SUMMER VILLAGE OF SANDY BEACH
Financial Statements
For The Year Ended December 31, 2019

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

To the Mayor and Council of the Summer Village of Sandy Beach

The integrity, relevance and comparability of the data in the accompanying financial statements are the responsibility of management.

The financial statements are prepared by management in accordance with Canadian public sector accounting standards. They necessarily include some amounts that are based on the best estimates and judgements of management.

To assist in its responsibility, management maintains accounting, budget and other controls to provide reasonable assurance that transactions are appropriately authorized, that assets are properly accounted for and safeguarded, and that financial records are reliable for preparation of financial statements.

Metrix Group LLP, Chartered Professional Accountants, have been appointed by the Village Council to express an opinion on the Village's financial statements.

Rudolf Liebenberg, Chief Administrative Officer



INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of Summer Village of Sandy Beach

Opinion

We have audited the financial statements of Summer Village of Sandy Beach (the Village), which comprise the statement of financial position as at December 31, 2019, and the statements of changes in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2019, and the results of its operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

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Independent Auditors' Report to the Mayor and Council of Summer Village of Sandy Beach (continued)

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to
 fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
 evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting
 a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may
 involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal
 control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
 that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
 effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

METRIX GROUP LLP

Chartered Professional Accountants

Edmonton, Alberta April 16, 2020

SUMMER VILLAGE OF SANDY BEACH Statement of Financial Position As At December 31, 2019

		2019	2018
FINANCIAL ASSETS			
Cash and cash equivalents (Note 2) Receivables (Note 3)	\$	1,830,425 55,091	\$ 1,772,575 63,808
	_	1,885,516	1,836,383
LIABILITIES			
Accounts payable and accrued liabilities Deferred revenue (Note 4)	\$	28,413 354,420	\$ 19,716 333,878
	_	382,833	353,594
NET FINANCIAL ASSETS	_	1,502,683	1,482,789
NON-FINANCIAL ASSETS			
Tangible capital assets <i>(Note 5)</i> Prepaids	_	1,690,229 11,801	1,719,842 10,524
	<u> </u>	1,702,030	1,730,366
ACCUMULATED SURPLUS (Note 6)	\$	3,204,713	\$ 3,213,155

SUMMER VILLAGE OF SANDY BEACH Statement of Operations and Accumulated Surplus For the Year Ended December 31, 2019

		2019 (Budget) (Note 11)	2019 (Actual)	2018 (Actual)	
REVENUE					
Net taxation (Schedule 2) Government transfers for operating Return on investments Rentals Penalties on taxes	\$	358,507 37,948 10,600 12,230 5,000	\$ 360,550 80,261 29,147 12,215 10,914	\$	348,761 48,309 18,888 8,875 14,319
Sales and user charges Other	-	84,000 45,000	 2,041		2,274 1,350
	-	553,285	 495,128		442,776
EXPENSES Roads, streets, walks and lighting General administration Waste management Council and other legislative Water Fire Land use planning, zoning and development Culture: libraries, museums, halls Parks and recreation Family and community support services Amortization	_	211,540 172,070 75,000 15,500 8,250 5,660 7,500 8,550 3,350 9,065	232,840 147,767 27,059 14,194 8,691 7,660 6,528 5,711 1,995 750 128,192		122,440 146,127 84,979 13,718 6,965 4,625 6,817 4,380 1,308 3,200 124,453
ANNUAL SURPLUS (DEFICIT) BEFORE OTHER REVENUE		36,800	(86,259)		(76,236)
OTHER REVENUE Government transfers for capital Loss on disposal of tangible capital assets	-	241,318 -	77,817 -		- (5,425 <u>)</u>
	_	241,318	77,817		(5,425)
ANNUAL SURPLUS (DEFICIT)		278,118	(8,442)		(81,661)
ACCUMULATED SURPLUS, BEGINNING OF YEAR	_	3,213,155	3,213,155		3,294,816
ACCUMULATED SURPLUS, END OF YEAR (Note 6)	\$	3,491,273	\$ 3,204,713	\$	3,213,155

SUMMER VILLAGE OF SANDY BEACH Statement of Changes in Net Financial Assets For the Year Ended December 31, 2019

