

**\*\*NEW\*\***

## **SUN & SAND RECREATION LEAGUE COMMUNITY EVENT APPLICATION**

Greetings! On behalf of the Sun & Sand Recreation League executive board, we would like to introduce you to a new way of connecting in your community. Our community is growing and with growth, change is inevitable. The recreation league would like to ensure that all *community league members* have the opportunity to plan an event that can be enjoyed by all residents, and have developed the **Community Event Application** to make it easy to do so. The form is intended to capture details of your event and generate a conversation between the recreation league and the applicant. The Sun & Sand Recreation League will work with you at the application stage to ensure your event is a success by ensuring all bylaws, rules and regulations are adhered to. The Sun and Sand Recreation league will provide additional support(s) at your request. We look forward to your ideas and encourage you to plan an event for your community.

### **Sun & Sand Recreation League**

- Meets first Wednesday of the month , every second month @ Sandy Beach Hall.
- If your event is time sensitive contact the **President, Gerry Taylor @ 780 218-4653** and he will assist you.
- Sun & Sand Recreation League has a website. Check it out!!

### **Community league Memberships**

- Community League Memberships are \$15.00 per family per year.
- Being a Community League Member **SUPPORTS YOUR COMMUNITY.**
- Community League Members may qualify to access funds through the Recreation League.
- Sun & Sand Recreation League is non-profit and may qualify for grant monies.
- You need to be a Community League Member to use the hall for a community event.

### **The Hall**

- If you require the use of the hall, it is recommended that you call the Village Office and block off your date(s) prior to submitting your event application.
- Any weddings, family reunions, memorials, bar mitzvahs, or events that are *not* open to community residents ( invite only), are considered *private events* that can be arranged via the Village office. Sun & Sand Recreation League is not able to support private events.

### **Community Event Application**

- Copies can be accessed at the Village Office , Sandy Beach Store and they are also available from any Sun & Sand executive board member.
- Stay tuned ! We hope to make the application **accessible online** in the near future.

*Community* a feeling of fellowship with others, as a result of sharing common interests

# SUN & SAND RECREATION LEAGUE COMMUNITY EVENT APPLICATION

Please complete and submit this form to any Recreation League Executive Board Member and/or attend one of the scheduled Recreation League meetings if your event is not time sensitive. If you require the use of the hall, please check availability with the Village office prior to choosing a date. Applications will be made available at Village Office, Sandy Beach Store, or contact Gerry Taylor, President of Sun & Sand Recreation League@ 780 218-4653.

All events must adhere to laws and bylaws to ensure a safe and successful experience for both the organizers and attendees. Any private functions requiring the use of the hall can be arranged with the Village office.

**APPLICANT(S):** \_\_\_\_\_

**CONTACT NUMBER(S):** \_\_\_\_\_

**DATE/TIME OF EVENT:** \_\_\_\_\_

## TYPE OF EVENT

- RECREATIONAL
- ARTS AND CRAFTS
- SKILLS WORKSHOP
- COMPETITION/TOURNAMENT
- EDUCATIONAL
- SEASONAL
- FUNDRAISER
- OTHER

Please provide a brief description of the event:

---

---

---

---

## TARGET GROUP

- CHILDREN
- TEENS
- ADULT GENTLEMEN
- ADULT LADIES
- ADULT CO-ED
- SENIORS
- ALL AGES
- OTHER

**NUMBER OF ATTENDEES/PARTICIPANTS YOUR EVENT WILL ACCOMODATE (ie. YOGA 10 MAX)**

---

**COST TO THE PARTICIPANTS**

- ARE YOU ELIGIBLE FOR A GRANT TO OFFSET COSTS?
- WILL THE RECREATIONAL LEAGUE BE ASSUMING TICKET SALES?
- WILL THE APPLICANT BE RESPONSIBLE FOR TICKET SALES?

**LOCATION OF EVENT**

- SANDY BEACH COMMUNITY HALL \*\* Applicant will need to arrange pick up/drop off of the keys
- DAYPARK
- OTHER

**ADVERTISING**

- SANDY BEACH/SUNRISE BEACH VILLAGE SIGNS
- LAC STE. ANNE BULLETIN
- SANDY BEACH BUY AND SELL/FACEBOOK
- SUN & SAND RECREATION LEAGUE/FACEBOOK
- SANDY BEACH VILLAGE WEBSITE
- SUNRISE BEACH VILLAGE WEBSITE
- I WILL ASSUME RESPONSIBILITY TO ADVERTISE
- OTHER

**VOLUNTEERS**

- I WILL PROVIDE MY OWN VOLUNTEERS
- I AM REQUESTING ASSISTANCE FROM THE RECREATION LEAGUE

**DO YOU REQUIRE ANYTHING FURTHER FROM THE RECREATION LEAGUE?**

- LIQUOR LICENCE
- SIGNAGE
- SPECIAL LICENCING
- EQUIPMENT OR PROPS ( tent, bbq...)
- GRANTS
- OTHER

**ADDITIONAL NOTES**

---

---

---

---

---

---

---

**COMING TOGETHER IS A BEGINNING**

**KEEPING TOGETHER IS A PROGRESS**

**WORKING TOGETHER IS A SUCCESS**