

**SUMMER VILLAGE OF SANDY BEACH
REGULAR COUNCIL MEETING
MINUTES**

Thursday June 12th, 2014

The regular meeting of the Council of the Summer Village of Sandy Beach was held in the Sandy Beach Community Hall on Thursday June 12th, 2014 commencing at 7:32 pm.

IN ATTENDANCE

Mayor Denise Lambert
Deputy Mayor John Hellings
Deputy Mayor Audie Bigelow
Chief Administrative Officer – Wendy Wildman (via phone for CPO Services)
Assistant CAO - Trish Dagleish
Administration – Shelley Vaughan
Gerry Taylor - Public Works
Neil Barnett – Public Works
Development Officer – Tony Sonnleitner (arrived at 7:32 pm)

5 MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

CALL TO ORDER

The meeting was called to order at 7:32 p.m. by Deputy Mayor Audie Bigelow

**Motion #65-14
ACCEPTANCE OF
AGENDA**

MOVED by Mayor Denise Lambert that the agenda be accepted with additions:

- 7 g) Hall Deck quote – repairs needed on dangerous areas
- g) Website – Local Information
- h) Alberta Municipal Affairs – consolidated MSI program funding
- i) In Camera
- j) Email - Community Peace Officer Services – Time Sensitive

CARRIED

**Motion #66-14
APPROVAL OF
MINUTES**

MOVED by Deputy Mayor John Hellings that the minutes of the May 15th, 2014 Regular Council Meeting be approved as presented

CARRIED

**Motion #67-14
FINCIANCIAL
STATEMENTS**

MOVED by Deputy John Hellings that Council accept the financials for information, bank statement and bank reconciliation, cheque listing, trial balance, and Income statement for April 30th, 2014.

CARRIED

Motion #68-14
AUMA –
PRESIDENTS
SUMMIT

MOVED by Deputy Mayor John Hellings that the Summer Village of Sandy Beach accept AUMA Presidents Summit, June 18 & 19, 2014 in Calgary Alberta as information.

CARRIED

Motion #69-14
SENIORS WEEK
JUNE 2-8, 2014

MOVED by Mayor Denise Lambert that the Summer Village of Sandy Beach ratify execution of proclamation of Seniors' Week, June 2-8, 2014.

CARRIED

CANADA DAY

Ms. Marion Korchinski from Sun & Sand Recreation League will organize Canada Day celebrations. All shopping receipts to be brought into the office once completed. Ms. Jackie Tremblay, Deputy Mayor John Hellings and Ms. Janet Hellings have offered to help with organizing the celebration. Canada Day celebrations will be split three ways with Sandy Beach, Sunrise Beach and Sun & Sand Recreation League.

WEBSITE

Administration to add local information on the website for the Burger Bar, hours of operation and phone number. Council to add bio on themselves and staff for website.

Motion #70-14
MUNICIPAL
AFFAIRS – GRANT
CONSOLODATION

MOVED by Mayor Denise Lambert that the Summer Village of Sandy Beach approve the agreement and authorize execution of Alberta Municipal Affairs - Municipal Sustainability Initiative amendment to the grant funding agreement.

CARRIED

Motion #71-14
NORTH
SASKATCHEWAN
REGIONAL PLAN

MOVED by Mayor Denise Lambert that the Summer Village approve John Hellings to attend to the North Saskatchewan Regional Plan Workshop in Edmonton, June 26, 2014.

CARRIED

Motion #72-14
INFORMATION
ITEMS

MOVED by Deputy Mayor John Hellings that the following information items & reading items be accepted:

Information Items:

- a) Email – May 1, 2014 North Saskatchewan Regional Plan Workshop sessions & dates
- b) Alberta Tourism, Parks & Recreation 2014 Energize Workshop October 23-25, 2014 at the Jasper Park Lodge in Jasper, Alberta.
- c) Lac Ste Anne County letter dated May 27, 2014 to resident of 478 Lakeshore Drive, regarding fire invoice.
- d) Alberta Government – Recreation volunteer recognition award criteria & nomination form
- e) Alberta Culture letter, April 28, 2014 – Alberta Culture Day - September 26-28, 2014
- f) WilRod Water Services Ltd letter – change in water services, new

water company in the area Heartland Water
g) Alberta Agriculture & Rural Development letter, May 29, 2014 –
Agricultural Pests Act & Alberta Weed Control Act and Regulation

CARRIED

ADMINISTRATION

Administration to email out agenda of the 2014 Energize Workshop in Jasper, Alberta. Update website with new water services company, add link for noxious weeds.