	2019 (Budget) <i>(Note 11)</i>		2019 (Actual)		2018 (Actual)
ANNUAL SURPLUS (DEFICIT)	\$	278,118	\$ (8,442)	\$	(81,661)
Acquisition of tangible capital assets		(249,318)	(98,579)		(48,420)
Amortization of tangible capital assets		-	128,192		124,453
Proceeds on sale of tangible capital assets		-	-		21,000
Loss on sale of tangible capital assets			-		5,425
		28,800	21,171		20,797
Use (acquisition) of prepaid expenses	_	-	(1,277)		(245)
INCREASE IN NET FINANCIAL ASSETS		28,800	19,894		20,552
NET FINANCIAL ASSETS, BEGINNING OF YEAR	_	1,482,789	1,482,789		1,462,237
NET FINANCIAL ASSETS, END OF YEAR	\$	1,511,589	\$ 1,502,683	\$	1,482,789

SUMMER VILLAGE OF SANDY BEACH Statement of Cash Flows For The Year Ended December 31, 2019

		2019		2018
OPERATING ACTIVITIES	Φ.	(0.440)	φ	(01 661)
Annual surplus (deficit) Non-cash items not affecting annual surplus:	\$	(8,442)	\$	(81,661)
Amortization		128,192		124,453
Loss on disposal of tangible capital assets	·	•		5,425
		119,750		48,217
Changes in non-cash working capital balances related to operations:				
Receivables		8,717		57,302
Accounts payable and accrued liabilities		8,697		3,477
Prepaids		(1,277)		(245)
Deferred revenue	-	20,542		133,890
		36,679		194,424
Cash flow from operating activities		156,429		242,641
CAPITAL ACTIVITIES				
Purchase of tangible capital assets		(98,579)		(48,420)
Proceeds on sale of tangible capital assets		-		21,000
Cash flow used by capital activities		(98,579)		(27,420)
INCREASE IN CASH FLOW		57,850		215,221
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	<u>-</u>	1,772,575		1,557,354
CASH AND CASH EQUIVALENTS - END OF YEAR	\$	1,830,425	\$	1,772,575

SUMMER VILLAGE OF SANDY BEACH Schedule of Equity in Tangible Capital Assets For the Year Ended December 31, 2019

(Schedule 1)

	2019	2018
BALANCE, BEGINNING OF YEAR Acquisition of tangible capital assets Amortization Net book value of tangible capital assets disposed of	\$ 1,719,842 98,579 (128,192)	\$ 1,822,300 48,420 (124,453) (26,425)
BALANCE, END OF YEAR	\$ 1,690,229	\$ 1,719,842
Equity in tangible capital assets is comprised of the following: Tangible capital assets (net book value) (Note 5)	\$ 1,690,229	\$ 1,719,842

SUMMER VILLAGE OF SANDY BEACH Schedule of Property Taxes For the Year Ended December 31, 2019

(Schedule 2)

		2019 (Budget) <i>(Note 11)</i>		2019 (Actual)		2018 (Actual)	
TAXATION Real property taxes	\$	469,045	\$	468,745	\$	459,581	
REQUISITIONS Alberta School Foundation Fund Lac Ste. Anne Foundation		102,246 8,292		99,903 8,292		102,245 8,575	
		110,538		108,195		110,820	
NET MUNICIPAL PROPERTY TAXES	<u>\$</u>	358,507	\$	360,550	\$	348,761	

SUMMER VILLAGE OF SANDY BEACH Schedule of Segmented Information For the Year Ended December 31, 2019

(Schedule 3)

flaterials, goods and supplies contracted and general services ransfer payments to other governments	2019 2019 (Budget) (Actual) (<i>Note 11</i>)				2018 (Actual)		
Salaries, wages and benefits Materials, goods and supplies Contracted and general services Transfer payments to other governments Bank charges Amortization	\$	186,500 177,780 143,040 9,065 100	\$	190,062 134,820 127,033 750 530 128,192	\$ 124,953 156,101 109,532 3,477 496 124,453		
	\$	516,485	\$	581,387	\$ 519,012		

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Summer Village of Sandy Beach (the "Village") are the representations of management, prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Village are as follows:

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenses, and cash flows of the reporting entity. The entity is comprised of all the organizations that are owned or controlled by the Village and are, therefore, accountable to Village Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education that are not part of the reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

(b) Basis of Accounting

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenues in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, the Town has met any eligibility criteria, and reasonable estimates of the amounts can be made.

