

# **SUMMER VILLAGE OF SANDY BEACH REGULAR COUNCIL MEETING MINUTES**

**Thursday September 8, 2016**

The regular meeting of the Council of the Summer Village of Sandy Beach was held in the Sandy Beach Community Hall on Thursday September 8 , 2016 commencing at 7:28p.m.

---

## **IN ATTENDANCE**

Mayor John Hellings  
Deputy Mayor Denise Lambert  
Deputy Mayor Audie Bigelow - Bigelow

Chief Administrative Officer - Wendy Wildman - Absent  
Administrative Assistant - Susan Dales

## **CALL TO ORDER**

The meeting was called to order at 7:28 p.m. by Deputy Mayor Audie Bigelow

## **Motion #134 - 16 Acceptance of Agenda**

**MOVED** by Deputy Mayor Denise Lambert that the agenda be accepted with the addition of :

- f) Update on Land Use Bylaws
- g) Bylaws Revision
- h) CAO Appraisal
- i) Policy Development
- j) Vehicle & Equipment

**CARRIED**

## **Motion #135-16 Approval of Organizational Meeting Minutes**

**MOVED** by Deputy Mayor Denise Lambert that the minutes of the August 20, 2016 Organizational Meeting be approved as presented .

**CARRIED**

## **Motion #136- 16 Regular Meeting Minutes**

**MOVED** by Mayor John Hellings that the minutes of the August 20, 2016 Regular meeting be approved with the following amendment:

Motion #120 was moved by Deputy Mayor Audie Bigelow and not Deputy Mayor Denise Lambert.

**CARRIED**

---

**Motion #137- 16**  
**Annual General**  
**Meeting**

**MOVED** by Mayor John Hellings that the notes of the Annual Information Meeting held on August 20, 2016 be accepted as presented

**CARRIED**

**Noyes Appointment**

The Noyes Family could not attend the meeting to discuss dedicating the Sandy Beach Community Hall in the name of their late Mother Myna Noyes and the family would like to be added to the next meeting agenda. It was suggested by Mayor John Hellings that Deputy Mayor Denise Lambert meet with the family and get some ideas in writing as to what this dedication would look like so that Council can proceed with this item. Deputy Mayor Denise Lambert asked that administration contact the family if she cannot .

**ATB Appointment**  
**Sharen Veenstra**

Ms Veenstra reported that there are ways to get the Summer Village money working better by using the 30 at 1.4 % , 60 at 1.45% , 90 at 1.6 % day accounts. Administration should come back to the next meeting with a plan for investing the money.

**Motion #138- 16**  
**Financial Reports**

**MOVED** by Mayor John Hellings that the Financial Reports for July 2016 be accepted as presented.

**CARRIED**

**Motion #139- 16**  
**Hawking Epp Dumont**

**MOVED** by Deputy Mayor Denise Lambert to approve the Hawkings Epp Dumont engagement letter for completion of the 2016 financial audit, and authorize its execution.

**CARRIED**

**Motion #140 -16**  
**Selling of Lot 138**  
**Closed Second Street**

**MOVED** by Deputy Mayor Denise Lambert that the selling of the Closed Second Street be tabled to the next meeting and Administration contact Development Officer Tony Sonleitner for further direction.

**CARRIED**

**Motion #141 - 16**  
**Walking & ATV**  
**Trails**

**MOVED** by Deputy Mayor Denise Lambert that on Saturday October 1, 2016 from 11:00 am to 1:00 pm at the Sandy Beach Hall the Public be invited to discuss the Municipal Reserve land and the Walking and Quad trails.

**CARRIED**

---

**Motion #142- 16**  
**Fire Mitigation**

**MOVED** by Deputy Mayor Denise Lambert that Administration advertise Request For Proposal for the brushing on the "Streets" following the Mitigation Study that was prepared for our Summer Village in the 2015 year.

**MOTION LOST**

**Motion #143 - 16**  
**Tabled to Next**  
**Meeting**

**MOVED** by Mayor John Hellings that the clearing of brush for Fire Mitigation discussion be tabled to the next meeting.

**CARRIED**

**Motion #144 - 16**  
**Land Use Bylaw**

**MOVED** by Deputy Mayor Denise Lambert that the changes that were purposed for the Land Use Bylaw by Audie Bigelow, John Hellings and Denise Lambert and recorded by Audie Bigelow be forwarded to the Development Officer Tony Sonnleitner so that the proposed changes can be summarized and the changes can be presented at the October 1, 2016 Public meeting. Further to that a Public meeting date needs to be chosen so that the Land Use Bylaw changes can be passed.

**CARRIED**

**Motion #145 - 16**  
**Bylaw Revisions**

**MOVED** by Deputy Mayor Denise Lambert that the Bylaw Enforcement Bylaw revisions and any other Bylaw revisions be made and the changes be circulated and these revised Bylaws be brought back to the next meeting .

**MOTION LOST**

**Motion # 146 -16**  
**CAO Appraisal**

**MOVED** by Deputy Mayor Denise Lambert that the CAO Appraisal be completed by Mayor John Hellings and Deputy Mayor Audie Bigelow before the next meeting.

**MOTION LOST**

**Motion # 147 -16**  
**Policy Development**

**MOVED** by Deputy Mayor Denise Lambert that Administration review and develop policies using the Municipal Government Act as its guide, so that Administration has effective practices to follow. First concentrating on the Bylaw Enforcement Bylaw insuring clear definitions and then proceed with Advertising, Hiring, Financing Code of Conduct policies for review by Council.

**CARRIED**

---

**Motion # 148 - 16**  
**Vehicle Purchase**

**MOVED** by Mayor John Hellings that a vehicle and necessary equipment be purchased to enable Bylaw Enforcement to be on the road.

**MOTION LOST**

**Motion # 149- 16**  
**Information Items**

**MOVED** by Mayor John Hellings that the following information items be accepted as presented:

- a) Government of Alberta - Dated June 24, 2016 Municipal Sustainability Initiative - Capital Grant \$108,239.00 and Federal Gas Tax Fund \$17023.00 for Total of \$125,262.00.
- b) Government of Alberta - Dated Jul, 2016 FCSS Third Quarter Payment \$1608.00 Justice Fines Dist. AP \$153.00
- c) Government of Alberta - Dated Aug. 2 2016 - Municipal Sustainability Initiative Operating Grant \$9019.00.

**CARRIED**

**Deputy Mayor Denise**  
**Lamberts Report**  
**Attached**

**Adjournment**

Being that the agenda matters have been concluded, Mayor John Hellings declared the meeting be adjourned at 9:00 p.m.

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Recording Secretary

