

**SUMMER VILLAGE OF SANDY BEACH
REGULAR COUNCIL MEETING
MINUTES**

Thursday, October 23, 2014

The regular meeting of the Council of the Summer Village of Sandy Beach was held in the Sandy Beach Community Hall on October 23, 2014 commencing at 7:34 pm.

IN ATTENDANCE

Mayor Denise Lambert
Deputy Mayor John Hellings
Deputy Mayor Audie Bigelow
Chief Administrative Officer – Wendy Wildman
Administrative Assistant– Shelley Vaughan
Public Works Foreman - Gerry Taylor

0 MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

CALL TO ORDER

The meeting was called to order at 7:34 pm by Deputy Mayor Audie Bigelow.

**Motion #113-14
ACCEPTANCE OF
AGENDA**

MOVED by Mayor Denise Lambert that the agenda be accepted with additions:
5f) Alberta Community Partnership Grant - work with Summer Village of Sunrise Beach on joint application

CARRIED

**Motion #114-14
APPROVAL OF
REGULAR
COUNCIL
MEETING**

MOVED by Deputy Mayor John Hellings that the minutes of the September 11, 2014 Council meeting be approved as presented.

CARRIED

**FINANCIAL
QUESTIONS**

Deputy Mayor Audie Bigelow asked Public Works Foreman Gerry Taylor how the lagoon was. Gerry Taylor indicated that they did a little work on berm 3 but other than that it looked really good. Deputy Mayor Audie Bigelow asked administration about Cheque #8152 for \$11,837.77 on the August 2014 bank statement. Administration indicated they would look and advise Council. Deputy Mayor Audie Bigelow asked Administration, Shelley Vaughan how the file work was going and if it would be done within the budgeted amount. Shelley Vaughan reported that there is one drawer left to do and that it was hard to tell if it will be under budget or not due to the different sizes of files as some files take 20 minutes while others take one hour.

Motion #115-14
FINANCIAL
STATEMENTS

MOVED by Mayor Denise Lambert that Council accept the financials for information, bank statement and bank reconciliation, cheque listing, trial balance, and Income statement for August 31, 2014.

CARRIED

Motion #116-14
GOVERNMENT OF
ALBERTA GAS TAX
FUND (GTF)

MOVED by Deputy Mayor John Hellings that the Summer Village of Sandy Beach approve and execute the Alberta Gas Tax Fund (GTF) Agreement between the Summer Village of Sandy Beach and the Government of Alberta.

CARRIED

Motion #117-14
CANADIAN UNION
OF POSTAL
WORKERS

MOVED by Deputy Mayor John Hellings that the Canadian Union of Postal Workers request for support to save Canada Post and pass a resolution opposing Canada Post plan for cuts, or calling for a halt to door-to-door delivery until there is proper consultation item be accepted as information.

CARRIED

Motion #118-14
STEWARD IN
MOTION 2014
REGIONAL
EVENTS

MOVED by Mayor Denise Lambert that the Steward in Motion 2014 Regional Events - Transforming collaboration to advance local stewardship effort - Lac La Biche November 6, 2014 at the Portage College or Buffalo Lake November 27, 2014 at the Rochon Sands - registration fee \$15.00 item be accepted as information.

CARRIED

Motion #119-14
STURGEON
COUNTY FIRE
SUPPRESSION
AGREEMENT

MOVED by Deputy Mayor Audie Bigelow that the Summer Village of Sandy Beach approve in principle the Fire Suppression Agreement with Sturgeon County.

CARRIED

FAMILY AND
COMMUNITY
SUPPORT
SERVICES
DISCUSSION

Mayor Denise Lambert questioned the Family and Community Support Services (FCSS) agreement. CAO Wendy Wildman indicated that 80% of the money comes from the province and 20% of the money comes from the municipality. Wendy Wildman indicated that in the past the Summer Village of Sandy Beach gave this money to Lac. Ste. Anne County to administer the FCSS program, however, the Summer Village will now be keeping the 80% provided by the province because the Summer Village of Sandy Beach has decided to administer the FCSS program themselves. Mayor Denise Lambert requested guidelines on the FCSS program.

Motion #120-14
FAMILY AND
COMMUNITY
SUPPORT
SERVICES
AGREEMENT

MOVED by Mayor Denise Lambert that the Summer Village of Sandy Beach approve and execute the Family and Community Support Services Funding Agreement.

