-00-00-843 | NDCC | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 24 |
| 1-32-00-00-00-844 | GTF + FRIAA | \$ 20,000.00 | \$ 41,414.00 | \$ 90,000.00 | \$ 30,000.00 | \$ 35,000.00 | \$ 36,000.00 | 25 |
| 1-32-00-00-00-845 | OTHER Prov. Grants | \$ - | \$ - | \$ - | \$ 10,750.00 | | \$ - | 26 |
| 1-32-00-00-00-846 | Def. Rev. (Prof. Cons) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 27 |
| 1-32-00-00-00-847 | Snow/Maintenance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 28 |
| 1-32-00-00-00-848 | Canada Day (Prov. Grant) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 29 |
| 1-32-30-00-00-845 | STEP | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 30 |
| 1-51-00-00-00-840 | Provincial Conditional Grants/FCSS | \$ 7,018.00 | \$ 7,018.00 | \$ 7,018.00 | \$ 7,320.00 | \$ 7,720.00 | \$ 7,800.00 | 31 |
| 1-74-00-00-00-560 | Rental Income/Facilities (Hall) | \$ 5,030.00 | \$ 6,122.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | 32 |
| 1-74-00-00-00-840 | Provincial Conditional Grants (Culture) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 33 |

OPERATING BUDGET

| | | | | | | | | |
|-------------------|----------------------------------------|---------------|---------------------|-----------------|----------------------|----------------------|--------------------|----|
| 1-99-00-00-00-750 | School Foundation - Non-Residential | \$ 2,207.00 | \$ 2,219.00 | \$ 2,219.00 | \$ 2,208.00 | \$ 2,200.00 | \$ 2,200.00 | 34 |
| 1-99-00-00-00-751 | School Foundation - Residential | \$ 100,038.00 | \$ 96,725.00 | \$ 96,725.00 | \$ 114,472.00 | \$ 95,000.00 | \$ 95,000.00 | 35 |
| 1-99-00-00-00-753 | Senior Foundation | \$ 8,291.67 | \$ 8,320.00 | \$ 8,308.15 | \$ 9,755.00 | \$ 8,500.00 | \$ 8,500.00 | 36 |
| 2-00-00-00-00-611 | Amortization Exp Engineered Structures | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 37 |
| 2-00-00-00-00-621 | Amortization Exp Buildings | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 38 |
| 2-00-00-00-00-631 | Amortization Exp Machinery | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 39 |
| 2-00-00-00-00-651 | Amortization Exp Vehicles | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 40 |
| 2-00-00-00-00-661 | Amortization Exp Land | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 41 |
| | TOTAL REVENUES | \$ 905,140.67 | \$ 824,158.00 | \$ 840,511.00 | \$ 719,327.00 | \$ 708,992.00 | \$ 693,542.00 | 42 |
| | Projections (+/-) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 43 |
| | | | | | | | | 44 |
| | | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 45 |
| A | 2016 Unrestricted Surplus | | | | | | | 46 |
| | 2016 Year End Statement | | \$ 393,332.00 | \$ 393,332.00 | 2017 surplus/deficit | | Estimated Reserves | 47 |
| | Less | | Transfer Res #97-17 | \$ 31,000.00 | \$ 31,000.00 | | 2017 (Year End) | 48 |
| | Budgeted 2017 | | Year End unaudited | \$ 362,332.00 | | Unrestricted Reserve | \$ 362,332.00 | 49 |
| | 2016 Restricted Reserves | | 2016 | 2017 | Res #94-17 Added | Res #123-17 Deleted | | 50 |
| B | Sewage | | \$ 320,000.00 | \$ 340,000.00 | \$ 20,000.00 | | \$ 340,000.00 | 51 |
| C | Equipment | | \$ 260,000.00 | \$ 280,000.00 | \$ 20,000.00 | \$ 9,256.80 | \$ 270,743.20 | 52 |
| D | Water | | \$ 222,095.00 | \$ 234,190.00 | \$ 12,095.00 | | \$ 234,190.00 | 53 |
| E | Roads | | \$ 223,500.00 | \$ 243,500.00 | \$ 20,000.00 | | \$ 243,500.00 | 54 |
| F | MSI Capital | | \$ 85,325.00 | \$ - | | | | 55 |
| G | Total | | Restricted Reserves | \$ 1,183,015.00 | | Restricted Reserves | \$ 1,088,433.20 | 56 |
| H | Budgeted 2017 | | Year End unaudited | \$ 1,576,347.00 | | TOTAL RESERVES | \$ 1,450,765.20 | 57 |
| EXPENSES | | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 58 |
| G/L Code | BUDGET ITEM | Budget | Budget | Budget | Budget | Budget | Budget | 59 |
| 2-11-00-00-00-110 | Honorariums | \$ 13,000.00 | \$ 13,000.00 | \$ 13,000.00 | \$ 13,000.00 | \$ 13,000.00 | \$ 13,000.00 | 60 |
| 2-11-00-00-00-211 | Mileage & Subsistence | \$ 1,500.00 | \$ 1,600.00 | \$ 1,000.00 | \$ 1,850.00 | \$ 2,000.00 | \$ 2,000.00 | 61 |
| 2-11-00-00-00-510 | Conventions/Work Shops/Supplies | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,500.00 | \$ 1,500.00 | 62 |
| 2-12-00-00-00-110 | Salary and Wages/Office | \$ 60,000.00 | \$ 70,000.00 | \$ 70,000.00 | \$ 70,000.00 | \$ 70,000.00 | \$ 70,000.00 | 63 |
| 2-12-00-00-00-111 | Ad Hoc Committee | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 64 |
| 2-12-00-00-00-130 | Employer Contributions | \$ 18,000.00 | \$ 4,000.00 | \$ 5,280.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 | 65 |
| 2-12-00-00-00-131 | WCB | \$ 2,000.00 | \$ 2,000.00 | \$ 4,200.00 | \$ 3,600.00 | \$ 3,500.00 | \$ 3,500.00 | 66 |
| 2-12-11-00-00-150 | Census | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 67 |

OPERATING BUDGET

| | | | | | | | | |
|-------------------|-----------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|-------|
| 2-12-00-00-00-200 | Contract/Administration/DEM/DDEM | \$ 6,000.00 | \$ 5,000.00 | \$ 4,000.00 | \$ 4,000.00 | \$ 4,000.00 | \$ 4,000.00 | 68 |
| 2-12-00-00-00-211 | Travel and Subsistence | \$ 5,000.00 | \$ 5,500.00 | \$ 6,000.00 | \$ 6,000.00 | \$ 6,750.00 | \$ 6,750.00 | 69 |
| 2-12-00-00-00-215 | Freight/Postage/Telephone | \$ 4,000.00 | \$ 5,000.00 | \$ 6,000.00 | \$ 7,000.00 | \$ 8,000.00 | \$ 8,000.00 | 70 |
| 2-12-00-00-00-216 | Newsletter | \$ 1,270.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 550.00 | \$ 550.00 | 71 |
| 2-12-00-00-00-217 | High Speed Internet | \$ 1,500.00 | \$ 1,750.00 | \$ 850.00 | \$ 850.00 | \$ 950.00 | \$ 950.00 | 72 |
| 2-12-00-00-00-218 | Website | \$ 750.00 | \$ 850.00 | \$ 850.00 | \$ 4,500.00 | \$ 850.00 | \$ 850.00 | 73 |
| 2-12-00-00-00-219 | Conferences/CAO CLGM Coursework-MC | \$ 1,000.00 | \$ 1,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | 74 |
| 2-12-00-00-00-220 | Dues/Memberships/Printing/Adverts | \$ 9,500.00 | \$ 9,500.00 | \$ 12,000.00 | \$ 13,000.00 | \$ 13,000.00 | \$ 13,000.00 | 75 |
| 2-12-00-00-00-230 | Professional/Special Services/Legal | \$ 8,000.00 | \$ 8,000.00 | \$ 6,500.00 | \$ 6,500.00 | \$ 6,500.00 | \$ 7,230.00 | 76 |
| 2-12-00-00-00-231 | Audit | \$ 9,500.00 | \$ 10,000.00 | \$ 6,850.00 | \$ 6,950.00 | \$ 7,500.00 | \$ 7,500.00 | 77 |
| 2-12-00-00-00-232 | Assessment Services | \$ 8,000.00 | \$ 8,500.00 | \$ 8,500.00 | \$ 9,000.00 | \$ 9,500.00 | \$ 9,500.00 | 78 |
| 2-12-00-00-00-233 | WILD Waterline (Operating Requisition) | \$ 3,000.00 | \$ 3,500.00 | \$ 3,500.00 | \$ 4,000.00 | \$ 4,500.00 | \$ 4,500.00 | 79 |
| 2-12-00-00-00-234 | WILD Waterline (Debenture Phase I & II) | \$ 5,250.00 | \$ 5,550.00 | \$ 5,500.00 | \$ 6,000.00 | \$ 6,500.00 | \$ 6,500.00 | 80 |
| 2-12-00-00-00-250 | Purchased Repairs and Maintenance | \$ 10,000.00 | \$ 4,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | 81 |
| 2-12-00-00-00-260 | Water/Sewer Admin Building | \$ 600.00 | \$ 1,750.00 | \$ 1,750.00 | \$ 1,750.00 | \$ 2,000.00 | \$ 2,000.00 | 82 |
| 2-12-00-00-00-265 | 1985 Lot research | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 83 |
| 2-12-00-00-00-266 | Organize Files - Archives | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 84 |
| 2-12-00-00-00-270 | Bank Charges | \$ 100.00 | \$ 250.00 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 400.00 | 85 |
| 2-12-00-00-00-274 | Insurance | \$ 12,500.00 | \$ 13,500.00 | \$ 13,500.00 | \$ 14,500.00 | \$ 15,500.00 | \$ 15,500.00 | 86 |
| 2-12-11-00-00-290 | Election Expenses | \$ - | \$ - | \$ 5,000.00 | \$ - | \$ - | \$ - | 87 |
| 2-12-00-00-00-505 | Canada Day Celebrations | \$ 1,650.00 | \$ 1,650.00 | \$ 250.00 | \$ 850.00 | \$ 250.00 | \$ 350.00 | 88 |
| 2-12-00-00-00-510 | Office Purchased Supplies | \$ 5,250.00 | \$ 4,500.00 | \$ 5,000.00 | \$ 6,500.00 | \$ 7,000.00 | \$ 7,500.00 | 89 |
| 2-12-00-00-00-512 | IT/Financial Software | \$ 750.00 | \$ 1,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 2,950.00 | \$ 3,050.00 | 90 |
| 2-12-00-00-00-519 | Other Services/Appreciation/Donations | \$ 1,000.00 | \$ 2,000.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | 91 |
| 2-12-00-00-00-540 | Utilities Admin Bldg (Epcor) | \$ 3,500.00 | \$ 4,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,750.00 | 92 |
| 2-12-00-00-00-762 | Transfer to Reserve (Water) | \$ 4,800.00 | \$ 20,000.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 3,500.00 | 93 |
| 2-12-00-00-00-810 | Short Term Borrowing | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 94 |
| 2-12-00-00-00-811 | Interest Expense | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 95 |
| 2-12-00-00-00-994 | Assessment Review Board | \$ 2,200.00 | \$ 2,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | 97 |
| 2-23-00-00-00-200 | Fire/Sturgeon County | \$ 4,440.00 | \$ 5,000.00 | \$ 4,000.00 | \$ 4,000.00 | \$ 5,000.00 | \$ 5,000.00 | 98 |
| 2-23-00-00-00-201 | Fire Supression/Support | \$ 1,220.00 | \$ 5,000.00 | \$ 4,000.00 | \$ 4,000.00 | \$ 6,000.00 | \$ 6,000.00 | 99 |
| 2-25-00-00-00-212 | Police Funding Model | \$ - | \$ - | \$ - | \$ 11,000.00 | \$ 15,000.00 | \$ 15,000.00 | 99(i) |
| 2-25-00-00-00-220 | Physician Recruitment | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 100 |

