
MINUTES
SUMMER VILLAGE OF SANDY BEACH
REGULAR MEETING OF COUNCIL
COMMUNITY HALL LAKESHORE DRIVE 63 SANDY BEACH, AB
March 14th, 2019 @ 7.00 P.M.

IN ATTENDANCE Gordon Drybrough, Mayor
 Michael Harney, Deputy Mayor
 Denise Lambert, Councillor
 Rudolf Liebenberg, Chief Administrative Officer

1.0 CALL TO ORDER Mayor Gordon Drybrough called the meeting to order at 7.01 P.M.

**2.0 ACCEPTANCE
OF AGENDA** MOVED by Councillor Denise Lambert that the agenda be
approved as presented and amended.

Additions

Item 7B: FCSS Committee Meeting Minutes;
Item 7C: SVLSACE request Feb 26;
Item 10C: LSAC Info on Captured Animals;

Res. # 033 – 19 CARRIED

**3.0 APPROVAL OF
MINUTES** MOVED by Deputy Mayor Michael Harney that the attached
minutes of the February 21st, 2019 Regular Council Meeting be
approved as presented.

Res. # 034 – 19 CARRIED

4.0 DELEGATIONS None

5.0 BUSINESS ARISING

A. FINANCIAL STATEMENTS 2018

Res. # 035 – 19 MOVED by Deputy Mayor Michael Harney that the Summer Village of
Sandy Beach accept and the CAO sign the draft financial statements for
2018 as presented in written format by Metrix Group LLP. CARRIED

B. DEVELOPMENT OFFICER AGREEMENT 2019

Res. # 036 – 19 MOVED by Councillor Denise Lambert that Council move Item 5B to be
discussed in closed session at the end of all the regular items on the
agenda. CARRIED

Res. # 037 – 19 MOVED by Councillor Denise Lambert that Council move to closed
session to discuss employment matters as per Division 2 Section 17 of
the Freedom of Information and Protection of Privacy Act (FOIP) at
8.35pm. Council and CAO only in attendance. CARRIED

Res. # 038 – 19 MOVED by Deputy Mayor Michael Harney that Council return to open
meeting at 8.55pm. CARRIED

Res. # 039 – 19 MOVED by Councillor Denise Lambert that the Summer Village of Sandy
Beach accept and the Chief Elected Official sign the 12-month agreement
for development officer services as presented in written format by the
current development officer and the contract be review as per section 11
of the contract, providing that clarification is given on the "Note" in
Schedule B as per the distribution of development permit and all other
fees. CARRIED

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- C. OPERATING BUDGET 2019**
Res. # 040 – 19 MOVED by Deputy Mayor Michael Harney that Council review the final draft operating budget for 2019 for the 18th April 2018 meeting and comments be provided to Administration prior to the next Regular Council meeting 18th April 2019 depending provincial budget approval. CARRIED
- Res. # 041 – 19 MOVED by Councillor Denise Lambert that Administration seek a cost analysis on copier lease or buy for the office by October 2019. CARRIED
- D. FCSS PROCEDURAL AND OUTCOMES UPDATE**
Res. # 042 – 19 MOVED by Deputy Mayor Michael Harney that Council accept the FCSS Outcome Measures 2019 written update as provided by FCSS Manville and these be adopted as part of the application and outcomes reporting practices for FCSS The Summer Village of Sandy Beach. CARRIED
- E. MSI MOA 2019-2022**
Res. # 043 – 19 MOVED by Councillor Denise Lambert that the Summer Village of Sandy Beach accept and agree to: The Chief Elected Official and a designated officer sign the MSI Memorandum of Agreement as presented in written format by Municipal Affairs (AR96301) dated February 21st, 2019 and one copy be filed and the other returned to Municipal Affairs via carried mail, by Administration, upon its signing. CARRIED