Expenses are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(c) Cash and Cash Equivalents

Cash and cash equivalents include items that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These short-term investments have a maturity of one year or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

(d) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates. Significant areas requiring the use of management's estimates include the useful lives of tangible capital assets assets and the corresponding rates of amortization.

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(e) Tax Revenue

Property taxes are recognized as revenue in the year they are levied.

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectable from propriety owners for work performed by the Village and are recognized as revenue in the year the tax is levied.

(f) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Land improvements	15-25 years
Engineered structures	
Roadways	20-30 years
Wastewater	45 years
Buildings	50 years
Machinery and equipment	5 - 20 years
Vehicles	10 years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Works of art for display are not recorded as tangible capital assets but are disclosed.

(g) Contaminated Sites

Contaminated sites are defined as the result of contamination being introduced in air, soil,water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. A liability for remediation on contaminated sites is recognized, net of any recoveries, when an environmental standard exists, contamination exceeds the environmental standard, the Village is directly responsible for or accepts responsibility for the liability, future economic benefits will be given up, and a reasonable estimate of the liability can be made.

(h) Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

In situations where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and reflected as property taxes. If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(i) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the consolidated Change in Net Financial Assets for the year.

(j) New Accounting Standards not yet Adopted

Effective for fiscal years beginning on or after April 1, 2021, PS 3280 Asset Retirement Obligations provides guidance on how to account for and report liabilities for retirement of tangible capital assets.

Effective for fiscal years beginning on or after April 1, 2022, PS 3400 Revenue provides guidance on how to account for and report revenue, and specifically, it addresses revenue arising from exchange transactions and unilateral transactions.

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2.	CASH AND CASH EQUIVALENTS								
							2019		2018
	Operating account					\$	543,613	\$	496,656
	Savings account Temporary investments						5,301 1,281,511		- 1,275,919
						\$	1,830,425	\$	1,772,575
	Temporary investments consist of 31	l - 90	O day notice	e on an	nount acco	oun	ts.		
3.	RECEIVABLES		,						
							2019		2018
	Taxes and grants in place of taxes					\$	36,141	\$	49,171
	Goods and Services Tax Trade and other						12,538 6,412		8,617 6,020
						\$	55,091	\$	63,808
4.	DEFERRED REVENUE								
							Funds		
		<u> </u>	2018	Funds	Received		Expended		2019
	Municipal Sustainabilitiy Initiative - capital component Federal Gas Tax Fund	\$	312,922	\$	92,092	\$	(77,818)	\$	327,196
	Family and Community Support		20,956		-		-		20,956
	Services		-		7,018		(750)		6,268
		\$	333,878	\$	99,110	\$	(78,568)	\$	354,420

	SSETS			_	201: Net Bo Valu	ook	2018 Net Book Value
Engineered Structures Roadway systems Wastewater systems				\$		89,541 88,332	\$ 807,646 93,675
					8	77,873	901,321
Buildings						79,662	392,256
and						22,015	222,015
Machinery and equipment						70,061	156,409
ehicles and improvements				_		25,208 15,410	29,086 18,755
•				\$	1,6	90,229	\$ 1,719,842
	В	Cost eginning of Year	Purchased Additions	Disposals	_	•	Cost End of
		Tear	Additions	Disposais		ransfers	Year
Engineered Structures Roadway systems Wastewater systems	\$	1,823,215 \$ 240,422 2,063,637	56,762 \$ - 56,762	-	\$		\$ 1,879,97 240,42 2,120,39
Buildings		642,545		r -		_	642,54
Machinery and equipment		380,618	41,817			× .	422,43
Land		222,015	-	-		-	222,01
Land improvements		74,448	-	-		-	74,44
Vehicles		55,281	-			-	55,28
	\$	3,438,544	98,579 \$	-	\$	·-	\$ 3,537,12
	Am	cumulated nortization ginning of	Current				ccumulated mortization End of
		Year	Amortization	Disposals	Tı	ansfers	Year
Engineered Structures Roadway systems	\$	1,015,569	\$ 74,867 \$		\$	-	\$ 1,090,43
Wastewater systems		146,747 1,162,316	5,343 80,210			<u>:</u>	152,09 1,242,52
Duildings							262,88
Buildings Land improvements		250,289 55,693	12,594 3,345	-		-	59,03
Vehicles		26,195	3,878	+		-	30,07
Machinery and equipment		224,209	28,165	-		-	252,37