OPERATING BUDGET

| | | | | | | | | |
|-------------------|--------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|-----|
| 2-32-00-00-00-110 | Salaries & Wages | \$ 85,000.00 | \$ 82,500.00 | \$ 82,850.00 | \$ 90,000.00 | \$ 92,450.00 | \$ 93,450.00 | 101 |
| 2-32-00-00-00-111 | Contracted Services/Weed Inspector | \$ 1,500.00 | \$ 500.00 | \$ 500.00 | \$ 600.00 | \$ 750.00 | \$ 850.00 | 102 |
| 2-32-00-00-00-130 | Employer Contribution | \$ 8,500.00 | \$ 4,500.00 | \$ 7,000.00 | \$ 8,000.00 | \$ 7,000.00 | \$ 7,000.00 | 103 |
| 2-32-00-00-00-200 | Gravel/Maintenance/Drainage | \$ 10,810.00 | \$ 9,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | 104 |
| 2-32-00-00-00-201 | Signs | \$ 12,500.00 | \$ 4,500.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | 105 |
| 2-32-00-00-00-202 | Paving Reconstruction Roads | \$ 8,000.00 | \$ 8,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | 106 |
| 2-32-00-00-00-211 | Travel/Subsistence/Fuel/Mileage | \$ 4,000.00 | \$ 5,500.00 | \$ 4,000.00 | \$ 4,500.00 | \$ 4,500.00 | \$ 5,500.00 | 107 |
| 2-32-00-00-00-212 | Transfer to Reserve (Roads) | \$ 8,000.00 | \$ 8,000.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 3,500.00 | 108 |
| 2-32-00-00-00-215 | Postage/Telephone | \$ 500.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,350.00 | \$ 1,500.00 | \$ 1,000.00 | 109 |
| 2-32-00-00-00-230 | Tree Removal | \$ 3,500.00 | \$ 5,500.00 | \$ 8,050.00 | \$ 10,500.00 | \$ 8,500.00 | \$ 8,500.00 | 110 |
| 2-32-00-00-00-250 | Road and Street Contractors NGO | \$ 7,500.00 | \$ 8,500.00 | \$ 4,000.00 | \$ 5,000.00 | \$ 4,000.00 | \$ 4,000.00 | 111 |
| 2-32-00-00-00-255 | Repairs and Maint to other equipment | \$ 5,500.00 | \$ 10,500.00 | \$ 5,000.00 | \$ 10,000.00 | \$ 5,000.00 | \$ 5,000.00 | 112 |
| 2-32-00-00-00-260 | Snow Removal | \$ 4,000.00 | \$ 4,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | 113 |
| 2-32-00-00-00-270 | Bylaw Services | \$ 10,000.00 | \$ 15,500.00 | \$ 19,000.00 | \$ 10,000.00 | \$ 11,500.00 | \$ 11,500.00 | 114 |
| 2-32-00-00-00-280 | Equipment Purchases | \$ 2,000.00 | \$ 6,500.00 | \$ 5,000.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 6,500.00 | 115 |
| 2-32-00-00-00-510 | General Goods & Supplies | \$ 5,000.00 | \$ 5,500.00 | \$ 5,000.00 | \$ 6,000.00 | \$ 7,000.00 | \$ 8,000.00 | 116 |
| 2-32-00-00-00-511 | Beautification | \$ 1,000.00 | \$ 1,470.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | 117 |
| 2-32-00-00-00-540 | Utilities - Street Lights | \$ 14,000.00 | \$ 14,500.00 | \$ 14,500.00 | \$ 14,750.00 | \$ 14,850.00 | \$ 14,950.00 | 118 |
| 2-32-00-00-00-611 | Amortization - Engine | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 119 |
| 2-32-00-00-00-621 | Amortization - building | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 120 |
| 2-32-00-00-00-631 | Amortization - machinery | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 121 |
| 2-32-00-00-00-651 | Amortization - vehicles | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 122 |
| 2-32-00-00-00-762 | Tangible Capital Assets | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 123 |
| 2-32-00-00-00-840 | Prov. Conditional Grants & MSP/MOST | \$ - | \$ - | \$ 71,196.00 | \$ 30,000.00 | \$ 35,000.00 | \$ 36,000.00 | 96 |
| 2-32-00-00-00-841 | MSI - Capital | \$ - | \$ - | \$ - | \$ 49,927.00 | \$ 49,927.00 | \$ 18,947.00 | 124 |
| 2-32-00-00-00-842 | MSI - Operating | \$ 10,930.00 | \$ 11,203.00 | \$ 9,349.85 | \$ 10,000.00 | \$ 12,000.00 | \$ 13,000.00 | 125 |
| 2-32-00-00-00-844 | GTF + FRIAA | \$ 20,000.00 | \$ 41,414.00 | \$ 90,000.00 | \$ 30,000.00 | \$ 35,000.00 | \$ 36,000.00 | 126 |
| 2-42-00-00-00-200 | Lagoon Maintenance | \$ 10,500.00 | \$ 2,500.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | 127 |
| 2-42-00-00-00-230 | Professional Consult | \$ 41,500.00 | \$ 13,000.00 | \$ 8,000.00 | \$ 8,000.00 | \$ 8,000.00 | \$ 8,000.00 | 128 |
| 2-42-00-00-00-762 | Transfer to Reserve (Sewer) | \$ 8,000.00 | \$ 23,274.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 3,500.00 | 129 |
| 2-43-00-00-00-200 | Garbage Contract/GFL | \$ 8,000.00 | \$ 10,500.00 | \$ 10,500.00 | \$ 11,500.00 | \$ 10,500.00 | \$ 10,500.00 | 130 |
| 2-43-00-00-00-270 | RR13 Landfill /Garbage Collect | \$ 10,000.00 | \$ 5,500.00 | \$ 2,500.00 | \$ 7,500.00 | \$ 7,500.00 | \$ 8,500.00 | 131 |
| 2-43-00-00-00-350 | Landfill Requisition/HWY 43 | \$ 5,000.00 | \$ 5,500.00 | \$ 7,500.00 | \$ 7,500.00 | \$ 7,500.00 | \$ 7,500.00 | 132 |
| 2-43-00-00-00-762 | Transfer To Capital Functions | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 133 |

| | | | | | | | | |
|-------------------|-------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|-----|
| 2-51-00-00-00-750 | FCSS/Recreation | \$ 9,065.00 | \$ 9,065.00 | \$ 9,065.00 | \$ 9,065.00 | \$ 9,065.00 | \$ 9,065.00 | 134 |
| 2-61-00-00-00-202 | ICSP | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 135 |
| 2-61-00-00-00-510 | Development Officer Fees | \$ 5,500.00 | \$ 6,500.00 | \$ 6,500.00 | \$ 6,500.00 | \$ 6,500.00 | \$ 6,500.00 | 136 |
| 2-61-00-00-00-511 | Planning, Zoning & Development | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | 137 |
| 2-61-00-00-00-512 | Development enforcement | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 4,000.00 | 138 |
| 2-62-00-00-00-211 | East End Bus | \$ - | \$ 250.00 | \$ 250.00 | \$ 250.00 | \$ 250.00 | \$ 250.00 | 139 |
| 2-71-00-00-00-540 | Utilities-Shop | \$ 3,500.00 | \$ 3,500.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 | 140 |
| 2-71-00-00-00-541 | Utilities-Old Shop | \$ 1,800.00 | \$ 2,000.00 | \$ 1,000.00 | \$ 1,250.00 | \$ 1,350.00 | \$ 1,450.00 | 141 |
| 2-71-00-00-00-762 | Transfer to Reserve (Equipment) | \$ 8,000.00 | \$ 8,000.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 3,500.00 | 142 |
| 2-71-00-00-00-810 | Petty Cash | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 143 |
| 2-72-00-00-00-200 | Daypark/Recreation | \$ 1,750.00 | \$ 1,850.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | 144 |
| 2-72-00-00-00-540 | Utilities/Day Park Expenses | \$ 1,200.00 | \$ 1,750.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | 145 |
| 2-72-00-00-00-541 | Playground Equipment | \$ 400.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | 146 |
| 2-72-00-00-00-661 | Amortization - land imp | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 147 |
| 2-72-00-00-00-762 | Transfers To Capital/MSI | \$ 241,318.00 | \$ 143,118.00 | \$ 123,118.00 | \$ - | \$ - | \$ - | 148 |
| 2-74-00-00-00-200 | Hall Cleaning | \$ - | \$ 2,500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | 149 |
| 2-74-00-00-00-210 | General Services/Maintenance/Hall | \$ 6,200.00 | \$ 2,500.00 | \$ 1,000.00 | \$ 500.00 | \$ 1,000.00 | \$ 1,000.00 | 150 |
| 2-74-00-00-00-510 | General Goods and Supplies/Hall | \$ 750.00 | \$ 1,250.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | 151 |
| 2-74-00-00-00-540 | Utilities-Hall | \$ 1,600.00 | \$ 1,850.00 | \$ 2,500.00 | \$ 2,000.00 | \$ 2,500.00 | \$ 2,500.00 | 152 |
| 2-99-00-00-00-750 | School Foundation - Non-Residential | \$ 2,208.00 | \$ 2,219.00 | \$ 2,219.00 | \$ 2,208.00 | \$ 2,200.00 | \$ 2,200.00 | 153 |
| 2-99-00-00-00-751 | School Foundation - Residential | \$ 100,038.00 | \$ 96,725.00 | \$ 96,725.00 | \$ 114,472.00 | \$ 95,000.00 | \$ 95,000.00 | 154 |
| 2-99-00-00-00-753 | Senior Foundation | \$ 8,291.67 | \$ 8,320.00 | \$ 8,308.15 | \$ 9,755.00 | \$ 8,500.00 | \$ 8,500.00 | 155 |
| 2-99-00-00-00-754 | Waste Cell Improvement | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 156 |
| 2-99-00-00-00-755 | Ambulance Requisition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 157 |
| | TOTAL | \$ 905,140.67 | \$ 824,158.00 | \$ 840,511.00 | \$ 719,327.00 | \$ 708,992.00 | \$ 693,542.00 | 158 |
| | EXPENSES | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 159 |

| | | | | | | | |
|------------------------|------|------|------|------|------|------|--|
| Annual Surplus/Deficit | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
|------------------------|------|------|------|------|------|------|--|

| | | | | | | | |
|-----------------------------|------|------|------|------|------|------|--|
| Accumulated Surplus/Deficit | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
|-----------------------------|------|------|------|------|------|------|--|

| | Summer Village of Sandy Beach 2022-2026 BUDGET | | | CAPITAL PROJECTS | | | |
|-------------------------------------------|------------------------------------------------|----------------------|----------------------|------------------------|----------------------|----------------------|--|
| CODE | DESCRIPTION | 2026 | 2022 | 2023 | 2024 | 2025 | |
| 1-32-841 | MSI CAPITAL GRANT | \$108767.00 | \$123,118.00 | \$78,000.00 | \$78,000.00 | \$78,000.00 | |
| 1-32-844 | FEDERAL GAS TAX | \$30,000.00 | \$35,000.00 | \$35,000.00 | \$36,000.00 | \$36,000.00 | |
| 1-32-840 | MUNICIPAL PROV. GRANTS | \$74,999.00 | \$50,000.00 | \$4,000,000.00 | \$36,000.00 | \$36,000.00 | |
| 1-32-846 | DEFERRED REVENUE | \$113,243.00 | \$115,000.00 | \$115,000.00 | \$115,000.00 | \$115,000.00 | |
| | CAPITAL RESERVE | \$59,274.00 | \$10,000.00 | \$10,000 | \$10,000 | \$10,000 | |
| 1-12-940 | BORROW | 0 | \$0.00 | \$100,000.00 | \$100,000.00 | \$100,000.00 | |
| 1-32-930 | TRANSFER FROM OPERATING | \$69,799.00 | \$10,000.00 | \$70,000.00 | \$70,000.00 | \$70,000.00 | |
| | | | | | | | |
| | Sub Totals | \$ 456,082.00 | \$ 343,118.00 | \$ 4,408,000.00 | \$ 445,000.00 | \$ 445,000.00 | |
| | | | | | | | |
| 2-32-280 | PW Equipment | \$159,361.00 | \$75,000.00 | \$160,000.00 | \$160000.00 | \$160000.00 | |
| 2-42-230 | ENGINEERING | \$10,000.00 | \$41,000.00 | \$10000.00 | \$10000.00 | \$10000.00 | |
| 2-42-762 | CONTINGENCY | \$10,000.00 | \$10,000.00 | \$10000.00 | \$10000.00 | \$10000.00 | |
| 2-32-202 | ROADS | \$279,500.00 | \$40,000.00 | \$40,000.00 | \$40000.00 | \$40000.00 | |
| | Sub Totals | \$458,861.00 | \$ 166,000.00 | \$ 220,000.00 | \$ 220,000.00 | \$ 220,000.00 | |
| | Annual Surplus/Deficit | -\$2,779.00 | \$177,118.00 | \$4,188,000.00 | \$225,000.00 | \$225,000.00 | |
| Annual Accumulated Surplus/Deficit | | 0 | \$ - | \$ - | \$ - | \$ - | |



SENIORS

Have an idea to help or provide some service to your local neighbours, such as Seniors, Youth or Families?

Funding for programs and services from Alberta Family and community Support Services, (FCSS), is available in your Village via our local FCSS Committee.

FCSS funding is provided and may be approved for eligible projects that promote, encourage and facilitate the development of stronger communities.

Programs can either support individuals to improve their well-being and build their capacity to prevent and/or deal with crisis situations, or deal with larger community issues.

Programs should be designed to encourage self-help, volunteerism and are capacity building and preventative in nature.

YOUTH

Programs may encourage people to identify and work toward resolving

community issues, publicize such issues, adapt to changing conditions or help people identify their needs, define their goals and determine how to make those goals reality.

VOLUNTEERS

Program Eligibility:

- (1) Promote and facilitate the development of stronger communities;
- (2) Promote public participation in planning, delivery and governing the services provided;
- (3) Promote and facilitate the involvement of volunteers;
- (4) Promote the effective and efficient use of resources;
- (5) Promote and facilitate cooperation and coordination with allied service agencies operating within the municipality.

FAMILIES

An application for funding is required that needs to describes the nature of the program/service and includes a detailed budget.

Ineligible Services:

Services provided must **not**

- (a) Provide primarily for recreational or leisure time pursuits of individuals;
- (b) Offer direct assistance, including money, food, clothing or shelter;
- (c) Be primarily rehabilitative in nature;
- (d) Duplicate services ordinarily provided by a government or government agency.

Expenditure shall **not** include

- (a) Purchase of land or buildings
- (b) Construction or renovation of a building
- (c) Purchase of motor vehicles
- (d) Any costs to sustain an organization not related to direct service delivery
- (e) Municipal property taxes or levies
- (f) Payment to board members or staff in terms of wages, salaries or honorariums.



COMMUNITY

Examples of Possible Programs/Services

Babysitting courses

Collective kitchens

Community gardens

Community Development

Community Signs

Conference Attendance

Public Education/Awareness

Family Violence Prevention

Home Alone Programs

Elements of Home Support

Preschool Programs

Roots of Empathy

Volunteer Development

Youth Conferences

Each application shall be evaluated on the basis of adherence to FCSS funding policies, positive impact within the local community and available funds.

Application forms, program reporting forms and other information is available by contact listed below.

