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MINUTES  
**SUMMER VILLAGE OF SANDY BEACH**  
REGULAR MEETING OF COUNCIL  
COMMUNITY HALL HGW 642 SANDY BEACH  
April 19<sup>th</sup>, 2018 @ 7:30 P.M.

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**IN ATTENDANCE** Michael Harney, Mayor  
Gordon Drybrough, Deputy Mayor  
Denise Lambert, Councillor  
Rudolf Liebenberg, Chief Administrative Officer (CAO)

**1.0 CALL TO ORDER** Mayor Michael Harney called the meeting to order at 7.33 P.M.

**2.0 ACCEPTANCE OF AGENDA** MOVED by Deputy Gordon Drybrough that the agenda be approved as presented and amended.  
Res. # 46 – 18 CARRIED

Additions

Item 8G Summer Students  
Item 9B Mayor Report

**3.0 APPROVAL OF MINUTES** MOVED by Deputy Gordon Drybrough that the attached minutes of the March 15<sup>th</sup>, 2018 regular Council meeting be approved as presented and corrected.  
Res. # 47– 18 CARRIED

Res # 30-18 “as information” – added at end of motion.  
Item 9B – heading spelling “DEVELOPMENT”

**4.0 PUBLIC INPUT SESSION**

**5.0 DELEGATIONS**  
None

**6.0 BUSINESS ARISING**

**A. LAGOON ENGINEERING CONTRACT**  
Res. # 48 – 18 MOVED by Deputy Gordon Drybrough that Council proceed with signing the Engineering Study agreement as provided in written format by Morrison-Hersfield regarding the completion of the engineering study for the Summer Village of Sandy Beach lagoon closed January 31, 2018 and that Mayor Michael Harney serve on behalf of the Joint Lagoon Committee as the authorized client and signing representative. CARRIED

**B. PUBLIC WORKS KUBODA TRACTOR**  
Res. # 49 – 18 MOVED by Deputy Gordon Drybrough that the Summer Village of Sandy Beach proceed with the disposal of the Kuboda tractor as per the written presentation from Public Works at this meeting, seeing out the financial commitments by Tractor Ranch presented in written format, requiring a payment of \$30,450, comprising the balance of the \$23,000 sale exchange of the Kuboda tractor and the \$7,450 difference in amount being approved from the equipment reserve fund, effective April 19<sup>th</sup> 2018. CARRIED

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- C.                    TRAVIS AGREEMENT**  
Res. # 50 – 18        MOVED by Deputy Gordon Drybrough that Council sign the TRAVIS agreement sign the TRAVIS agreement as presented and authorize Mayor Michael Harney to sign the agreement effective April 19<sup>th</sup> 2018. CARRIED
- D.                    GARBAGE REMOVAL**  
Res. # 51 – 18        MOVED by Councillor Denise Lambert that Administration acquire three quotes for waste and garbage removal within the Village based on the following levels of waste management service delivery: weekly and bi-weekly removal, waste management, organic removal, recycling options and other requirements for waste and landfill management. CARRIED
- 7.0 DEVELOPMENT MATTERS        None**
- 8.0 NEW BUSINESS**
- A.                    AUDITOR DRAFT FINANCIAL STATEMENTS - 2017**  
Res. # 52 – 18        MOVED by Deputy Gordon Drybrough that Council approve the draft financial statements as presented in writing by the auditor. CARRIED
- B.                    FINAL BUDGET - 2018**  
Res. # 53 – 18        MOVED by Deputy Gordon Drybrough that Council accept and adopt the final 2018 budget as presented by Administration. CARRIED
- C.                    COUNCILLOR CODE OF CONDUCT BYLAW 01-2018**  
Res. # 54 – 18        MOVED by Deputy Gordon Drybrough that Administration review any duplicity in the newly presented Councillor Code of Conduct Policy as presented by Administration together with the existing Procedural Bylaw 01-2008 as presented by Administration and bring both policies back for appropriate reading once the appropriate review has been conducted, at the June 2018 regular council meeting. CARRIED
- D.                    PROCEDURE BYLAW 01-2008**  
Res. # 55 – 18        MOVED by Deputy Gordon Drybrough that Administration review and amend the Procedural Bylaw 01-2008 as presented by Administration and bring it back for appropriate reading at the June 2018 regular council meeting. CARRIED
- E.                    PROPERTY TAX BYLAW 02-2018**  
Res. # 56 – 18        MOVED by Deputy Gordon Drybrough that Council gives first reading to Bylaw No. 02-2018. CARRIED
- Res. # 57 – 18        MOVED by Deputy Gordon Drybrough that Council gives second reading to Bylaw No. 02-2018. unanimously CARRIED
- Res. # 58 – 18        MOVED by Deputy Gordon Drybrough that Council gives agreement to consider third and final reading of Bylaw No. 02-2018. CARRIED