6.0 DEVELOPMENT MATTERS - None

7.0 NEW BUSINESS

- A. PROPERTY ASSESSMENT SERVICES AGREEMENT 2019**
Res. # 044 – 19 MOVED by Councillor Denise Lambert that the Summer Village of Sandy Beach accept and sign the renewed Property Assessment Services Agreement 2019 as presented in written format by Municipal Assessment Services Group Inc. dated March 5th, 2019 and appropriate copies be returned and filed. CARRIED
- B. FCSS MEETING MINUTES MARCH 8TH - REPORT MAYOR**
Res. # 045 – 19 MOVED by Deputy Mayor Michael Harney that the FCSS Committee meeting minutes of March 8th 2019 as presented by the Mayor Gordon Drybrough in written format be accepted as presented. CARRIED
- Res. # 046 – 19 MOVED by Deputy Mayor Michael Harney that Council approve the \$750 FCSS application from the Sun & Sand Recreation League for hall rental expenses for 2019. CARRIED
- Res. # 047 – 19 MOVED by Councillor Denise Lambert that Administration contact RMA Insurance to get an estimate on including all users of the Village Hall including FCSS purposes under the Summer Village liability cover. CARRIED

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C. **LAC STE. ANNE COUNTY RECREATION FACILITY LIST**
Res. # 048 – 19 MOVED by Councillor Denise Lambert that the recreation facility
information requested from Lac Ste. Anne County is noted by Council as
to be already been provided by Administration to Lac. Ste. Anne County.
CARRIED

8.0 COUNCILLOR REPORTS

A. **MAYOR REPORT**
Res. # 049 – 19 MOVED by Councillor Denise Lambert that Council accept the Mayor's
verbal and written report as presented by the Mayor, Gordon Drybrough,
as information. CARRIED

B. **DEPUTY MAYOR REPORT**
Res. # 050 – 19 MOVED by Mayor Gordon Drybrough that Council accept the Deputy
Mayor verbal report as presented by Deputy Mayor Michael Harney, as
information. CARRIED

C. **COUNCILLOR REPORT**
Res. # 051 – 19 MOVED by Councillor Denise Lambert that Administration draft a letter to
Alexander First Nation from Mayor Gordon Drybrough to Chief Burnstick
advising of the 2018/2019 Lagoon discharge and the intent of the
Summer Village of Sandy Beach to possibly discharge in the Summer
2019 as well as extend an invitation to discuss the issue if need be.
CARRIED

9.0 ADMINISTRATION REPORTS

A. **ACCOUNTS PAYABLE LIST**
Res. # 052 – 19 MOVED by Councillor Denise Lambert that Council accept as information
the accounts payable list for 21st February 2019 to 14th March 2019 as
presented in written format by Administration. CARRIED

B. **ACTION ITEMS LIST**
Res. # 053 – 19 MOVED by Deputy Mayor Michael Harney that Council accept the action
item list for March 14th, 2019 as information and as presented in written
format by Administration. CARRIED

10.0 CORRESPONDENCE ITEMS

A. **MSI MUNICIPAL AFFAIRS**
Res. # 054 – 19 MOVED by Deputy Mayor Michael Harney that Council accept the written
summary of MSI Capital Projects for 2019 for the Summer Village of
Sandy Beach as provided by Municipal Affairs (January 24th, 2019) as
information and note the \$14,000 additional dollars for roads was
submitted as a separate project as well as the February 19th, 2019 written
statement regarding the MSI MOA as provided by Municipal Affairs.
CARRIED

B. **PUBLIC ENGAGEMENT MEMO 2019**
Res. # 055 – 19 MOVED by Councillor Denise Lambert that Council accept the final draft
of the Council - Public Engagement memo as presented in written format
by the Mayor Gordon Drybrough and it be posted on the website March
15th. CARRIED

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- C.**
Res. # 056 – 19 **LAC STE. ANNE COUNTY CAPTURED ANIMALS**
MOVED by Councillor Denise Lambert that the information presented in written format by Deputy Michael Harney on captured animals in Lac Ste. Anne County be accepted as information and posted on the website. CARRIED
- Res. # 057 – 19 **NEXT MEETING**
MOVED by Councillor Denise Lambert that Council meet on April 18th, 2019 for Regular Council at 7pm at the Sandy Beach Community Hall, Highway 642, Alberta. CARRIED
- ADJOURNMENT** Being that the agenda matters had been concluded the meeting was adjourned at 8.58 PM by Mayor Gordon Drybrough.

Gordon Drybrough, Mayor

Rudolf Liebenberg, CAO