Administration

Summer Village of Sandy Beach
Box 63, Site 1, RR 1
Onoway, Alberta
T0E 1V0

Telephone: 780.967-2873

Fax: 780.967-2813

Email: svsandyb@xplornet.ca

The Summer Village of Sandy Beach FCSS Committee receives administrative and support services from the summer Village.

Summer Village of Sandy Beach

FCSS PROGRAM

*Family and
Community
Support Services*

Information

Brochure

2022

Darwell Lagoon Commission
Phase A Construction
January 1, 2020 to March 31, 2022

| DATE | CATEGORY | INVOICE | VENDOR | DESCRIPTION | AMOUNT |
|------------|-------------|----------------|--------------------------------|--------------------------------|--------------|
| 2020-03-31 | MANAGEMENT | 2019041 | Myalta Ventures Ltd. | WATER FOR LIFE GRANT | \$ 4,453.12 |
| 2020-06-03 | MANAGEMENT | 2020003 | Myalta Ventures Ltd. | Phase A Project | \$ 5,303.20 |
| 2020-06-12 | ENGINEERING | 5225-018-00-01 | MPE Engineering Ltd. | Phase A Project | \$ 23,336.62 |
| 2020-07-06 | MANAGEMENT | 2020006 | Myalta Ventures Ltd. | Project Mgmt Services | \$ 6,428.80 |
| 2020-07-31 | ENGINEERING | 5225-018-00-02 | MPE Engineering Ltd. | Phase A | \$ 75,184.92 |
| 2020-08-18 | ENGINEERING | 5225-018-00-03 | MPE Engineering Ltd. | Drilling for transmission line | \$ 60,785.89 |
| 2020-08-18 | MANAGEMENT | 2020010 | Myalta Ventures Ltd. | Phase A Project | \$ 3,707.20 |
| 2020-08-18 | OTHER | JULY 30/20 | Tomkiewych, Kristin | Lunch -Lagoon Phase A | \$ 340.00 |
| 2020-08-20 | MANAGEMENT | 2020014 | Myalta Ventures Ltd. | Project Mgmt Services Phase A | \$ 4,331.60 |
| 2020-09-03 | OTHER | 503893 | Brownlee LLP | Reg Wastewater Transmission | \$ 5,380.45 |
| 2020-09-03 | ENGINEERING | 5225-018-00-04 | MPE Engineering Ltd. | Transmission Line | \$ 28,946.52 |
| 2020-09-23 | MANAGEMENT | 2020018 | Myalta Ventures Ltd. | Phase A Project Management | \$ 3,785.60 |
| 2020-09-23 | OTHER | 20-155 | Onoway and District Historical | Rental Rates for Room Sept. 16 | \$ 50.00 |
| 2020-09-23 | OTHER | 202000168 | Town of Onoway | Sandy Beach to Onowy Tech Mtg | \$ 570.80 |
| 2020-10-31 | ENGINEERING | 5225-018-00-06 | MPE Engineering Ltd. | Engineering | \$ 26,315.50 |
| 2020-10-31 | ENGINEERING | 5225-018-00-05 | MPE Engineering Ltd. | Engineering | \$ 22,697.00 |
| 2020-10-31 | MANAGEMENT | 2020-22 | Myalta Ventures Ltd. | Phsae A Project | \$ 6,406.40 |
| 2020-11-23 | LEGAL | 504471 | Brownlee LLP | Phase A-Legal | \$ 3,989.40 |
| 2020-11-23 | MANAGEMENT | 2020026 | Myalta Ventures Ltd. | Phase A Project-Mangement | \$ 1,820.00 |
| 2020-11-23 | MANAGEMENT | 202000232 | Town of Onoway | Phase A Tech mtg. | \$ 300.00 |
| 2020-11-30 | LEGAL | 505831 | Brownlee LLP | Brownlee LLP | \$ 10,183.17 |
| 2020-11-30 | ENGINEERING | 5225-018-00-07 | MPE Engineering Ltd. | Phase A | \$ 8,654.50 |
| 2020-11-30 | OTHER | 20-164 | Onoway and District Historical | Onoway Hist - P A | \$ 40.00 |
| 2020-11-30 | OTHER | 20-174 | Onoway and District Historical | Onoway Dist.P A | \$ 40.00 |
| 2020-11-30 | OTHER | 202000223 | Onoway and District Historical | Onoway P A | \$ 400.00 |
| 2020-12-31 | ENGINEERING | 5225-018-00-08 | MPE Engineering Ltd. | Engineering | \$ 4,329.50 |
| 2020-12-31 | MANAGEMENT | 2020030 | Myalta Ventures Ltd. | Phasse A Project | \$ 1,601.60 |
| 2021-01-27 | MANAGEMENT | 2020034 | Myalta Ventures Ltd. | Phase A Project management | \$ 2,161.60 |
| 2021-02-28 | ENGINEERING | 5225-018-00-09 | MPE Engineering Ltd. | Project 5225-018-00 | \$ 28,222.15 |
| 2021-02-28 | ENGINEERING | 5225-018-00-10 | MPE Engineering Ltd. | Phase A Project | \$ 4,880.00 |
| 2021-02-28 | MANAGEMENT | 2020038 | Myalta Ventures Ltd. | Mgmt services Phase A | \$ 1,120.00 |
| 2021-03-16 | OTHER | 27394 | Lac Ste. Anne County | Subdivision application fees | \$ 2,650.00 |
| 2021-03-31 | ENGINEERING | 5225-018-00-11 | MPE Engineering Ltd. | Phase A | \$ 1,343.50 |
| 2021-03-31 | MANAGEMENT | 2020042 | Myalta Ventures Ltd. | Project mgmt Phase A | \$ 560.00 |
| 2021-04-30 | ENGINEERING | 5225-018-00-12 | MPE Engineering Ltd. | Engineering | \$ 4,950.55 |
| 2021-04-30 | MANAGEMENT | 2020047 | Myalta Ventures Ltd. | Project mgmt Phase A | \$ 1,120.00 |
| 2021-05-31 | ENGINEERING | 5225-018-00-13 | MPE Engineering Ltd. | Engineering | \$ 4,106.20 |
| 2021-10-27 | ENGINEERING | 5225-018-00-14 | MPE Engineering Ltd. | Engineering | \$ 2,631.00 |
| 2022-03-31 | ENGINEERING | 5225-018-00-15 | MPE Engineering Ltd. | Engineering Fees | \$ 3,777.50 |
| 2022-03-31 | MANAGEMENT | 2021-041 | Myalta Ventures Ltd. | Project Management | \$ 2,158.80 |

TOTAL PROJECT COSTS PHASE A \$ 369,063.09

PHASE A CONSTRUCTION

| | | |
|--------------------------------|-----------|-------------------|
| 2020 COSTS | \$ | 309,381.79 |
| 2021 COSTS | \$ | 53,745.00 |
| 2022 YEAR TO DATE | \$ | 5,936.30 |
| TOTAL PROJECT EXPENSES: | \$ | 369,063.09 |

GRANT FUNDING 90% \$332,156.78
MUNICIPAL SHARE 10% \$36,906.31

| MUNICIPALITY | COST SHARE | PAID | BALANCE |
|--------------------------|---------------------|---------------------|--------------------|
| LAC STE ANNE COUNTY: 51% | \$ 18,822.22 | \$ 18,519.47 | \$ 302.75 |
| SV OF SANDY BEACH: 30% | \$ 11,071.89 | \$ 10,893.80 | \$ 178.09 |
| SV OF SUNRISE BEACH: 19% | \$ 7,012.20 | \$ - | \$ 7,012.20 |
| TOTAL SHARE | \$ 36,906.31 | \$ 29,413.27 | \$ 7,493.04 |

SUMMER VILLAGE OF SANDY BEACH

AGENDA

For the Organizational Meeting of Council to be held Saturday, August 20th, 2022 @ 9.45 am at the Myrna Noyes Community Hall **63 Lakeshore Drive, Highway 642**

1. CALL TO ORDER (call by CAO)

2. ADDITIONS TO AGENDA

3. NOMINATIONS (call by CAO)

- a) Mayor
- b) Deputy Mayor (call by new elected Mayor)

4. COMMITTEE APPOINTMENTS

- ✓ **Highway 43 East Waste Commission** - Michael Harney/alt Larysa Luciw.
- ✓ **West Inter Lake District (WILD) Water Commission** - Michael Harney/alt Denise Lambert.
- ✓ **Sandy Beach/Sunrise Beach Lagoon Committee** - all of Council
- ✓ **Summer Villages of Lac Ste. Anne County East** - all of Council to attend with one member to vote being Denise Lambert.
- ✓ **Sun and Sand Recreation League** - Larysa Luciw
- ✓ **Emergency Management/Disaster Services** - Denise Lambert/ alt. Michael Harney.
- ✓ **Summer Village of Sandy Beach FCSS** - Larysa Luciw.
- ✓ **Subdivision & Development Appeal Board** - Denise Lambert.
- ✓ **Community Planning Committee** - all of Council.
- ✓ **Drainage Study** - Michael Harney.
- ✓ **Fire Smart** - Michael Harney.

5. FINANCIAL

- a) Signing Authority 3 Council, and 2 Administration (2 signatures required – 1 elected/1 administration (CAO))
- b) Remuneration (\$361.11 a month, **\$0.59/km**-mileage rate, expenses to include hotels, parking and sundries (as per receipts) - breakfast \$10.30, lunch \$14.50 and supper \$22.50)
- c) **Possible Review** Council Remuneration (policy 1-001)
- d) **Possible Review** Expense Reimbursement (policy 11-001)

6. AUDITOR (Metrix LLP)

7. ASSESSOR (Ray Crews with Municipal Assessment Services Group Inc.)

8. DATE/TIME/LOCATION of Regular Council Meeting

The 3rd Thursday of every month at 7pm at the Myrna Noyes Community Hall or Sandy Beach Hall at 63 Lakeshore Drive Sandy Beach Highway 642.

9. ADJOURNMENT

COMMITTEE APPOINTMENTS 2022-2023

MOVED by _____ that Council approve the following Committee appointments:

- 1. Highway 43 East Waste Commission** - Michael Harney/alt Larysa Luciw.
- 2. West Inter Lake District (WILD) Water Commission** - Michael Harney/alt Denise Lambert.
- 3. Sandy Beach/Sunrise Beach Lagoon Committee** - all of Council.
- 4. Summer Villages of Lac Ste. Anne County East** - all of Council to attend with one member to vote being Denise Lambert.
- 5. Sun and Sand Recreation League** - Larysa Luciw
- 6. Emergency Management/Disaster Services** - Denise Lambert/ alt. Michael Harney.
- 7. Summer Village of Sandy Beach Family & Community Support Services** - Larysa Luciw.
- 8. Subdivision & Development Appeal Board** - Denise Lambert.
- 9. Community Planning Committee** - all of Council.
- 10. Drainage Study** - Michael Harney.
- 11. Fire Smart** - Michael Harney.

AGENDA



Summer Village of Sandy Beach

REGULAR MEETING of COUNCIL
MYRNA NOYES COMMUNITY HALL
63 Lakeshore Drive, SANDY BEACH, AB
August 20th, 2022 @ 10.15 AM.

Respectfully acknowledging Treaty 6 Territory, also traditional lands of First Nations
and Métis people.

- 1.0 CALL TO ORDER** Action
- 2.0 ACCEPTANCE OF AGENDA** Action
- 3.0 APPROVAL OF MINUTES**
A. July 21st, 2022 Regular Council Meeting Minutes (*approve*); Action
- 4.0 DELEGATIONS** Sun & Sand Rec League;

BUSINESS

5.0 BUSINESS ARISING

- A. Hall Rental Agreement SSRL; Action
- B. Wastewater; Action
- C. Financial Reporting & Expenditure Policy 01-2022; Action
- D. OHV Bylaw 03-2022; Action

6.0 DEVELOPMENT MATTERS

7.0 NEW BUSINESS

- A. Letter to Province proclaiming non-support for APPF;
- B. Bylaw 258-17 and SVREMP TOR;
- C.

REPORTS & Information

8.0 COUNCILLOR REPORT(S) (*one motion to accept all*)

- A. Mayor Report July Info/Action
- B. Deputy Mayor Report July Info/Action
- C. Councillor Report July Info/Action

9.0 CAO REPORT(S)

- A. Accounts Payable List (Year to Date) (*accept info*); Info/Action
- B. Action Items List June (*accept info*); Info/Action

10.0 CORRESPONDENCE

- A. accept as information all presented;

NEXT MEETING 15 September 2022

ADJOURNMENT

Action

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

July 21st, 2022 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

IN ATTENDANCE

Denise Lambert, Mayor (*Chair*)
Larysa Luciw, Deputy Mayor (*phone*)
Michael Harney, Councillor
Rudolf Liebenberg, Chief Administrative Officer (CAO)

1.0 CALL TO ORDER

Mayor Denise Lambert called the meeting to order at 7.01 PM.

2.0 ACCEPTANCE OF AGENDA

MOVED by Deputy Mayor Larysa Luciw that the agenda be approved as presented and amended: Additions 7E & 7F

- OHV Bylaw;
- Library Access;

Res. # 102 – 22

CARRIED

3.0 APPROVAL OF MINUTES

MOVED by Councillor Michael Harney that the attached minutes of the Special Council Meeting June 19th, 2022 be approved as presented and printed.

Res. # 103 – 22

CARRIED

APPROVAL OF MINUTES

MOVED by Deputy Mayor Larysa Luciw that the attached minutes of the Regular Council Meeting June 23rd, 2022 be approved as presented and printed.

Res. # 104 – 22

CARRIED

APPROVAL OF MINUTES

MOVED by Councillor Michael Harney that the attached minutes of the Special Council Meeting June 27th, 2022 be approved as presented and printed.