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Res. # 59 – 18      MOVED by Councillor Denise Lambert that Council gives third and final reading to Bylaw No. 02-2018.      UNANIMOUSLY CARRIED

**F.      PENALTY TAX BYLAW 03-2018**

Res. # 60 – 18      MOVED by Deputy Gordon Drybrough that Council rescind all previous Bylaws pertaining to penalties on unpaid taxes.      CARRIED

Res. # 70 – 18      MOVED by Gordon Drybrough that Council gives first reading to Bylaw No 03-2018.      CARRIED

Res. # 71 – 18      MOVED by Gordon Drybrough that Council gives second reading to Bylaw No. 03-2018.      CARRIED

Res. # 72 – 18      MOVED by Deputy Gordon Drybrough that Council gives agreement to consider third and final reading of Bylaw No. 03-2018.      CARRIED

Res. # 73 – 18      MOVED by Councillor Denise Lambert that Council gives third and final reading of Bylaw No. 03-2018.      UNANIMOUSLY CARRIED

**G.      SUMMER STUDENT EMPLOYMENT**

Res. # 74 – 18      MOVED by Deputy Gordon Drybrough that Administration explore the STEP program for temporary summer employment with the Alexander First Nation providing the appropriate training and certification requirements are met as required by OHS and the Alberta Government.      CARRIED

**9.0 COUNCILLOR REPORTS**

**A.      DEPUTY MAYOR REPORT**

Res. # 75 – 18      MOVED by Mayor Michael Harney that Council accept the Deputy Mayor report as presented as information.      CARRIED

Res. # 76 – 18      MOVED by Mayor Michael Harney that Council accept the Deputy Mayor Fire Smart Committee report as presented.      CARRIED

Res. # 77 – 18      MOVED by Mayor Michael Harney that Council accept the Deputy Mayor Fire Smart Committee minutes from March 29, 2018 as presented.      CARRIED

Res. # 78 – 18      MOVED by Mayor Michael Harney that Council accept and approve the Fire Smart Committee spending request of \$1,500 for Village signage as presented by the Deputy Mayor Gordon Drybrough, with funding allocation complying with the 2018 Budget as approved on 19 April 2018.      CARRIED

**B.      MAYOR REPORT**

Res. # 79 – 18      MOVED by Deputy Gordon Drybrough that Council accept the Mayor's verbal report as presented as information.      CARRIED

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**10.0 CAO REPORTS**

**A.                    ACCOUNTS PAYABLE LIST**  
Res. # 80 – 18        MOVED by Deputy Gordon Drybrough that Council approve the accounts payable list for 15 March 2018 to 18 April 2018 as presented in written format by Administration. CARRIED

**B.                    ACTION ITEMS LIST**  
Res. # 81 – 18        MOVED by Deputy Gordon Drybrough that Council accept the action items list as presented by the Chief Administrative Officer as information. CARRIED

**11.0 CORRESPONDENCE and INFORMATION ITEMS**

**A.**                    Elected Officials Education Program Certificates of Completion circulated to all elected officials present at this meeting.

**B.                    NEXT MEETING**  
Res. # 82 – 18        MOVED by Deputy Gordon Drybrough that Council meet on May 10<sup>th</sup> for regular Council. CARRIED

**NEXT MEETING**        May 10<sup>th</sup>, 2018 at 7:30 PM.

**ADJOURNMENT**        Being that the agenda matters had been concluded the meeting was adjourned at 10:01 PM by Mayor Michael Harney.

These minutes approved this the 10<sup>th</sup> day of May, 2018.

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Michael Harney, Mayor

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Rudolf Liebenberg, CAO