

**SUMMER VILLAGE OF SANDY BEACH  
REGULAR COUNCIL MEETING  
MINUTES**

**Saturday, August 23<sup>rd</sup>, 2014**

The regular meeting of the Council of the Summer Village of Sandy Beach was held in the Sandy Beach Community Hall on Saturday, August 23<sup>rd</sup>, 2014 commencing at 12:12 pm.

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**IN ATTENDANCE**

Mayor Denise Lambert  
Deputy Mayor John Hellings  
Deputy Mayor Audie Bigelow  
Chief Administrative Officer – Wendy Wildman  
Administrative Assistant– Shelley Vaughan  
Gerry Taylor - Public Works Foreman  
Neil Barnett – Public Works

***5 MEMBERS OF THE PUBLIC WERE IN ATTENDANCE***

**CALL TO ORDER**

The meeting was called to order at 12:12 p.m. by Mayor Denise Lambert

**Motion #95-14  
ACCEPTANCE OF  
AGENDA**

**MOVED** by Deputy Mayor John Hellings that the agenda be accepted with additions:

- 6 c) Opus Stewart Weir Rehabilitation Strategy and Drainage Assessment For Lakeshore Road
- d) Association of Summer Villages of Alberta Conference and Annual Meeting on October 17-18<sup>th</sup>, 2014 in Edmonton, AB

**CARRIED**

**Motion #96-14  
APPROVAL OF  
MINUTES**

**MOVED** by Deputy Mayor Audie Bigelow that the minutes of the July 10<sup>th</sup>, 2014 Regular Council Meeting be approved as presented

**CARRIED**

**Motion #97-14  
FINANCIAL  
STATEMENTS**

**MOVED** by Deputy Mayor Audie Bigelow that Council accept the financials for information, bank statement and bank reconciliation, cheque listing, trial balance, and Income statement for June 30, 2014.

**CARRIED**

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**YELLOWHEAD  
REGIONAL  
LIBRARY  
DISCUSSION**

Brief discussion as to whether or not The Summer Village of Sandy Beach should withdraw from the Yellowhead Regional Library (YRL) Agreement. Deputy Mayor John Hellings questioned if there was any way of knowing how many residents use the Yellowhead Regional Library. Deputy Mayor Audie Bigelow indicated that residents can still use libraries throughout the Province whether the Summer Village is a member or not. Mayor Denise Lambert questioned if the Yellowhead Regional Library goes “hand in hand” with the Municipal Package which the Summer Village has already given notice to withdraw from. CAO, Wendy Wildman reported that in the Municipal Services Agreement there was a clause that indicated that in order to be part of their service package the Village would need to have a membership with Yellowhead Regional Library; however notice has been given to the County of Lac Ste Anne to withdraw from all services as of January 1<sup>st</sup>, 2015. According to the clause 15.1 of the YRL Agreement, 12 months’ notice must be given to withdraw from this agreement. Deputy Mayor John Hellings questioned terms within the clause; therefore Administration will clarify and report back to Council the effective date the Village can withdraw.

**Motion #98-14  
YELLOWHEAD  
REGIONAL  
LIBRARY**

**MOVED** by Deputy Mayor Audie Bigelow that the Summer Village of Sandy Beach withdraws from the Yellowhead Regional Library Agreement effective immediately or as soon as the agreement allows.

**CARRIED**

**Motion #99-14  
ALBERTA URBAN  
MUNICIPALITIES  
ASSOCIATION**

**MOVED** by Deputy Mayor Audie Bigelow that the Summer Village of Sandy Beach approve the attendance of CAO Wendy Wildman and Administrative Assistant Shelley Vaughan for the Alberta Urban Municipalities Association Convention on September 24<sup>th</sup>-26<sup>th</sup>, 2014, in Edmonton with costs to be shared with the Summer Village of Sunrise Beach. Gerry Taylor to attend Convention also, if CAO Wendy Wildman feels it would benefit Sandy Beach Public Works Foreman.