Res. # 105 – 22

CARRIED

4.0 DELEGATIONS

Sun & Sand Rec League - not in attendance;

5.0 BUSINESS ARISING

A.

Hall Rental Agreement Letter Sun & Sand Rec League 2022-2023

Res. # 106 – 22

MOVED by Councillor Michael Harney that Administration forward the final copy of the letter of agreement 2022 for review and signing to the Sun & Sand Recreation League.

CARRIED

B.

Wastewater

Res. # 107 – 22

MOVED by Councillor Michael Harney that this item be tabled until the next Regular Council meeting due to all parties not being available for the meeting proposed on the August 8th date.

CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

July 21st, 2022 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

- C. Financial Reporting & Expenditure Policy 01-2022**
Res. # 108 – 22 MOVED by Councillor Michael Harney that Administration bring back the final draft of this policy to the next Regular Council meeting with amendments as discussed and approved.
CARRIED
- 6.0 DEVELOPMENT MATTERS** none
- 7.0 NEW BUSINESS**
- A. Director of Emergency Management: position**
Res. # 109 – 22 MOVED by Councillor Michael Harney that Council appoint Brian Brady as the Director of Emergency Management for the Summer Village of Sandy Beach.
CARRIED
- B. Lakeshore Trails**
Res. # 110 – 22 MOVED BY Deputy Mayor Larysa Luciw that the verbal report on the current status (ongoing/trenching/installation of culverts/maintenance) of the Lakeshore Trails project is accepted as information and Council direct Administration to get an estimate on these four project components.
CARRIED
- C. East End Bus Society Donation 2022**
Res. # 111 – 22 MOVED BY Councillor Michael Harney that Council approve a \$350 donation for the EEB for 2022 with the monies to be paid from donations.
CARRIED
- D. Personnel**
Res. # 118 – 22 MOVED BY Deputy Mayor Larysa Luciw that Council move into closed session to discuss employment under section 17 (1) (2) (e) of the Freedom of Information and Protection of Privacy Act at 7:54 p.m.
CARRIED
- Res. # 119 – 22 MOVED BY Councillor Michael Harney that Council move out of closed session to discuss employment under section 17 (1) (2) (e) of the Freedom of Information and Protection of Privacy Act at 8:19 p.m.
CARRIED
- Res. # 120 – 22 MOVED by Councillor Michael Harney that Council receive, accept and approve the final copy of the CAO terms of employment presented here in writing and Council authorize the mayor sign the agreement and it be reviewed again by June 30th 2023.
CARRIED
- Recorded Vote:**
Mayor Denise Lambert IN FAVOUR
Deputy Mayor Larysa Luciw OPPOSE
Councillor Michael Harney IN FAVOUR

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

July 21st, 2022 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

E.
Res. # 112 – 22 **OHV Bylaw**
MOVED BY Councillor Michael Harney that Administration develop a draft bylaw for review and comment in anticipation of the Lakeshore Trail work completion and it be brought back at a meeting when an acceptable draft that include a prevention of OHV use on Crown Land (nuisance) is available.

CARRIED

F.
Res. # 113 – 22 **Yellowhead Library System Access for Residents**
MOVED BY Mayor Denise Lambert that Administration request from the Yellowhead Library System whether they can approve up to 75 residents only for Sandy Beach exclusively with the requirement that data on membership annually be made available to Sandy Beach.

CARRIED

8.0 COUNCILLOR REPORTS

A.
Res. # 114 – 22 **All reports**
MOVED by Deputy Mayor Larysa Luciw that Council receive and accept as information all the written reports presented at this meeting.

CARRIED

9.0 CAO REPORTS

A.
Res. # 115 – 22 **Accounts Payable List/Revenue & Expenses: June 2022**
MOVED by Councillor Michael Harney that Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for June 2022 as presented in written format by Administration.

CARRIED

B.
Res. # 116 – 22 **Action Item List**
MOVED by Deputy Mayor Larysa Luciw that Council receive and accept as information the action item list for July 2022 as presented in writing by the Chief Administrative Officer.

CARRIED

10.0 CORRESPONDENCE

Res. # 117 – 22 MOVED by Deputy Mayor Larysa Luciw that Council receive as information all correspondence as presented in writing at this meeting.

CARRIED

Res. # 121 – 22 MOVED by Deputy Mayor Larysa Luciw that Council meet for the annual information meeting, organizational and regular Council on Saturday August 20th starting at 9am at the Myrna Noyes Community Hall.

CARRIED

ADJOURNMENT Being that the agenda matters had been concluded the meeting was declared adjourned at 8.24 PM by Mayor Denise Lambert.

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

July 21st, 2022 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

Mayor

Chief Administrative Officer



Summer Village of Sandy Beach

RR 1 Site 1 Box 63, Onoway, AB T0E 1V0
Phone: 780.967.2873 Fax: 780.967.2813
Email: sv sandyb@xplornet.ca

July 21st, 2022

Sun and Sand Recreation League
RR#1, Site #1, Comp 77,
Onoway, AB
T0E 1V0

RE: **Letter of Agreement 2022-2023**

This letter is an agreement between the Summer Village of Sandy Beach and the Sun and Sand Recreation League (hereafter referred to as SSRL).

Fee

The Sun & Sand Recreation League will pay a \$250 fee per full day hall rental with a \$350 damage deposit for each hall rental. Half day and hourly rates are applicable as per the minutes from the June 23rd regular council meeting.

Cleaning

SSRL agrees to be responsible for cleaning of the hall after every event. If the Summer Village agrees that the cleaning was not done to an appropriate standard then SSRL will be notified and given first opportunity to rectify the outstanding cleaning issues. If the standard is still not met then the Summer Village will hire cleaning staff and will bill SSRL.

Hall Sign (FCSS Grant 2022) & Key

It will be the responsibility of SSRL to keep the message on their sign current and if the SSRL should use the sign it would be updated by the SSRL and not the Summer Village of Sandy Beach. Village signs will not be used for Rec League event display. The SSRL has their own key issued by Administration BUT the League must inform Administration as soon as possible as to their anticipated dates so electronic invites can be initiated and recorded. The SSRL must provide liability insurance of \$2,500,000 dollars prior to the agreement being signed.

Term of the Agreement

The term of the agreement is from January 1, 2022 to December 31, 2022 and the agreement will be renewed annually at the first meeting in January. If the above letter of agreement is acceptable, please have authorized members of SSRL sign the agreement and forward the signed agreement to the Summer Village of Sandy Beach Administration office.

SUMMER VILLAGE of SANDY BEACH

SUN & SAND RECREATION LEAGUE

Council Representative(s)

Darwell Lagoon Commission
Phase A Construction
January 1, 2020 to March 31, 2022

| DATE | CATEGORY | INVOICE | VENDOR | DESCRIPTION | AMOUNT |
|------------|-------------|----------------|--------------------------------|--------------------------------|--------------|
| 2020-03-31 | MANAGEMENT | 2019041 | Myalta Ventures Ltd. | WATER FOR LIFE GRANT | \$ 4,453.12 |
| 2020-06-03 | MANAGEMENT | 2020003 | Myalta Ventures Ltd. | Phase A Project | \$ 5,303.20 |
| 2020-06-12 | ENGINEERING | 5225-018-00-01 | MPE Engineering Ltd. | Phase A Project | \$ 23,336.62 |
| 2020-07-06 | MANAGEMENT | 2020006 | Myalta Ventures Ltd. | Project Mgmt Services | \$ 6,428.80 |
| 2020-07-31 | ENGINEERING | 5225-018-00-02 | MPE Engineering Ltd. | Phase A | \$ 75,184.92 |
| 2020-08-18 | ENGINEERING | 5225-018-00-03 | MPE Engineering Ltd. | Drilling for transmission line | \$ 60,785.89 |
| 2020-08-18 | MANAGEMENT | 2020010 | Myalta Ventures Ltd. | Phase A Project | \$ 3,707.20 |
| 2020-08-18 | OTHER | JULY 30/20 | Tomkiewych, Kristin | Lunch -Lagoon Phase A | \$ 340.00 |
| 2020-08-20 | MANAGEMENT | 2020014 | Myalta Ventures Ltd. | Project Mgmt Services Phase A | \$ 4,331.60 |
| 2020-09-03 | OTHER | 503893 | Brownlee LLP | Reg Wastewater Transmission | \$ 5,380.45 |
| 2020-09-03 | ENGINEERING | 5225-018-00-04 | MPE Engineering Ltd. | Transmission Line | \$ 28,946.52 |
| 2020-09-23 | MANAGEMENT | 2020018 | Myalta Ventures Ltd. | Phase A Project Management | \$ 3,785.60 |
| 2020-09-23 | OTHER | 20-155 | Onoway and District Historical | Rental Rates for Room Sept. 16 | \$ 50.00 |
| 2020-09-23 | OTHER | 202000168 | Town of Onoway | Sandy Beach to Onowy Tech Mtg | \$ 570.80 |
| 2020-10-31 | ENGINEERING | 5225-018-00-06 | MPE Engineering Ltd. | Engineering | \$ 26,315.50 |
| 2020-10-31 | ENGINEERING | 5225-018-00-05 | MPE Engineering Ltd. | Engineering | \$ 22,697.00 |
| 2020-10-31 | MANAGEMENT | 2020-22 | Myalta Ventures Ltd. | Phsae A Project | \$ 6,406.40 |
| 2020-11-23 | LEGAL | 504471 | Brownlee LLP | Phase A-Legal | \$ 3,989.40 |
| 2020-11-23 | MANAGEMENT | 2020026 | Myalta Ventures Ltd. | Phase A Project-Mangement | \$ 1,820.00 |
| 2020-11-23 | MANAGEMENT | 202000232 | Town of Onoway | Phase A Tech mtg. | \$ 300.00 |
| 2020-11-30 | LEGAL | 505831 | Brownlee LLP | Brownlee LLP | \$ 10,183.17 |
| 2020-11-30 | ENGINEERING | 5225-018-00-07 | MPE Engineering Ltd. | Phase A | \$ 8,654.50 |
| 2020-11-30 | OTHER | 20-164 | Onoway and District Historical | Onoway Hist - P A | \$ 40.00 |
| 2020-11-30 | OTHER | 20-174 | Onoway and District Historical | Onoway Dist.P A | \$ 40.00 |
| 2020-11-30 | OTHER | 202000223 | Onoway and District Historical | Onoway P A | \$ 400.00 |
| 2020-12-31 | ENGINEERING | 5225-018-00-08 | MPE Engineering Ltd. | Engineering | \$ 4,329.50 |
| 2020-12-31 | MANAGEMENT | 2020030 | Myalta Ventures Ltd. | Phasse A Project | \$ 1,601.60 |
| 2021-01-27 | MANAGEMENT | 2020034 | Myalta Ventures Ltd. | Phase A Project management | \$ 2,161.60 |
| 2021-02-28 | ENGINEERING | 5225-018-00-09 | MPE Engineering Ltd. | Project 5225-018-00 | \$ 28,222.15 |
| 2021-02-28 | ENGINEERING | 5225-018-00-10 | MPE Engineering Ltd. | Phase A Project | \$ 4,880.00 |
| 2021-02-28 | MANAGEMENT | 2020038 | Myalta Ventures Ltd. | Mgmt services Phase A | \$ 1,120.00 |
| 2021-03-16 | OTHER | 27394 | Lac Ste. Anne County | Subdivision application fees | \$ 2,650.00 |
| 2021-03-31 | ENGINEERING | 5225-018-00-11 | MPE Engineering Ltd. | Phase A | \$ 1,343.50 |
| 2021-03-31 | MANAGEMENT | 2020042 | Myalta Ventures Ltd. | Project mgmt Phase A | \$ 560.00 |
| 2021-04-30 | ENGINEERING | 5225-018-00-12 | MPE Engineering Ltd. | Engineering | \$ 4,950.55 |
| 2021-04-30 | MANAGEMENT | 2020047 | Myalta Ventures Ltd. | Project mgmt Phase A | \$ 1,120.00 |
| 2021-05-31 | ENGINEERING | 5225-018-00-13 | MPE Engineering Ltd. | Engineering | \$ 4,106.20 |
| 2021-10-27 | ENGINEERING | 5225-018-00-14 | MPE Engineering Ltd. | Engineering | \$ 2,631.00 |
| 2022-03-31 | ENGINEERING | 5225-018-00-15 | MPE Engineering Ltd. | Engineering Fees | \$ 3,777.50 |
| 2022-03-31 | MANAGEMENT | 2021-041 | Myalta Ventures Ltd. | Project Management | \$ 2,158.80 |

TOTAL PROJECT COSTS PHASE A \$ 369,063.09

PHASE A CONSTRUCTION

| | |
|--------------------------------|----------------------|
| 2020 COSTS | \$ 309,381.79 |
| 2021 COSTS | \$ 53,745.00 |
| 2022 YEAR TO DATE | \$ 5,936.30 |
| TOTAL PROJECT EXPENSES: | \$ 369,063.09 |

GRANT FUNDING 90% \$332,156.78
MUNICIPAL SHARE 10% \$36,906.31

| MUNICIPALITY | COST SHARE | PAID | BALANCE |
|--------------------------|---------------------|---------------------|--------------------|
| LAC STE ANNE COUNTY: 51% | \$ 18,822.22 | \$ 18,519.47 | \$ 302.75 |
| SV OF SANDY BEACH: 30% | \$ 11,071.89 | \$ 10,893.80 | \$ 178.09 |
| SV OF SUNRISE BEACH: 19% | \$ 7,012.20 | \$ - | \$ 7,012.20 |
| TOTAL SHARE | \$ 36,906.31 | \$ 29,413.27 | \$ 7,493.04 |

The Summer Village of Sandy Beach



Financial Reporting and Expenditure Policy 01-2022

A. General

The Chief Administrative Officer, (CAO) has the authority to receive income and spend funds in accordance with the annual budget approved by Council on a line-by-line basis.