LAND USE BYLAW

Deputy Mayor John Hellings brought forward lengthy concerns with the Land Use Bylaw regarding Section 3.6(a) & 4.8.a & 1(a) not allowing building on the front of the property, (lake side of property). Deputy Mayor Audie Bigelow had concerns with the document as a whole. Council would consider to review and go over the whole Land Use Bylaw document. Council will have a meeting with Development Officer Tony Sonnleitner to review the bylaw. Mr. Sonnleitner overviewed the process of changing the bylaw, 1st reading, with needing public hearing, followed by, 2nd and 3rd readings. Discussion on the permit process for allowing building on the front of the property, as the bylaw is written currently it is not allowed. The process follows the Municipal Government Act.

Motion #73-14
LAND USE BYLAW

MOVED by Deputy Mayor John Hellings that the Summer Village of Sandy Beach approve to move forward with the review and revisions to the Land Use ByLaw.

CARRIED

Called CAO Wendy Wildman at 8:42pm to discuss Community Peace Officer Services.

COMMUNITY
PEACE OFFICER

CAO Wendy Wildman discussed an overview of the potential Community Peace Officer Services (CPO). As a group of Municipalities a decision will be made June 19, 2014 to move forward to hire CPO Services under a 5 year agreement. It was discussed that the CPO base would be out of Alberta Beach and Mayerthorpe. The contract would rotate around 3 officers with the same cost as the 2013 CPO services charged by the County for each Municipality. Hours based on 4 hrs per week, 22 hours per month. Deputy Mayor Denise Lambert discussed that because of geography it may be a better option for the Summer Village of Sandy Beach to approach Alexander First Nations and Sturgeon County. Currently there is no bylaw enforcement in the Summer Village.

Administration to organize a meeting with Alexander First Nations and Summer Village of Sunrise Beach before June 19, 2014 to discuss the possibility of CPO services through them.

MAYOR'S REPORT – DENISE LAMBERT – Community Peace Officer currently we are in negotiation to have a contract in place within the Summer Village.

DEPUTY MAYOR'S REPORT – JOHN HELLINGS – Nothing to Report

DEPUTY MAYOR'S REPORT – AUDIE BIGELOW – Nothing to Report

ADMINISTRATION

ADMINISTRATION REPORT – Tax Notices have been sent out, currently the office is busy taking payments.

Members of the Public asked questions regarding the rules and protocol of the conduct of the meeting. Does Council follow Roberts Rules of Order? Questions about the proper procedures regarding running a meeting. Deputy Mayor Denise Lambert suggested we have a look at the policy and procedures and clarify the procedures including communication policies.

Motion #74-14
INCAMERA

MOVED by Mayor Denise Lambert that pursuant to section 197(2) of the Municipal Government Act Council Move In-Camera at 9:15 pm.

CARRIED

Motion #75-14
OUT OF CAMERA

MOVED by Deputy Mayor John Hellings that Council Move Out of Camera at 9:23 pm

CARRIED

Motion #76-14
HALL DECK
REPAIR QUOTE

MOVED by Mayor Denise Lambert that the Summer Village of Sandy Beach approve the repair project quote for the hall deck from Paxton Schulte for \$984.25.

CARRIED

Motion #77-14
INCAMERA
LEGAL

MOVED by Mayor Denise Lambert that pursuant to section 197(2) of the Municipal Government Act Council Move In-Camera at 9:24 pm.

CARRIED

Public works left at 9:48 pm

Motion #78-14
INCAMERA

MOVED by Deputy Mayor John Hellings that Council Move Out of Camera at 10:02 pm

CARRIED

**ADMINISTRATION/
PUBLIC WORKS**

Public Works to resolve the sink hole. Public Works to make a list of possible jobs for a summer student to complete within the Summer Village. Administration to check into cost of summer student and where it could fit into the budget. Administration to call Carillion to solve the dangerous ditch by the store. Call or write a letter to Telus about the updating their boxes.

Mayor Denise Lambert suggested that Council complete the CAO performance appraisal before June 30, 2014

ADJOURNMENT

Being that the agenda matters have been concluded, Deputy Mayor Audie Bigelow declared the meeting adjourned at 10:03 p.m.

These minutes approved this 10 day of July 2014.

Mayor

Chief Administrative Officer