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MINUTES  
**SUMMER VILLAGE OF SANDY BEACH**  
REGULAR MEETING OF COUNCIL  
COMMUNITY HALL HGW 642 SANDY BEACH, AB  
November 15<sup>th</sup>, 2018 @ 7 P.M.

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**IN ATTENDANCE**     Gordon Drybrough, Mayor  
                         Michael Harney, Deputy Mayor  
                         Denise Lambert, Councillor  
                         Rudolf Liebenberg, Chief Administrative Officer

**1.0 CALL TO ORDER**     Mayor Gordon Drybrough called the meeting to order at 7.05 P.M.

**2.0 ACCEPTANCE  
OF AGENDA**     MOVED by Councillor Denise Lambert that the agenda be  
approved as presented and amended. CARRIED  
Res. #206 – 18

**Additions/Amendments**

Items 5B: DEM/DDEM - closed session discussion - employment;  
Item 7A: Information Item - Financial Reporting and Policy;

**3.0 APPROVAL OF  
MINUTES**     MOVED by Councillor Denise Lambert that the attached  
minutes of the October 25<sup>th</sup>, 2018 Regular Council Meeting be  
approved and corrected (Item 5C - CAO Bylaw corrected 01-2017)  
as presented. CARRIED  
Res. # 207– 18

**4.0 DELEGATIONS**     None

**5.0 BUSINESS ARISING**

**A.     BUDGET 2019**  
Res. #208 – 18     MOVED by Deputy Mayor Michael Harney that Administration make the  
appropriate changes to the budget and bring the revised budget to the  
December 20<sup>th</sup>, 2018 meeting for provisional/final approval. CARRIED

- ✓ Line 2 = reduce to \$2000;
- ✓ Line 53 = increase to \$1,500;
- ✓ Line 60 = \$4,000 and to include honorarium payments of \$2,000  
each for both DEM/DDEM positions;
- ✓ Line 61 = reduce to \$5,000;
- ✓ Line 73 = combine line items for Phase I and Phase II \$5,350;
- ✓ Line 93 = increase to \$1,500
- ✓ Line 99 = add \$10,000;
- ✓ Line 100 = add \$2,000;
- ✓ Line 102 = increase to \$14,000;
- ✓ Line 112 = corrected \$31,500;
- ✓ Line 115 = \$6000;
- ✓ Line 130 = \$3500;
- ✓ Line 132 = \$500;
- ✓ Line 134 = \$5000;
- ✓ Line 137 = change description GL code "Utilities";
- ✓ Line 138 = increase to \$400;

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**B. DEM/DDEM HONORARIUMS 2018/2019**

- Res. # 209 – 18      MOVED by Deputy Mayor Michael Harney that Council move to closed session to discuss employment matters as per Division 2 Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP) at 9.42pm. Council and CAO only in attendance. CARRIED
- Res. # 210 – 18      MOVED by Deputy Mayor Michael Harney that Council return to open meeting at 10pm. CARRIED
- Res. # 211 – 18      MOVED by Deputy Mayor Michael Harney that Council not renew their 2019 contract for the current DEM position and Administration recruit this position for 2019. CARRIED
- Res. # 212 – 18      MOVED by Councillor Denise Lambert that a detailed time chart for each of these positions be submitted to Council for further consideration on remuneration of the positions Director Emergency Management and Deputy Director Emergency Management for services rendered both in 2018 and 2019. CARRIED

**C. GARBAGE BYLAW 05-2018**

- Res. # 213 – 18      MOVED by Councillor Denise Lambert that Council table the proposed Garbage Bylaw 05-2018 and bring it back at an appropriate time (possibly the next regular Council meeting 20<sup>th</sup> December 2018 depending budget discussions) with appropriate spelling and definition changes as presented in the written copy provided by Council to Administration for reference. CARRIED

**6.0 DEVELOPMENT MATTERS**

None

**7.0 NEW BUSINESS**

**A. FINANCIAL REPORTING AND EXPENDITURE POLICY**

- Res. # 214 – 18      MOVED by Deputy Mayor Michael Harney that Council accept the written information presented on financial reporting by the Mayor Gordon Drybrough on behalf of Council as information and Administration accept this as general practice. CARRIED

**8.0 COUNCILLOR REPORTS**

**A. MAYOR REPORT**

- Res. # 215 – 18      MOVED by Deputy Mayor Michael Harney that Council accept the Mayor's verbal and written report as presented by the Mayor, Gordon Drybrough, as information. CARRIED

**B. DEPUTY MAYOR REPORT**

- Res. # 216 – 18      MOVED by Mayor Gordon Drybrough that Council accept the Deputy Mayor verbal report as presented by Deputy Mayor Michael Harney, as information. CARRIED

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**9.0 CAO REPORTS**

**A. ACCOUNTS PAYABLE LIST**

Res. # 217 – 18      MOVED by Deputy Mayor Michael Harney that Council accept the accounts payable list for 25<sup>th</sup> October 2018 to 15<sup>th</sup> November 2018 as presented in written format by Administration, as information.      CARRIED

**B. ACTION ITEMS LIST**

Res. # 218 – 18      MOVED by Deputy Michael Harney that Council accept the action items list as presented in written format by Administration as information.      CARRIED

**10.0 CORRESPONDENCE and INFORMATION Items**

None

**A. NEXT MEETING**

Res. # 219 – 18      MOVED by Deputy Mayor Michael Harney that Council meet on December 20<sup>th</sup>, 2018 for Regular Council at 7pm at the Sandy Beach Community Hall, Highway 642, Alberta.      CARRIED

**NEXT MEETING**      December 20<sup>th</sup>, 2018 at 7 PM.

**ADJOURNMENT**      Being that the agenda matters had been concluded the meeting was adjourned at 10.03 PM by Mayor Gordon Drybrough.

These minutes approved this the 20<sup>th</sup> day of December, 2018.

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Gordon Drybrough, Mayor

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Rudolf Liebenberg, CAO