Where expenditure(s) are to exceed the approved budget amount, the CAO shall provide to Council **(1)** a written explanation for the specific cost overrun and **(2)** a proposal of where to obtain the increased funding, i.e., a reduction in another budget line item or payment from general or restricted reserve funds.

The CAO shall provide Council on a regular monthly basis with the following financial information:

- Accounts Payable list;
- Consolidated Income Statement;
- Verification of monthly completed Bank Reconciliations;

When possible, accounts payable and accounts receivable should be completed by different summer village personnel.

And on an annual basis, the Chief Administrative Officer shall present to Council in October of each year the following: Three-year proposed operating budgets and Five-Year proposed Capital budgets.

And following the completion of the external audit providing Council with the Audit report.

At Council's request or the CAO discretion the Auditor should present at the March/April Council meeting.

B. Approved Credit Card

The CAO shall maintain care and control of the approved credit card and shall insure that only authorized purchases occur. These expenses would likely include the following:

Fuel for summer village vehicles and equipment
Repairs and maintenance costs (repair shops) for vehicles and equipment
Purchase of shop and office supplies

Credit Limit: There shall be an approved limit on the credit card of \$6,000.00.

Any single expenditure in excess of \$3,000.00 shall require the written approval of the CAO.

C. Operating Budget Expenditures

The general authority of the Chief Administrative Officer notwithstanding, the following policy on purchases shall be as follows:

D. Day to Day Operating Costs

- (1) If within the approved budget line expense and any single purchase is below \$20,000.99, the CAO is allowed to make the purchase;
- (2) Any single purchase, as above, may be obtained from a preferred vendor and without the need of obtaining additional cost estimates;
- (3) Any single expense above \$20,000.99 shall require a presentation to Council for approval where Council can approve the cost if it's with a reliable vendor or to maintain essential service delivery or move the requirement for obtaining three (3) cost estimates.

E. MSI and other Grant Funded Projects \$20,001 - \$75,000

- (4) Any single infrastructure or project expense with a cost estimate between \$20,001.00 and \$74,999.99, whether an operating budget line item or a capital purchase project like roads or recreation or fire smart which is paid for by Grant funding shall require Administration to source or request at the minimum three (3) estimates. If three estimates cannot be obtained the estimates or cost proposals available shall be reviewed at Council's discretion.

F. MSI and other Grant Funded Projects > \$75,000

- (5) Any single infrastructure project expense in excess of \$75,000.00, whether an operating budget line item or a capital expense project like lagoon, roads or recreation or fire smart which is paid for by Grant funding shall be sourced by issuing a Request for Proposal (RFP) to vendors at Council's discretion.

Adopted by Resolution # _____ on this 20th day of August 2022

The SUMMER VILLAGE of SANDY BEACH

BYLAW No. 03-2022

Off-Highway Vehicle Bylaw

Being a Bylaw of the Summer Village of Sandy Beach in the Province of Alberta to regulate off highway vehicles traffic within the corporate limits of the Summer Village of Sandy Beach.

WHEREAS pursuant to the provisions of the Traffic Safety Act, and amendments thereto, a Council of a municipality may, by Bylaw, regulate the operation of off highway vehicles within the corporate limits of the municipality, and;

WHEREAS the Council of the Summer Village of Sandy Beach, in the Province of Alberta, deems it advisable to pass such a bylaw;

NOW THEREFORE, the Council of the Summer Village of Sandy Beach, in the Province of Alberta, duly assembled hereby enacts as follows:

1. DEFINITIONS:

1. "All Terrain Vehicle" means a wheeled or tracked motor vehicle designed for travel primarily on unprepared surfaces such as open country and marshland, but does not include an implement of husbandry or construction machinery.
2. "Miniature motor vehicle" means a motor vehicle other than a motor cycle, having specifications prescribed by regulation.
3. "Minibike" means a motor vehicle having specifications as prescribed by regulation.
4. "Motor Cycle" means a motor vehicle mounted on two or three wheels and includes those motor vehicles known to the trade as motorcycles, scooters and power bicycles.
5. "Off-Highway Vehicles" means any motorized vehicle designed for cross-country travel on land, water, snow, marsh or swampland or on other natural terrain and without limiting the generality of the foregoing includes, when designed for such travel:
 - a. Four-wheel drive or low-pressure tire vehicles;
 - b. Motor cycles and related two wheeled vehicles;
 - c. Amphibious machines;
 - d. All-terrain vehicles and Dirt Bikes;
 - e. Miniature motor vehicles;
 - f. Any Snow Vehicles and Snow Mobiles;
 - g. Minibikes;

- h. Any other means of transportation which is propelled by any power other than muscular power or wind.
6. "Highway" means any road or roadway within and under the jurisdiction, municipal and bylaw direction, municipal control and management and administration of the Summer Village of Sandy Beach and it also includes all municipal lands as well as the water's edge or riparian areas as classified by Alberta Environment & Parks and any provincial or federal legislation in effect that governs the land between the water's edge of the lake and the property boundary abutting the water's edge or riparian area.

II. **REGULATIONS:**

1. Any person qualified, registered, licensed (must be displayed), insured and wearing a helmet (required) to operate an off-highway vehicle may operate the same on any Village highway (as described in section 6 above ONLY) within the Summer Village of Sandy Beach:
 - (a) The hours of operating an off-highway vehicle on Village highways shall be restricted to the period of time between 8:00 o'clock in the forenoon and 10:00 o'clock after noon in any one day.
 - (b) The maximum speed at which an off-highway vehicle(s) is permitted to travel on Village highways is fifteen (15) kilometers per hour unless otherwise posted.
 - (c) Operators of off-highway vehicles on Village highways shall travel on the extreme right-hand side of the road and shall travel single file at all times.
 - (d) All off highway vehicles travelling on Village highways shall be equipped with an exhaust muffler, at least on headlight and tail lights. At any time during the evening time hours or at any other time, when due to insufficient light or unfavourable atmospheric conditions objects are not clearly discernible on the highway at a distance of five hundred (500) feet ahead, no off-highway vehicles shall be in motion on a highway unless the headlight and taillights are alight.
 - (e) Without restricting the generality of the foregoing, the provisions of the Traffic Safety Act shall apply to the operation of an off-highway vehicle on Municipal through highways.
 - (f) All off-highway vehicles must be duly registered and insured pursuant to the Traffic Safety Act.
 - (g) All operators of off-highway vehicles must have a minimum Class 7 driver's license.

- (h) All operators of off-highway vehicles must be wearing a CSA approved helmet.
- (i) Any person found in violation of this bylaw or the Traffic Safety Act will be required to complete an off-highway vehicle training course, prior to being able to operate on Summer Village property again. The training course must be approved by the Summer Village and/or Lac Ste. Anne County. An operator deemed in violation of any of the regulations in this said bylaw shall dismount their ATV and will not be allowed to further operate the vehicle within the municipal jurisdiction of the Summer Village of Sandy Beach.
- (j) No person shall operate an off-highway vehicle under the influence of alcohol, drugs or cannabis. Any person found to do so by enforcement will immediately surrender their keys and be deemed liable. Video surveillance and photo evidence of possible offenders under this Bylaw will be surrendered to the Bylaw Officer and will stand as testimony for determining a specific violation, including II(j) under this Bylaw.
- g) No person **shall operate** an off-highway vehicle on municipal playgrounds, day parks, campgrounds, municipal lands or municipal property where it is signed that off-highway vehicles are not allowed, with the exception of municipal employees or contractors during the course of their employment/work. Even if not signposted, all municipal lands and property are off limits to off highway vehicles within all municipal boundaries. Lands or highways that are also off limits to off-highway vehicles are the water's edge or riparian areas as classified by Alberta Environment & Parks and any provincial or federal legislation in effect that governs these said lands that are between the water's edge of the lake and the property boundary abutting the water's edge or riparian area.

III **PENALTIES**

- a) Every person who contravenes the provisions and regulations of this bylaw is guilty of an offence and liable to summary conviction as prescribed in the Traffic Safety Act and/or any related Alberta regulation.
- b) Regardless of the penalty stipulations applicable as per the Traffic Safety Act the attached **Schedule A** will also be in effect for violations enforced as per this bylaw. Failure to pay a issued fine, authorize Council to add the fine to the applicable tax roll.
- c) The Bylaw Officer for the Summer Village of Sandy Beach with the adoption of this Bylaw is hereby granted enforcement powers under and as per the Traffic Safety Act in Alberta.

- d) The Council of the Summer Village of Sandy Beach reserves the right to revoke this bylaw at any time without notice.

Bylaw 06-2009 is rescinded with the signing of this Bylaw.

READ a First time this 20th day August 2022.

READ a Second time this _____ day _____ 2022.

READ a Third time this _____ day _____ 2022.

SIGNED this _____ day _____ 2022.

The Summer Village of Sandy Beach,
The Province of Alberta, Canada



Mayor

Chief Administrative Officer

Schedule A Penalties and Fines

Operating an OHV without a helmet: **\$100**

Operating an OHV on any other land or highway
as described in this Bylaw: **\$150**

Speeding with an OHV: **\$150**

Operating an OHV under the influence of alcohol,
drugs or cannabis: **\$250**

Failure to display a registered license plate: **\$150**

Operating an OHV without insurance or operating
an OHV deemed to be unregistered: **\$150**

Subject: New Website on the Future of Provincial Policing

Dear Mayor/Reeve and Council,

Over the past months I have been meeting with municipal leaders regarding the provincial government exploration of an Alberta police service. I heard loud and clear that Albertans want to be provided with more information on this topic. To meet this need, we have launched a website www.futureofABpolicing.ca.

I encourage all municipal leaders to visit the website and learn more about how Alberta is part of a growing national conversation on the future of RCMP contract policing, (see <https://www.futureofABpolicing.ca/canadian-context> for the details).

No decisions have been made on whether Alberta will transition to an Alberta provincial police, and Alberta's government is continuing to listen to a wide variety of viewpoints on this topic.

Warm Regards,

**On behalf of Honourable Tyler Shandro
Minister of Justice and Solicitor General**

204 Legislature Building
10800 - 97 Avenue, Edmonton AB T5K 2B6
Phone (780)-427-2339
ministryofjustice@gov.ab.ca



Classification: Protected A

Item 7A: SVREMP Bylaw and TOR

Good afternoon,

Reminder that each Summer Villages must review and sign off on the attached Bylaws and Terms of Reference.

These are revised Bylaws as approved by each of your Emergency Management Committee Representative.

Once reviewed and signed please have a copy sent to me either by email or mail

jan.al.christiansen@gmail.com

or

PO Box 659

Alberta Beach AB T0E 0A0

If you have any questions or concerns, please do not hesitate to contact me

Janice Christiansen

SV-REMP

Regional Director of Emergency Management

780-924-3195

----- Forwarded message -----

From: **Marlene Walsh** <marlenehwalsh@gmail.com>

Date: Wed, May 18, 2022 at 8:36 AM

Subject: Bylaw 258-17 Template Updated 2022 & Terms of Reference Ste Anne Summer Villages
Regional Emergency Partnershi-

To: Janice Christiansen <jan.al.christiansen@gmail.com>, SV REMP <summervillage.remp@gmail.com>

[Bylaw 258-17 Emergency Management 2022 Template](#)

[Ste. Anne Summer Villages Regional Emergency Partnership TERMS OF REFERENCE](#)

Bylaw No. 258-17

A BYLAW OF THE SUMMER VILLAGE OF **Sandy Beach** IN THE PROVINCE OF ALBERTA TO ESTABLISH THE FOLLOWING: A REGIONAL EMERGENCY ADVISORY COMMITTEE AND A REGIONAL EMERGENCY MANAGEMENT AGENCY TO PROVIDE FOR EMERGENCY MANAGEMENT FOR THE SUMMER VILLAGE OF **Sandy Beach** AND SUMMER VILLAGES THAT ARE PARTNER OF THIS BYLAW.

WHEREAS the Council of the Summer Village of **Sandy Beach** is responsible for the direction and control of its emergency response and is required, under the *Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8*, (hereinafter referred to as the "Act") to appoint an Emergency Advisory Committee and to establish and maintain an Emergency Management Agency;

AND WHEREAS it is recognized that an emergency or disaster of a jurisdictional or multi-jurisdictional nature could affect any or all of the Summer Villages that are partner of this Bylaw to such a degree that local resources would be inadequate to cope with the situation;

AND WHEREAS the Ste. Anne Summer Villages Councils wish to enter into a regional emergency management partnership with each other for the purpose of integrated emergency management planning and operations;

NOW THEREFORE, the Councils of the Ste. Anne Summer Villages, in the province of Alberta, duly assembled enacts as follows:

1. This Bylaw may be cited as the Ste. Anne Summer Villages Regional Emergency Management Bylaw.
2. In this Bylaw:
 - (a) "Act" means the *Emergency Management Act*, Revised Statutes of Alberta 2000, Chapter E-6.8.
 - (b) AEMA Field Officers - the role of Field Officers is to assist municipalities to mitigate, prepare for, respond to, and recover from large emergencies and disasters by:
 - facilitating Disaster Recovery Program and Municipal Wildfire Assistance Program applications; • assisting in developing/reviewing Community Emergency Management Plans and Programs; • assisting in exercises; • providing support during disasters and emergencies; • acting as a liaison between the Province and Communities; • delivering training programs in region; • facilitating training on grants and regional emergency management partnerships.
 - (c) "Councils" means the Council of all participating Ste. Anne Summer Villages.
 - (d) "Municipality" means **The Summer Village of Sandy Beach** as referenced in this Bylaw.