**CARRIED**

**OPUS STEWART  
WEIR DISCUSSION**

Mayor Denise Lambert asked Gerry Taylor his opinion on the Opus Stewart Weir Report. Gerry Taylor indicated that Opus Stewart Weir was suppose to meet with him, but never did. Gerry Taylor stated that he reviewed the report and thought there should be more ditching and culvert work than what was outlined. Deputy Mayor John Hellings suggested Council follow the direction of report provided by Opus Stewart Weir. Deputy Mayor Audie Bigelow did not see any issues and commented that 60 percent was grant monies and 30 percent of the cost would come out of Village reserve monies, therefore he stated that the work should be done as soon as possible. Wendy Wildman suggested Council consider this project quote with Opus

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Stewart Weir overseeing the project at the cost 10 percent - \$58,000.00. Deputy Mayor Audie Bigelow indicated he would like to see the project done from start to finish with “no hidden” costs, and asked Administration to set a meeting up with Stewart Weir on Friday, August 29<sup>th</sup>, 2014 if possible. Mayor Denise Lambert and Deputy Mayor John Hellings agreed that this date would work for them.

**Motion # 100-14**  
**OPUS STEWART**  
**WEIR – ROAD**  
**PROJECT –**  
**LAKESHORE**  
**DRIVE**

**MOVED** by Deputy Mayor Audie Bigelow that The Summer Village of Sandy Beach accept the proposal from Opus Stewart Weir for the Lakeshore Drive Road Project totaling \$704,000.00, with Opus Stewart Weir overseeing the project at the cost of \$58,000.00.

**CARRIED**

**Motion #101-14**  
**ASSOCIATIONS OF**  
**SUMMER**  
**VILLAGES OF**  
**ALBERTA**

**MOVED** by Deputy Mayor Audie Bigelow that the Summer Village of Sandy Beach approve the attendance of Council and Administration to the Associations of Summer Village of Alberta Conference on October 17<sup>th</sup> and 18<sup>th</sup>, 2014 in Edmonton, AB at the cost of \$190.00 per person.

**CARRIED**

**Motion #102-14**  
**INFORMATION**  
**ITEMS**

**MOVED** by Deputy Mayor John Hellings that the following information items & reading items be accepted:

Information Items:

- a) Alberta Energy Regulator letter dated July 14<sup>th</sup>, 2014 providing First Annual Report.
- b) Safety Codes Council letter dated June 30<sup>th</sup>, 2014, requesting feedback via online survey at [www.safetycodes.ab.ca](http://www.safetycodes.ab.ca)
- c) Minister of Transport letter dated July 11<sup>th</sup>, 2014 responding to letter regarding railway safety.
- d) Alberta Municipal Affairs letter regarding review of the Safety Codes Act.
- e) Government of Alberta direct deposit on July 8<sup>th</sup>, 2014 for Municipal Sustainability Initiative-Capital Grant for \$9,084.00 and FCSS Third Quarter Payment for \$1,462.00. Total Deposit \$10,546.00.
- f) Alberta Human Services letter dated June 25, 2014, - 2013 Family and Community Support Services (FCSS) Reconciliation Statement.
- g) Alberta Volunteer Awards Email dated July 15<sup>th</sup>, 2014 – visit [www.culture.alberta.ca/voluntarysector/stars](http://www.culture.alberta.ca/voluntarysector/stars) to nominate volunteers in your area and for more information.
- h) Yellowhead Regional Library letter dated July 7<sup>th</sup>, 2014, 2013 Annual Report.
- i) Alberta Municipal Affairs letter dated July 7<sup>th</sup>, 2014, regarding new Alberta Community Partnership (ACP)

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- j) guidelines and application form available online.  
Tourism Investment Forum

Reading Material:

- a) Fire Protection Plan Framework and FireSmart Risk Assessment and Mitigation Planning for 25 Summer Villages Summer 2014

**CARRIED**

**REPORTS**

**MAYOR'S REPORT**

Mayor Denise Lambert reported that there is a new Chief and Council for Alexander First Nation. Kurt Burnstick is the Chief. Mayor Lambert requested that the Summer Village send a letter to invite the Chief and Council to have further discussion with the Village. Mayor Denise Lambert asked that she sign the letter personally.