6. ACCUMULATED SURPLUS

		2019	2018
Unrestricted surplus Restricted surplus	\$	324,899	\$ 332,528
Sewage reserve		368,000	360,000
Equipment reserve		299,000	291,000
Roads reserve		271,500	263,500
Water reserve		251,085	246,285
		1,189,585	1,160,785
Equity In tangible capital assets (Schedule 1)	_	1,690,229	1,719,842
	\$	3,204,713	\$ 3,213,155

7. SALARIES AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for Village officials, the Village Chief Administrator Officer and designated officers are required by Alberta Regulation 313/2000 is as follows:

	S	Salary (1)		Benefits (2)		2019	2018
Village Council Mayor (2019) Drybough Mayor (2018) Harney Lambert	\$	4,333 4,333 4,333	\$	- - -	\$	4,333 4,333 4,333	\$ 3,906 3,906 3,906
	\$	12,999	\$	-	\$	12,999	\$ 11,718
Chief Administrative Officer	\$	57,400	\$	3,609	\$	61,009	\$ 55,547

Salary includes regular base pay, lump sum payments, gross honoraria and any other direct cash remuneration. Chief Administrative Officers salaries also includes amounts paid in subcontracting administrative support staff services.

Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees and the employer's share of the costs of any additional taxable benefits.

8. CONTRACTUAL OBLIGATIONS

The Village has entered into an agreement for Municipal Assessment Services for the period April 1, 2019 - March 31, 2022. The agreement requires average annual fees in the amount of \$8,161 over the term.

9. **DEBT LIMITS**

Section 276(2) of the Municipal Government Act requires that debt and debt limits, as defined by Alberta Regulation 255/00, for the Village be disclosed as follows:

	2019		2018	
Total debt limit Total debt	\$	742,692 -	\$	664,164
Total debt limit remaining	\$	742,692	\$	664,164
Service on debt limit Service on debt	\$	123,782 -	\$	110,694
Total service on debt limit remaining	\$	123,782	\$	110,694

The debt limit is calculated at 1.5 times revenue of the Village (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limits requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be a financial risk if further debt is acquired. The calculation taken alone does not represent the stability of the Village. Rather, the financial statements must be interpreted as a whole.

10. FINANCIAL INSTRUMENTS

The Village's financial instruments consist of cash and cash equivalents, receivables, accounts payable and accrued liabilities. It is management's opinion that the Village is not exposed to significant interest or currency risk arising from these financial instruments. Unless otherwise noted. the fair values of these financial instruments approximates their carrying values.

The Village is exposed to credit risk with respect to receivables. Credit risk arises from the possibility that customers may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of customers minimizes the Village's credit risk.

11. BUDGET FIGURES

Budget figures are provided for informational purposes only and are unaudited. The 2018 budget, prepared by the Summer Village of Sandy Beach, reflects all municipal activities including capital projects and reserves for future use. The reconciliation below is provided to encompass these items and is provided for information purposes only.

	_20	19 Budget	2019 Actual	
Annual surplus (deficit) Purchase of tangible capital assets Net transfers (to) from reserves	\$	278,118 (249,318) (28,800)	\$	(8,442) (98,579) (28,800)
	\$	-	\$	(135,821)

12. SUBSEQUENT EVENT

On March 11, 2020, the COVID-19 outbreak was declared a global pandemic by the World Health Organization and on March 17, 2020 the Province of Alberta declared a public health emergency. Many businesses and individuals in a vast array of sectors may experience an economic loss due to COVID-19 which may have a financial effect on the Village. An estimate of the potential financial impact cannot be made at this time.

13. APPROVAL OF FINANCIAL STATEMENTS

These financial statements were approved by Council and management.