- (e) "Municipalities" means Summer Villages as referenced in this Bylaw.
- (f) "Disaster" means an event that may result in serious harm to the safety, health or welfare of people or widespread damage to property.
- (g) "Emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to minimize damage to property.
- (h) "Director of Emergency Management" means an individual appointed by resolution of Council responsible for the preparation and coordination of emergency plans and programs for the Municipality.
- (i) "Deputy Director of Emergency Management" means an individual appointed by resolution of Council responsible for assisting with the preparation and coordination of emergency plans and programs for the Municipality. The DDEM provides support to and in the absence of the Director of Emergency Management.
- (j) "Ste. Anne Summer Villages" refers to the following municipalities:
 - i. Summer Village of Birch Cove
 - ii. Summer Village of Nakamun
 - iii. Summer Village of Ross Haven
 - iv. Summer Village of Sandy Beach
 - v. Summer Village of Silver Sands
 - vi. Summer Village of South View
 - vii. Summer Village of Sunrise Beach
 - viii. Summer Village of Sunset Point
 - ix. Summer Village of Val Quentin
 - x. Summer Village of West Cove
 - xi. Summer Village of Yellowstone
- (k) "Ste. Anne Summer Villages Regional Emergency Advisory Committee" means the committee established under this Bylaw and comprised of a member of Council from each of the partnering municipalities of the Ste. Anne Summer Villages Regional Emergency Management Partnership.
- (l) "Ste. Anne Summer Villages Regional Emergency Management Agency" means the agency established under this Bylaw and comprised of the Directors/Deputy Directors of Emergency Management, from each of the partnering municipalities of the Ste. Anne Summer Villages Regional Emergency Management Partnership.
- (m) "Ste. Anne Summer Villages Regional Emergency Management Partnership " means those municipalities who have entered into a joint agreement for the purpose of organizing integrated emergency planning, training, assistance and emergency operations programs in compliance with (LAEMR) Local Authority Emergency Management Regulation.
- (n) "Ste. Anne Summer Villages Regional Emergency Management Plan" means the integrated emergency management plan prepared by the Ste. Anne Summer Villages Regional Emergency Management Partnership to

coordinate response to an emergency or disaster within the combined geographic boundaries of the Summer Villages that are partners of this Bylaw.

- (o) "Minister" means the Minister responsible for the Emergency Management Act.
3. There is hereby established a Ste. Anne Summer Village Regional Emergency Advisory Committee to advise the Council of the Summer Village of Sandy Beach on the development of emergency plans and programs.
 4. There is hereby established a Ste. Anne Summer Village Regional Emergency Management Agency to act as the agent of the Council of the Summer Village of Sandy Beach to carry out its statutory powers and obligations under the Act.
 5. The Council of the Summer Village of Sandy Beach shall:
 - (a) by resolution, appoint one (1) of its Council members to serve on the Ste. Anne Summer Village Regional Emergency Advisory Committee;
 - (b) provide for the payment of expenses of the Summer Village of Sandy Beach partner in the Ste. Anne Summer Village Regional Emergency Advisory Committee;
 - (c) by resolution, on the recommendation of the Ste. Anne Summer Village Regional Emergency Advisory Committee, appoint a Director of Emergency Management and a Deputy Director of Emergency Management for the Summer Village of Sandy Beach;
 - (d) ensure that emergency plans and programs are prepared to address potential emergencies or disasters within the geographical regions of the partners of this Bylaw;
 - (e) endorse Ste. Anne Summer Village's emergency plans and programs that are approved by the Ste. Anne Summer Village Regional Emergency Advisory Committee; and
 - (f) review the status of the Ste. Anne Summer Villages Regional Emergency Management Plan and related plans and programs by the end of October annually (in preparation for January Audit).
 6. Each partner Summer Village Council may:
 - (a) by Bylaw borrow, levy, expropriate and expend, without the consent of the electors, all sums required for the operation of the Ste. Anne Summer Village Regional Emergency Management Agency; and
 - (b) enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.

7. The Ste. Anne Summer Village Regional Emergency Advisory Committee shall:
 - (a) adopt policies as required for the effective and efficient operation of the Regional Emergency Management Agency
 - (b) at the first meeting of the year, elect from the committee a chairperson, vice-chairperson and treasurer.
 - (c) establish a quorum of a minimum of **8** voting partnership members and a majority vote for all decisions
 - (d) schedule a minimum of one meeting per year or more frequently at the call of the chairperson or a majority of the committee members.
 - (e) review the Ste. Anne Summer Villages Regional Emergency Management Plan and related plans and programs by the end of October annually in preparation for the January audit.
 - (f) advise each partner Summer Village Council on the status of the Ste. Anne Summer Villages Regional Emergency Management Plan and related plans and programs by the end of October annually. Kits and plans will be reviewed and adopted and returned to the SVREMP team.
 - (g) review and approve the workplan and budget submitted by the Regional Emergency Management agency; the workplan and budget shall then be forwarded to each municipality for approval. Each municipality is required to have access to pre-approved contingency funds in the event of an emergency.
 - (h) maintain reserve funds at 10% per year up to a maximum of \$10,000
 - (i) participate in annual Risk Assessments for Hazard Identification
8. The Ste. Anne Summer Villages Regional Emergency Management Agency shall be comprised of the following representatives from each Summer Village as designated by the partnership for representation:
 - (a) a Director of Emergency Management
 - (b) a Deputy Director of Emergency Management
 - (c) in the absence of the Director and Deputy Director, the Chief Administration Officer is required to fulfill the role
9. In addition, the following public and private organizations may be invited to provide representative(s) to the Ste. Anne Summer Villages Regional Emergency Management Agency:
 - (a) Communications Officer/Information Officer or designate
 - (b) Planning and Development Officer/Operations Department Officer or designate;

- (c) Emergency Response Personnel
- (d) School Division Superintendent or designate
- (e) Alberta Health Services designates
- (f) Mutual Aid Partners
- (g) representative(s) from local industry and industrial associations
- (h) representative(s) from Alberta Municipal Affairs, Alberta Emergency Management Agency
- (i) any other Non-Governmental Organization (NGO), agency or organization that, in the opinion of the Ste. Anne Regional Emergency Management Agency, may assist in the preparation or implementation of the Ste. Anne Summer Villages Regional Emergency Management Plan.

10. The Ste. Anne Regional Emergency Management Agency shall:

- (a) establish a quorum of a minimum of **8** voting members and a majority vote for all discussions
 - i. each Summer Village partner holds the power of 1 vote
 - ii. in the event that 1 member represents more than one partner, they will have one vote per municipality
- (b) act on behalf of the partnership to carry out the statutory powers and obligations under Section 11.2 (2) and Section 24 (1) of the Emergency Management Act and the Local Authority Emergency Management Regulation; this does not include the authority to declare, renew or terminate the (SOLE) State of Local Emergency.
- (c) assist in the preparation and coordination of the Ste. Anne Summer Villages Regional Emergency Management Plan and prepare and coordinate related plans and programs for the Partnership;
- (d) report on the Agency work plan activity status to the Regional Advisory Committee at a minimum of once per year, including an update on the review of the Regional Emergency Management plan
- (e) ensure that a Regional Director of Emergency Management and a Regional Deputy Director of Emergency Management is designated by Councils under the Ste. Anne Summer Villages Regional Emergency Management Plan to act, on behalf of the Ste. Anne Summer Villages Regional Emergency Management Agency;
- (f) implement the concept and principles of the Incident Command System
- (g) coordinate all emergency services and other resources used in an emergency; and/or

11. The Summer Village of **Sandy Beach** has the power to declare, terminate or renew a State of Local Emergency (SOLE) at the local level. Under the Act, the

powers specified in Section 13 of this Bylaw, and the requirements specified in Section 16 of this Bylaw, are hereby delegated to the Ste. Anne Summer Village Regional Emergency Advisory Committee Executive

In the event that the local level Council is unavailable, the DEM and/or DDEM, for the impacted village will assist with the decision to declare a SOLE by the Ste. Anne Summer Village Regional Emergency Advisory Committee (minimum two representatives) may, at any time when it is satisfied that an emergency exists or may exist, by resolution, make a declaration of a SOLE within the geographic boundaries of the partners in this Bylaw.

SOLE

12. When a SOLE is declared, the person or persons making the declaration shall:
 - (a) ensure that the declaration identifies the nature of the emergency and the area of the Ste. Anne Summer Villages in which it exists;
 - (b) the Information Officer will ensure the details of the declaration are published immediately by such means of communication considered most likely to notify the population of the area affected; (Alberta Emergency Alert; social media; ALL-NET)
 - (c) the Information Officer forwards a copy of the declaration to the AEMA Field Officers.
 - (d) the mayor and/or Advisory Committee Chairperson forwards a copy to the Minister forthwith.
13. Subject to Section 14, when a **SOLE** is declared, the person or persons making the declaration **may**:
 - (a) cause the Ste. Anne Summer Villages Regional Emergency Management Plan or any related plans or programs to be put into operation;
 - (b) acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - (c) control or prohibit travel to or from any area within the Municipality;
 - (d) authorize the evacuation of persons and the removal of livestock and personal property from any area of the Municipality that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
 - (e) authorize the entry into any building or on any land, without warrant, by any authorized person in the course of implementing an emergency plan or program;
 - (f) authorize the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its

progress;

- (g) procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within Ste. Anne Summer Villages for the duration of the SOLE;
 - (h) authorize the conscription of persons needed to meet an emergency; and
 - (i) authorize any persons at any time to exercise in the operation of the Ste. Anne Summer Villages Regional Emergency Management Plan and related plans or programs, any power specified in Paragraphs (b) through (j) in relation to any part of the municipality affected by a declaration of a SOLE.
14. A declaration of a SOLE is considered terminated and ceases to be of any force or effect when:
- (a) at the local level, a resolution is passed by the mayor and/or Council
 - (b) at the regional level, a resolution is passed by the Ste. Anne Summer Village Regional Emergency Advisory Committee
 - (c) a period of seven days has lapsed since it was declared, or 28 days during a pandemic, unless it is renewed by resolution;
 - (d) the Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
 - (e) the Minister cancels the SOLE.
15. When a declaration of a SOLE has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.
16. No action lies against the Municipality or a person acting under the Municipality's direction or authorization for anything done or omitted to be done in good faith while carrying out a power under the Emergency Management Act or the regulations during a SOLE.
17. This amended Bylaw shall take effect on the day of final passing thereof.

Introduced and given first reading on this 20th day of August 2022

Given second reading on this 20th day of August 2022

Given unanimous consent to proceed to 3rd reading this 20th day of August 2022

Given third and final reading on this 20th day of August 2022

The Summer Village of Sandy Beach,

The Province of Alberta, Canada



Mayor

Chief Administrative Officer

Terms of Reference

Ste. Anne Summer Villages Regional Emergency Management Agency

1. ORGANIZATION NAME

The Ste. Anne Summer Villages Regional Emergency Management Agency; hereinafter referred to as the “Emergency Management Agency”.

2. AUTHORITY

The Emergency Management Agency is established pursuant to the Emergency Management Act, RSA 2000, and Chapter E-6.8 Section 11.2(4).

3. PURPOSE/MANDATE

The purpose/mandate of the Emergency Management Agency is to maintain and update the Ste. Anne Summer Villages Regional Emergency Management Program on an annual basis, as set out in each community Bylaw 2016-R001, as follows;

- a) be responsible for ensuring emergency planning documents and programs are accurate and reviewed annually;
- b) ensure appropriate training is available to staff and other personnel of the Summer Villages;
- c) ensure regional training records are kept;
- d) plan and execute exercises to validate the Ste. Anne Summer Villages Regional Emergency Management Plan;
- e) conduct reviews of all exercises;
- f) review the impact of incidents on the system;
- g) publish information, as necessary, on the Ste. Anne Summer Villages Regional Emergency Management Plan;
- h) liaise with external agencies and surrounding municipalities who have a role in emergency response at regional facilities; and
- i) ensure the Summer Villages have appropriate resources and equipment available.

4. EMERGENCY MANAGEMENT AGENCY MEMBERSHIP

Emergency Management Agency membership shall consist of one voting member from each of the designated representatives for the Summer Villages. The voting member shall be comprised of one of the following:

- (a) a Director of Emergency Management from each partner Summer Village; or
- (b) a Deputy Director of Emergency Management; or
- (c) in the event neither a or b available the Chief Administration Officer

5. CHAIRPERSON

At the first meeting of the Emergency Management Agency, the members will elect from the membership, a Chairperson and Vice-Chairperson.

The Chairperson and Vice-Chairperson of the Emergency Management Agency will attend the annual meeting of the Ste. Anne Summer Villages Emergency Advisory Committee, in a non-voting capacity, to advise/update the Committee on the actions and/or recommendations of the Emergency Management Agency.

6. QUORUM & MEETINGS

Each of the (11) partner municipalities have a vote through their designated representative, however, all representative members or an alternate must be present for a quorum. All decisions are a majority vote.

The Emergency Management Agency will meet a minimum of two times per year, normally during the months of February or March and the beginning of September, but may meet more frequently at the call of the Chairperson or by a majority of Emergency Management Agency members.

Minutes will be taken at each meeting and reported to the Ste. Anne Summer Villages Regional Emergency Advisory Committee at the annual meeting of the Advisory Committee.

7. BUDGETS & STAFF/ADMINISTRATIVE SUPPORT

Annually the Emergency Management Agency shall prepare a work plan and budget for the upcoming year which shall be submitted to the Ste. Anne Summer Villages Regional Emergency Advisory Committee for approval no later than September 30 annually.

Prior to year end the Emergency Management Agency will submit a report to the Advisory Committee of the current year's activities.