CARRIED

ADMINISTRATION

Administration to obtain the Family and Community Support Services Agreement guidelines.

Motion #121-14
ALBERTA
COMMUNITY
PARTNERSHIP
GRANT
APPLICATION
(ACP)

MOVED by Mayor Denise Lambert that the Summer Village of Sandy Beach approve, in principle, partnering with the Summer Village of Sunrise Beach on the Alberta Community Partnership Grant Application - project yet to be determined.

CARRIED

Motion #122-14
INFORMATION
ITEMS

MOVED by Deputy Mayor John Hellings that the following information items be accepted:

- a) Alberta Municipal Affairs letter dated September 4, 2014 – To inform the availability of the program materials for the federal Gas Tax Fund (GTF) and to confirm that \$208 million in GTF funding will be provided to Alberta’s municipalities in 2014.
- b) 2014 Federal Gas Tax Fund Allocations – Summer Village of Sandy Beach 2014 Allocations \$17,119.00
- c) Yellowhead Regional Library letter dated September 29, 2014 – Withdraw Notice acknowledgement – Summer Village of Sandy Beach withdrawal will be effective September 2, 2015.
- d) Conflict Resolution Day – Thursday, October 16, 2014 – Provincial theme is “Identity in Conflict Resolution – Values and Social/Cultural Influences on Conflict.” Join the celebration and promote conflict resolution in your community by prominently displaying the attached poster.
- e) Alberta roadbuilders and heavy construction association (arhca) – Letter dated September 4, 2014 – Transportation Infrastructure Debt in Alberta.
- f) Karen Ferguson, Early Childhood and Community Supports Memorandum dated August 26, 2014 - #8000 Mentors Campaign – helping create awareness by using promotional items (posters/postcards). To consider promoting volunteer mentoring visit www.albertamentors.ca/8000mentors or call 1-844-370-1768
- g) Government of Alberta FCSS Fourth Quarter Payment deposited on October 7, 2014 in the amount of \$1,462.00.
- h) Government of Alberta Municipal Sustainability Initiative - Capital Grant deposited on September 3, 2014 in the amount of \$51,236.00
- i) Alberta Government letter dated August 25, 2014 – Information regarding the final version of the South Saskatchewan Regional Plan (SSRP).
- j) Alberta Municipal Affairs letter dated September 26, 2014 - Thank you for submitting the Municipal Sustainability Initiative (MSI) - 2013 Capital Statement of Funding and Expenditures.
- k) Alberta Municipal Affairs letter dated August 29, 2014 - Thank you for submitting the Municipal Sustainability Initiative (MSI) - 2013 Conditional Operating Funding Statement of Funding and Expenditures.
- l) Alberta Municipal Affairs letter dated September 10, 2014 –

Thank you for submitting the municipality's operating spending plan under the 2014 conditional operating funding component of the Municipal Sustainability Initiative (MSI).

CARRIED

Motion #123-14
READING
MATERIAL

MOVED by Deputy Mayor John Hellings that the following reading material be accepted:

- a) Dreissenid Mussels Invasion - Sponsor City of Brooks

CARRIED

REPORTS

MAYOR'S REPORT

Mayor Denise Lambert reported that she attended part of the Alberta Summer Villages Association (ASVA) Conference and found the land use planning session interesting.

DEPUTY MAYOR'S REPORT – JOHN HELLINGS

Deputy Mayor John Hellings reported that he attended the Sandy Lake Society Meeting 3 weeks ago and there were two things of interest - weed infested lakes in Alberta, 3 or 4 in Northern Alberta that are pressuring the environment to allow them to cut weeds to do a study on the lakes and seeing if doing this will make a difference in seeing any wildlife on, in or around the lake itself. Secondly, Deputy Mayor John Hellings reported that with the blessing of the Alberta government a chemical spray, that is fish and water fowl friendly, was approved for testing. This chemical sinks to the bottom and puts crusts on the weeds which then traps the weeds but still allows weeds for the fish. Deputy Mayor John Hellings indicated this has been approved for trial in the Southern Alberta area. Carp fish got into the rivers and was not good so all studies on that fish has been discontinued. Deputy Mayor John Hellings will be attending the November SVLAC East Meeting and will give a report on that meeting at the next council meeting.

DEPUTY MAYOR'S REPORT – AUDIE BIGELOW

Nothing to report.