**DEPUTY MAYOR'S REPORT – JOHN HELLINGS**

Deputy Mayor John Hellings asked Administration to forward to Council copies of letters written as per Council's requests. Deputy Mayor John Hellings asked about the \$2,070.00 Wild Water Cost. CAO, Wendy Wildman, reported that cost was an Annual Operations Cost that is approved by Wild Water, at their commission's level, and that the Summer Village is required to pay it as the Summer Village of Sandy Beach is part of Wild Water Commission. Wendy Wildman reported that the Annual Cost has been as high as \$2,800.00 in 2009 and as low as \$700.00 in 2008. The average annual cost being around \$2,000.00.

**DEPUTY MAYOR'S REPORT – AUDIE BIGELOW**

Deputy Mayor Audie Bigelow asked Administration to write a general thank you letter to Public Works for all their hard work. Deputy Mayor Audie Bigelow asked Gerry Taylor about the sink hole by the mail boxes. Gerry Taylor indicated he has spoke to Carillion regarding this. Deputy Mayor Audie Bigelow inquired about the Lagoon gates being locked and Gerry Taylor reported they are being locked by Super Sucker.

**ADMINISTRATION REPORT**

Wendy Wildman reported that Administration needs new computers. The computers have been acting up lately. They are slow, due to them being outdated. Administration has had them looked at by computer techs however, the problems are not going away. Administration will get quotes and bring them to Council for their review.

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## **PUBLIC WORKS REPORT**

Gerry Taylor provided Council with a written update on projects completed and Ongoing projects.

Completed Improvements:

- South Basin – boat launch and surround, removal of trees and weeds.
- Causeway – removal of high grass and weeds
- Front of #127 – trees removed, weed whipped
- S.V. entrance signs – cleaned up
- S.V. benches – all benches wood replaced, painted and two new benches installed on Westcove.
- Deck at hall – Repairs completed and painted.

Ongoing Improvement:

- North Basin – tree and weed removal
- South Basin – boat launch – high grass removal
- Public Park p Exterminator contracted for gophers, planned for the end of August.
- Public Park – PVC piping to be repaired.
- Lakeshore – Overhanging tree to be trimmed.

First week of September will be the start of NON-HOUSEHOLD cleanup, for one week, grass mowing and normal routines ongoing.

Gerry Taylor reported that the Summer Student, Brad, is done for the year, and he hopes to have another student next year. Gerry Taylor stated that the Summer Student did a great job.

## **ADMINISTRATION**

Administration to set up meeting with Opus Stewart Weir for August 29<sup>th</sup>, 2014, if possible.

Administration to draft a letter to invite Alexander First Nation, Chief Kurt Burnstick and Council, to a meeting with Sandy Beach Council and Administration to discuss mutual interests. Letter to be signed and reviewed by Denise Lambert.

Administration to forward copies to Council letters that have been written as per Council's request.

Administration to write a general thank you letter to Public Works for all their hard work within the Summer Village.

Administration to write a letter to the Sandy Beach Store requesting them to empty their garbage bin on a regular basis and keep their parking lot clean.

Administration to put a notice warning residents that there have been sightings of black bears within the village.

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Administration to put the non-household garbage cleanup on the website.

**GENERAL  
DISCUSSION**

- Member of the public suggested putting Christmas lights up around the Village to brighten it.
- Deputy Mayor Audie Bigelow volunteered to build a sign for the Summer Village to post information on if Public Works will install it.
- Public Works Gerry Taylor indicated he would look at the condition and size of the holding tank in the day park.
- Member of the public voiced concern regarding garbage and unsightly of the Sandy Lake Store
- Member of the public asked that the website include a notification that Bears have been seen within the village.
- New sign for outside of Sandy Beach Hall – Public Works Foreman will look into prices.

**ADJOURNMENT**

Being that the agenda matters have been concluded, Mayor Denise Lambert declared the meeting adjourned at 12:59 p.m.

These minutes approved this 11 day of September 2014.

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Mayor

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Chief Administrative Officer