8. COMMUNICATION WITH THE EMERGENCY MANAGEMENT AGENCY

All communications will be through the Chairperson of the Emergency Management Agency.

9. TERMS OF REFERENCE AMENDMENTS

The Terms of Reference may be amended from time to time. Proposed changes shall be prepared by the Emergency Management Agency and submitted to the Ste. Anne Summer Villages Regional Emergency Advisory Committee for approval at a subsequent or ad hoc Regional Emergency Advisory Committee meeting.

10. APPROVAL/ADOPTION DATE

The Ste. Anne Summer Villages Regional Emergency Management Agency Terms of Reference approved this 20th day of August, 2022.

The Summer Village of Sandy Beach,
The Province of Alberta, Canada



Mayor obo Council



Summer Village of Sandy Beach

Page 1 of 2

Cheque Listing for Council: JULY

2022-Aug-3
2:40:59PM

| Cheque | | Vendor Name | Invoice # | Invoice Description | Invoice Amount | Cheque Amount |
|----------|------------|-----------------------------------------|------------------|---------------------------------------------|----------------|---------------|
| Cheque # | Date | | | | | |
| 20220206 | 2022-07-13 | ATB FINANCIAL MasterCard | JULY 12, 2022 | PAYMENT ATB MC INSTALLMENT | 3,772.76 | 3,772.76 |
| 20220207 | 2022-07-13 | ██████████ | NB14-2022 | PAYMENT NB14-2022 PAYROLL | 1,823.01 | 1,823.01 |
| 20220208 | 2022-07-13 | Box Clever | 16346 | PAYMENT EMAIL ADDRESSES | 15.75 | 15.75 |
| 20220209 | 2022-07-13 | Canada Revenue Agency | JULY 2022 | PAYMENT PD7AACCT #13200 3666 RP0001 | 2,189.96 | 2,189.96 |
| 20220210 | 2022-07-13 | Dainard, Doug | 523694 | PAYMENT PARTS PICKUP, FUEL, MILEAGE | 300.58 | 300.58 |
| 20220211 | 2022-07-13 | Handi-Can (2003) Ltd. | 53354 | PAYMENT CUSTOMER#001804-000005 | 364.88 | 364.88 |
| 20220212 | 2022-07-13 | ██████████ | RM14-2022 | PAYMENT RM14-+2022 PAYROLL | 1,290.28 | 1,290.28 |
| 20220213 | 2022-07-13 | ██████████ | DP14-2022 | PAYMENT DP14-2022 PAYROLL | 1,905.74 | 1,905.74 |
| 20220214 | 2022-07-13 | RDE Construction Inc. | 1080 | PAYMENT JOB#054-07-22 | 7,987.56 | 7,987.56 |
| 20220215 | 2022-07-13 | UFA Co-operative Limited | JUNE 30, 2022 | PAYMENT ACCT#8872103 | 1,072.11 | 1,072.11 |
| 20220216 | 2022-07-13 | Xplornet Communications Inc | INV43502439 | PAYMENT ACCT#229348 | 78.74 | 78.74 |
| 20220217 | 2022-07-13 | RDE Construction Inc. | 1089 | PAYMENT JOB #027-04-22 | 6,494.12 | 6,494.12 |
| 20220218 | 2022-07-13 | RDE Construction Inc. | 1090 | PAYMENT JOB #027-04-22 | 29,154.59 | 29,154.59 |
| 20220219 | 2022-07-20 | EPCOR | JULY 7, 2022 | PAYMENT ACCT #21716709 | 1,225.01 | 1,225.01 |
| 20220220 | 2022-07-20 | Ste Anne Gas Co-op | 892045 895271 | PAYMENT ACCT#006593-00 ACCT#005034-00 | 92.94 65.44 | 158.38 |
| 20220221 | 2022-07-20 | Telus Mobility | JULY 09, 2022 | PAYMENT ACCT #31932068 | 132.25 | 132.25 |
| 20220222 | 2022-07-20 | ██████████ | NB15-2022 | PAYMENT NB15-2022 PAYROLL | 1,728.40 | 1,728.40 |
| 20220223 | 2022-07-20 | Highway 43 East Waste Commission | 16500 | PAYMENT JUNE 2022 DISPOSAL FEES | 1,177.64 | 1,177.64 |
| 20220224 | 2022-07-20 | MUNISIGHT LTD., ATTN: MUNISIGHT LTD. AR | INV4305566 | PAYMENT JULY 2022 PAYMENT | 197.74 | 197.74 |
| 20220225 | 2022-07-20 | ██████████ | RM15-2022 | PAYMENT RM15-2022 PAYROLL | 628.70 | 628.70 |
| 20220226 | 2022-07-20 | ██████████ | DP15-2022 | PAYMENT DP15-2022 PAYROLL | 1,861.43 | 1,861.43 |
| 20220227 | 2022-07-20 | RDE Construction Inc. | 1094 | PAYMENT JOB 056-07-22 | 12,009.90 | 12,009.90 |
| 20220228 | 2022-07-20 | Workers Compensation Board | 25732045 | PAYMENT WCB INSTALLMENT #808987 | 341.60 | 341.60 |
| 20220229 | 2022-07-20 | RDE Construction Inc. | 1095 | PAYMENT JOB 024-04-22 | 11,773.13 | 11,773.13 |
| 20220230 | 2022-07-20 | RDE Construction Inc. | | PAYMENT | | 5,433.75 |



Summer Village of Sandy Beach

Page 2 of 2

Cheque Listing for Council: JULY

2022-Aug-3
2:40:59PM

| Cheque | | Vendor Name | Invoice # | Invoice Description | Invoice Amount | Cheque Amount |
|----------|------------|-----------------------|-----------|--------------------------------------|----------------|---------------|
| Cheque # | Date | | | | | |
| 20220230 | 2022-07-20 | RDE Construction Inc. | 1096 | JOB 025-04-22 | 5,433.75 | 5,433.75 |
| 20220231 | 2022-07-31 | ATB Financial | JULY S/C | PAYMENT JULY 2022 MONTHLY SERVICE | 16.15 | 16.15 |

Total 93,134.16

*** End of Report ***



Summer Village of Sandy Beach

Accounts Payable Bank Reconciliation

Page 1 of 1

2022-Aug-8
11:09:16AM

July Balance Shown on Bank Statement

604,524.44

Add Outstanding Deposits

Less Outstanding Cheques

| Payee | Cheque # | Cheque Date | Amount |
|---------------------------|----------|-------------|-----------------|
| Murray, Robin | 20220225 | 2022-07-20 | 628.70 |
| Total Outstanding Cheques | | | 628.70 (628.70) |

And Adjustments

Your Bank Balance Should Be 603,895.74

Your Reconciled Bank Balance Is 603,895.74

Difference 0.00

*** End of Report ***



Summer Village of Sandy Beach

Revenue/Expense Statement JULY-2022

Page 1 of 3

2022-Aug-3

2:50:00PM

| General Ledger | Description | 2022 Budget | 2022 Actual | 2022 Budget Remaining \$ |
|--------------------------|-------------------------------------------|---------------------|---------------------|--------------------------|
| Revenues | | | | |
| 1-00-00-110 | Real Property Taxes | (1,250.00) | (16.93) | (1,233.07) |
| 1-00-00-111 | Minimum Levy | (6,850.00) | 0.00 | (6,850.00) |
| 1-00-00-112 | Taxes - Commercial | (5,500.00) | (9,117.51) | 3,617.51 |
| 1-00-00-113 | Taxes - Residential | (352,295.00) | (383,613.24) | 31,318.24 |
| 1-00-00-115 | Taxes-Linear | (3,100.00) | 0.00 | (3,100.00) |
| 1-00-00-190 | Snow and Maintenance | 0.00 | 0.00 | 0.00 |
| 1-00-00-510 | Penalties & Costs On Taxes | (8,100.00) | (2,681.35) | (5,418.65) |
| 1-00-00-520 | Lagoon Maintenance - split cost | 0.00 | (2,510.57) | 2,510.57 |
| 1-00-00-530 | Misc. Income | (17,500.00) | (4,669.00) | (13,331.00) |
| 1-00-00-531 | Village Land Sale Revenue | 0.00 | 0.00 | 0.00 |
| 1-00-00-590 | Other Revenue/Tax Certificates/GST | (2,500.00) | (1,275.00) | (1,225.00) |
| 1-00-00-740 | Provincial Government/Agencies | 0.00 | 0.00 | 0.00 |
| 1-00-00-840 | AMIP | 0.00 | 0.00 | 0.00 |
| 1-00-00-990 | Other Revenue/Tax Recovery | (26,150.00) | (470.00) | (25,680.00) |
| 1-01-00-550 | Interest Income | (2,000.00) | (4,582.59) | 2,582.59 |
| 1-02-00-550 | Interest Income Trust | (27,650.00) | (8,066.10) | (19,583.90) |
| 1-12-00-560 | Rentals/Shop Rent | (1,000.00) | 0.00 | (1,000.00) |
| 1-12-00-561 | Office Rent | 0.00 | 0.00 | 0.00 |
| 1-32-00-830 | Federal Infrastructure Grants Road Survey | 0.00 | 0.00 | 0.00 |
| 1-32-00-840 | Prov. Conditional Grants & MSP/MOST | (30,000.00) | 0.00 | (30,000.00) |
| 1-32-00-841 | MSI-Capital | (49,927.00) | (123,118.00) | 73,191.00 |
| 1-32-00-842 | MSI-Operating | (10,000.00) | 0.00 | (10,000.00) |
| 1-32-00-844 | GTF + FRIAA | (30,000.00) | 0.00 | (30,000.00) |
| 1-32-00-845 | OTHER Prov.Grants | (10,750.00) | 0.00 | (10,750.00) |
| 1-32-00-846 | Def. Rev. (Prof. Consult) | 0.00 | 0.00 | 0.00 |
| 1-32-00-847 | Snow/ Maintenance | 0.00 | 0.00 | 0.00 |
| 1-32-00-848 | Canada Day (Prov. Grant) | 0.00 | 0.00 | 0.00 |
| 1-32-30-845 | STEP | 0.00 | 0.00 | 0.00 |
| 1-51-00-840 | Provincial Conditional Grants/FCSS | (7,320.00) | (1,754.00) | (5,566.00) |
| 1-61-00-410 | Planning/Zoning/Dev. Charges | 0.00 | (138.40) | 138.40 |
| 1-74-00-560 | Rental Income/Facilities | (1,000.00) | (900.00) | (100.00) |
| 1-74-00-840 | Provincial Conditional Grants | 0.00 | 0.00 | 0.00 |
| 1-99-00-750 | School Foundation - Non-Residential | (2,208.00) | (1,342.28) | (865.72) |
| 1-99-00-751 | School Foundation - Residential | (114,472.00) | (114,420.86) | (51.14) |
| 1-99-00-752 | School Foundation - Linear | 0.00 | (876.61) | 876.61 |
| 1-99-00-753 | Senior Foundation | (9,755.00) | (9,749.48) | (5.52) |
| 1-99-00-756 | Senior Foundation - Residential | 0.00 | 0.00 | 0.00 |
| *P TOTAL Revenues | | (719,327.00) | (669,301.92) | (50,525.08) |