ADMINISTRATION REPORT

CAO Wendy Wildman advised Council that two new computers were purchased, however the laptop was not. Wendy Wildman indicated the office scanner was down for a few days. Wendy Wildman advised Council that Public Works is winding down and will be finished at the end of the month and asked Council if any of them had any suggestions or comments regarding the complaint email she forwarded to Council from a residence in regards to the pumper truck contract. Deputy Mayor Audie Bigelow indicated that residence is a complainer and Mayor Denise Lambert agreed that a copy of contract

should not be provided to the resident. Both Deputy Mayor John Hellings and Deputy Mayor Audie Bigelow stated that they felt Administration went above and beyond in their time and response regarding this matter.

CAO Wendy Wildman advised that a casual employee had been in the office on two occasions.

Deputy Mayor Audie Bigelow asked CAO Wendy Wildman who owned the Summer Village Office - Wendy Wildman replied the Summer Village of Sandy Beach does. Deputy Mayor Audie Bigelow indicated that he wanted copies of all the fax and phone bills from January 1, 2014. CAO Wendy Wildman asked Deputy Mayor Audie Bigelow why he wanted this information and indicated that the Summer Village of Sunrise Beach pays a monthly rental of \$500.00. Deputy Mayor Audie Bigelow told Administration, Shelley Vaughan to keep writing as he had more requests. Wendy Wildman advised Deputy Mayor Audie Bigelow that this was not his role and questioned why he wanted the phone bills - asking if he was going to call every number on the bill and if there was a problem to bring it forward. Deputy Mayor Audie Bigelow stated maybe he can bring a \$2400.00 yearly bill down to \$1000.00. Deputy Mayor Audie Bigelow stated he wanted a itemized list of how much time is being spent on Sandy Beach administration and Sunrise Beach administration. CAO Wendy Wildman indicated she was not understanding what he was asking and referred to giving him a similar report as the one presented in the past outlining the portion split between the villages. Deputy Mayor Audie Bigelow advised Administration that he wanted a report on the time spent on Sunrise Beach and Sandy Beach, and indicated that if Administration was just going to give him a percentage - that would not be good enough and administration better write everything down as he wants a detailed report outlining exactly how much time administration spends on each summer village separately. CAO Wendy Wildman asked how long did Deputy Mayor Audie Bigelow want this done for - 1 week, 2 weeks? Deputy Mayor Audie Bigelow stated 1 month. Deputy Mayor Audie Bigelow indicated he wanted to know who issued the permit, if one was issued, for the building going up on property on Blue Heron Drive and indicated it was a tin building. Deputy Mayor Audie Bigelow asked that Administration copy the action information for meetings and do not photocopy all the information items as they took up most of the agenda. Mayor Denise Lambert indicated she believed something similar had been requested in the past. CAO Wendy Wildman stated that yes it was done in the past, however the office found that the information items that were left in a file at the office for review were not being read. CAO Wendy Wildman stated that administration certainly can scan and email the whole package to Council. Wendy Wildman advised that administration will need to keep copies of the complete agenda package for records, however the minutes, financials and action items will be the only correspondence photocopied and provided to Council as a hard copy for meetings.

PUBLIC WORKS REPORT

Gerry Taylor, Public Works Foreman said thank you to Administration, Council and Neil for being supportive and indicated that Public Works will be done work next Friday. Deputy Mayor Audie Bigelow indicated that Public Works has done a great job. Gerry Taylor informed Council that all oil changes

are done and equipment ready for next year, and the snow blower is ready for winter. Deputy Mayor John Hellings asked Gerry Taylor what Public Works does in May before the grass starts growing. Gerry Taylor indicated there are many things to do, deal with gophers, put vents in outhouses, cut grass and clear bush on both sides of the causeway - ect. Deputy Mayor John Hellings asked if they were going to keep the day park open and reminded Gerry Taylor to get several quotes when needing contract work done within the summer village. Gerry Taylor indicated it is hard to keep the outhouses open during the winter, as there is no water to clean them and they can get pretty dirty, however he could plow snow in the day park if needed. Brief discussion on brushing trees. Gerry Taylor inquired if Council was thinking about getting a summer student again next year. CAO Wendy Wildman indicated this was a topic to be brought up when they are doing the budget and advised Gerry to list the pro/con's of having a summer student.

ADJOURNMENT

Being that the agenda matters have been concluded, Deputy Mayor John Hellings declared the meeting adjourned at 8:40 pm.

These minutes approved this 13 day of November 2014.

Mayor

Chief Administrative Officer