Summer Village of Sandy Beach

Revenue/Expense Statement

Page 2 of 3

2022-Aug-3

2:50:00PM

| General Ledger | Description | 2022 Budget | 2022 Actual | 2022 Budget Remaining \$ |
|-----------------|------------------------------------------|-------------|-------------|--------------------------|
| Expenses | | | | |
| 2-11-00-110 | Honorariums | 13,000.00 | 4,333.32 | 8,666.68 |
| 2-11-00-211 | Mileage & Subsistence | 1,850.00 | 823.84 | 1,026.16 |
| 2-11-00-510 | General Supplies/Conventions | 1,000.00 | 688.75 | 311.25 |
| 2-12-00-110 | Salaries/Wages Administration | 70,000.00 | 35,233.31 | 34,766.69 |
| 2-12-00-111 | Ad Hoc Committee | 0.00 | 0.00 | 0.00 |
| 2-12-00-130 | Employer Contributions (O) | 5,500.00 | 4,909.37 | 590.63 |
| 2-12-00-131 | WCB | 3,600.00 | 2,695.31 | 904.69 |
| 2-12-00-200 | Contract Admin/DEM/DDEM | 4,000.00 | 666.68 | 3,333.32 |
| 2-12-00-211 | Travel & Subsistence | 6,000.00 | 205.32 | 5,794.68 |
| 2-12-00-215 | Freight, Postage, Telephone | 7,000.00 | 2,730.69 | 4,269.31 |
| 2-12-00-216 | Newsletter | 500.00 | 0.00 | 500.00 |
| 2-12-00-217 | Internet | 850.00 | 504.93 | 345.07 |
| 2-12-00-218 | Website | 4,500.00 | 3,540.00 | 960.00 |
| 2-12-00-219 | Conferences/CAO CLGM Coursework-MC | 2,000.00 | 1,265.88 | 734.12 |
| 2-12-00-220 | Subscriptions, Memberships, Printing, Ad | 13,000.00 | 8,256.57 | 4,743.43 |
| 2-12-00-221 | Dues and Memberships | 0.00 | 975.00 | (975.00) |
| 2-12-00-222 | Donations/Appreciations | 0.00 | 0.00 | 0.00 |
| 2-12-00-230 | Professional and Special Services | 6,500.00 | 2,355.00 | 4,145.00 |
| 2-12-00-231 | Audit | 6,950.00 | 7,127.80 | (177.80) |
| 2-12-00-232 | Assessment Services | 9,000.00 | 6,427.00 | 2,573.00 |
| 2-12-00-233 | WILD Waterline (Operating) | 4,000.00 | 2,012.22 | 1,987.78 |
| 2-12-00-234 | WILD Waterline (Debenture Phase I & II) | 6,000.00 | 3,008.33 | 2,991.67 |
| 2-12-00-250 | Repairs & Maintenance | 2,500.00 | 758.88 | 1,741.12 |
| 2-12-00-260 | Water/Sewer Admin Building | 1,750.00 | 1,208.03 | 541.97 |
| 2-12-00-263 | Computer | 0.00 | 188.32 | (188.32) |
| 2-12-00-265 | 1985 Lot research | 0.00 | 0.00 | 0.00 |
| 2-12-00-266 | Organize Files-Archive | 0.00 | 0.00 | 0.00 |
| 2-12-00-270 | Bank Charges | 350.00 | 114.30 | 235.70 |
| 2-12-00-274 | Insurance and Bond Premiums | 14,500.00 | 750.00 | 13,750.00 |
| 2-12-00-505 | Canada Day Celebration | 850.00 | 0.00 | 850.00 |
| 2-12-00-510 | General Office Supplies | 6,500.00 | 1,064.46 | 5,435.54 |
| 2-12-00-511 | Computer Repairs | 0.00 | 0.00 | 0.00 |
| 2-12-00-512 | Financial Software | 10,000.00 | 1,229.92 | 8,770.08 |
| 2-12-00-519 | Other Services/Donations/Appreciations | 500.00 | 0.00 | 500.00 |
| 2-12-00-540 | Utilities-Administration EPCOR | 2,500.00 | 909.64 | 1,590.36 |
| 2-12-00-762 | Transfer to Capital Reserve - Water | 2,500.00 | 0.00 | 2,500.00 |
| 2-12-00-810 | Short Term Borrowing Costs | 0.00 | 0.00 | 0.00 |
| 2-12-00-811 | Interest Expense | 0.00 | 41.55 | (41.55) |
| 2-12-00-990 | Other/Miscellaneous | 0.00 | 0.00 | 0.00 |
| 2-12-00-992 | Bank Charges | 0.00 | 89.60 | (89.60) |
| 2-12-00-994 | Assessment Review Board | 1,000.00 | 0.00 | 1,000.00 |
| 2-23-00-200 | Fire / Sturgeon County | 4,000.00 | 2,050.00 | 1,950.00 |
| 2-23-00-201 | Fire Suppression/Support | 4,000.00 | 630.00 | 3,370.00 |
| 2-25-00-212 | Policing | 11,000.00 | 8,234.00 | 2,766.00 |
| 2-25-00-220 | Physician Recruitment | 0.00 | 0.00 | 0.00 |
| 2-26-00-220 | MSP (Fire, Police, Ambulance) | 0.00 | 0.00 | 0.00 |
| 2-26-00-651 | Amortization-vehicles | 0.00 | 0.00 | 0.00 |
| 2-32-00-110 | Salaries & Wages | 90,000.00 | 77,026.06 | 12,973.94 |
| 2-32-00-111 | Contract Services/Weed Inspector | 600.00 | 410.00 | 190.00 |
| 2-32-00-130 | Employer Contributions | 8,000.00 | 5,749.04 | 2,250.96 |
| 2-32-00-200 | Gravel/Maintenance/Drainage | 1,000.00 | 700.00 | 300.00 |
| 2-32-00-201 | Signs | 1,000.00 | 3,318.54 | (2,318.54) |
| 2-32-00-202 | Paving Reconstruction Roads | 1,000.00 | 0.00 | 1,000.00 |
| 2-32-00-211 | Fuel/Mileage/UFA | 4,500.00 | 3,815.65 | 684.35 |



Summer Village of Sandy Beach

Revenue/Expense Statement

Page 3 of 3

2022-Aug-3

2:50:00PM

| General Ledger | Description | 2022 Budget | 2022 Actual | 2022 Budget Remaining \$ |
|-------------------|------------------------------------------|-------------|--------------|--------------------------|
| 2-32-00-212 | Reserve Roads | 2,500.00 | 0.00 | 2,500.00 |
| 2-32-00-215 | Telus (Shop/Public Works) | 1,350.00 | 57.45 | 1,292.55 |
| 2-32-00-230 | Tree Removal | 10,500.00 | 0.00 | 10,500.00 |
| 2-32-00-240 | Fire Mitigation | 0.00 | 0.00 | 0.00 |
| 2-32-00-250 | Road/Street Contractors-non Gov. | 5,000.00 | 0.00 | 5,000.00 |
| 2-32-00-255 | Repairs and Maint to other equipment | 10,000.00 | 7,230.79 | 2,769.21 |
| 2-32-00-260 | Snow Removal | 1,000.00 | 0.00 | 1,000.00 |
| 2-32-00-270 | Miscellaneous General Services/Bylaw | 10,000.00 | 9,940.00 | 60.00 |
| 2-32-00-280 | Equipment Purchases | 5,500.00 | 2,011.49 | 3,488.51 |
| 2-32-00-350 | Roads - Government Grant | 0.00 | 0.00 | 0.00 |
| 2-32-00-510 | General Goods & Supplies | 6,000.00 | 4,881.39 | 1,118.61 |
| 2-32-00-511 | Beautification | 500.00 | 716.42 | (216.42) |
| 2-32-00-540 | Utilities - Street Lights | 14,750.00 | 9,005.43 | 5,744.57 |
| 2-32-00-611 | Amortization - Engineered structures | 0.00 | 0.00 | 0.00 |
| 2-32-00-621 | Amortization-buildings | 0.00 | 0.00 | 0.00 |
| 2-32-00-631 | Amortization-machinery/equipment | 0.00 | 0.00 | 0.00 |
| 2-32-00-651 | Amortization-vehicles | 0.00 | 0.00 | 0.00 |
| 2-32-00-762 | Contributed to Capital Function | 0.00 | 1,400.00 | (1,400.00) |
| 2-32-00-840 | Prov. Conditional Grants & MSP/MOST | 30,000.00 | 0.00 | 30,000.00 |
| 2-32-00-841 | MSI - Capital | 49,927.00 | 0.00 | 49,927.00 |
| 2-32-00-842 | MSI - Operating | 10,000.00 | 0.00 | 10,000.00 |
| 2-32-00-844 | GTF + FRIAA | 30,000.00 | 69,383.87 | (39,383.87) |
| 2-42-00-200 | Lagoon Maintenance/Manager | 1,000.00 | 107.57 | 892.43 |
| 2-42-00-210 | Waste Water Service Cost | 0.00 | 0.00 | 0.00 |
| 2-42-00-230 | Professional Consult | 8,000.00 | 5,511.89 | 2,488.11 |
| 2-42-00-641 | Amortization-Wastewater | 0.00 | 0.00 | 0.00 |
| 2-42-00-762 | Transfer to Reserve- Sewage | 2,500.00 | 0.00 | 2,500.00 |
| 2-43-00-200 | Garbage Contract/GFL | 11,500.00 | 4,686.37 | 6,813.63 |
| 2-43-00-270 | Land Reclamation Site/Garbage Collection | 7,500.00 | 0.00 | 7,500.00 |
| 2-43-00-350 | Landfill - Hwy 43 Waste Commission | 7,500.00 | 3,264.36 | 4,235.64 |
| 2-43-00-762 | Transfer To Capital Functions | 0.00 | 0.00 | 0.00 |
| 2-51-00-750 | FCSS/Recreation | 9,065.00 | 0.00 | 9,065.00 |
| 2-61-00-510 | Development Officer Fees | 6,500.00 | 2,130.00 | 4,370.00 |
| 2-61-00-511 | Planning, Zoning & Development | 1,000.00 | 0.00 | 1,000.00 |
| 2-61-00-512 | Development Enforcement | 2,000.00 | 500.00 | 1,500.00 |
| 2-62-00-211 | East End Bus | 250.00 | 0.00 | 250.00 |
| 2-71-00-540 | Utilities Shop | 5,500.00 | 4,857.88 | 642.12 |
| 2-71-00-541 | Utilities Old Shop | 1,250.00 | 494.49 | 755.51 |
| 2-71-00-762 | Transfer to Reserve Equipment | 2,500.00 | 0.00 | 2,500.00 |
| 2-72-00-200 | Daypark/Recreation | 500.00 | 0.00 | 500.00 |
| 2-72-00-540 | Daypark Expenses/Utilities | 2,000.00 | 895.00 | 1,105.00 |
| 2-72-00-541 | MSI C-Playground Equipment | 500.00 | 0.00 | 500.00 |
| 2-72-00-661 | Amortization-land improvements | 0.00 | 0.00 | 0.00 |
| 2-72-00-762 | Transfers To Capital Functions | 0.00 | 0.00 | 0.00 |
| 2-74-00-200 | Hall Cleaning | 500.00 | 0.00 | 500.00 |
| 2-74-00-210 | General Services/Maintenance/Hall | 500.00 | 0.00 | 500.00 |
| 2-74-00-510 | General Goods and Supplies/Hall | 500.00 | 0.00 | 500.00 |
| 2-74-00-540 | Utilities-Hall | 2,000.00 | 1,686.81 | 313.19 |
| 2-99-00-750 | School Foundation - Non-Residential | 2,208.00 | 0.00 | 2,208.00 |
| 2-99-00-751 | School Foundation - Residential | 114,472.00 | 49,567.52 | 64,904.48 |
| 2-99-00-753 | Senior Foundation | 9,755.00 | 9,754.54 | 0.46 |
| *P TOTAL Expenses | | 719,327.00 | 384,130.58 | 335,196.42 |
| **P (Profit)/Loss | | 0.00 | (285,171.34) | 284,671.34 |

*** End of Report ***

SUMMER VILLAGE of SANDY BEACH, AB



CAO REPORT August 20th, 2022

1. **TAXES**

- Current OUTSTANDING = \$275,000
- 1 YEAR ARREARS = \$23,700
- 2 YEAR Arrears = \$2,200

2. **NEW RESIDENTS**

Land Title Changes AVERAGE AROUND 2 a month.

3. **DEVELOPMENT ACTIVITY**

See Development report.

4. **TAX ACTIVITY**

Tax payments steady.

5. **OPERATIONS**

- Trail work Lakeshore Drive is ongoing and await feedback and update from contractor and additional estimates on culvert work;
- Lakeshore Drive crack filling and gravel road grading, wash boarding and dust control completed end of July;
- Lakeshore Drive new traffic signage has been installed – tree clearing for signage to be done;
- MSI SFE's are now submitted and received – June 2022;

6. **MAJOR PROJECTS** toward mid Sept (there was quite the weather delay due to rain)

- ✓ Lakeshore Drive All asphalt work = \$34,500;
- ✓ Lagoon Entrance asphalt repairs = \$6,500;
- ✓ Blue Heron Drive gravel & dust control = \$5,500;
- ✓ West Cove Drive gravel & dust control = \$11,200;
- ✓ Retaining wall repairs at roll off bin or garbage site = \$11,500;
- Lakeshore Drive Trail work = \$17,000; (ongoing)
- Lakeshore Drive ditches excavation and painting = \$15,000; (postponed until 2023)
- ✓ Lakeshore Drive Traffic signage = \$3,500; (completed)

7. **CORRESPONDENCE**

Darwell Commission is looking to set up a meeting to discuss the way forward and costs regarding Transmission Line A.

August 2022: ACTION ITEM List

| Employee | Task | Action Taken | Progress | Date |
|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rudolf. | Municipality Accountability Review MAP Communications Strategy Survey Integrated Plans Spending Policy 01-2022 MSI 2022 Website Financials MuniWare Audit 2021 Trails Lakeshore Tax Recovery Hall Rentals Enforcement and Clean Up Orders DEM/Emergency Management Safety Codes Council Assessment Review Public Works Lakeshore and all Road work + traffic signage Meetings with staff Staff appraisals ANNUAL Budget 2022 | final work to be completed in May and letter received Council direction – tabled Nov 2022 Results posted June 2022 Tabled until Nov 2022 Council to approve – draft submitted for review Payment 2021 = \$121,000 received January New Website launched May 24 th Completed Completed/FIR submitted with Property Tax Bylaw Received = \$17,500 work started await culvert estimate Ongoing Agreement: S&S RL await their comments on final draft Ongoing – new rolls added Brian Brady appointed July 2022 Completed and report received: 3 months action plan Brushing/Mowing/Maintenance/Roads/Garbage Started mid June to mid Sept Office staff after Council meeting and PW every Tue. Completed in October 2022 Approved April 2022 | Completed In progress Completed In progress In progress Received Completed Completed Completed Ongoing Ongoing Ongoing Ongoing Completed In progress In progress In progress In progress Approved | May 2022 Sept 2022 June 2022 Nov 2022 Dec 2022 Feb 2022 Sept 2022 Nov 2021 March 2022 Sept 2022 Dec 2022 Dec 2022 Oct 2022 Apr 2022 Sept 2022 Sept 2022 Oct 2022 Oct 2021 April 2022 |
| Robin. | Payroll – Accounts Payable - Invoices Administration/Financial Software Filing, website, phone calls, land titles Audit 2021 | Input invoices – entering payroll – printing cheques Correspondence and Letters mailed/system training Keeping everything current Working with Auditor | On-Going On-Going On-Going On-Going | July 2022 July 2022 July 2022 March 2022 |
| COUNCIL. | Training Course work All Connect Survey Audit 2021 Wastewater | MEO, Muni's 101 - contact details provided BEM, ICS 100 - contact AEMA training directly Completed and on website Results posted Completed FIR submitted Await LSA County Hydraulic Study feedback + Alex | 90 days 18 months ongoing ongoing Completed Completed | Nov 2021 Feb 2023 April 2022 May 2022 Feb 2022 Aug 2022 |