

AGENDA

MEETING

SUMMER VILLAGE OF SANDY BEACH

Thursday, July 21, 2016 at 7:30pm – Sandy Beach Community Hall

1. Call to Order

2. Adoption of the Agenda *(additions/deletions)*

3. Adoption of the June 9, 2016 Regular Minutes

4. Appointments: a) **Maureen Lambert - Would like to discuss with Council the following issues:**

i) **Code of Ethics Review**

ii) **Nepotism**

iii) **Cat Bylaw**

5. Financial Reports:

a) *Bank Reconciliation, bank statement – May 2016*

b) *Cheque listing, GL account – May 2016*

c) *Trial Balance, Income statement, from Jan. 1 to May 31 , 2016*

6. New Business/Action Items

- a) **Disaster Services Mutual Aid Agreement** - Further to previous meetings and discussions for this project it is required the Summer Villages review the following
- a) Disaster Mutual Aid Agreement
 - b) Terms of Reference to be approved
 - c) Bylaw to be approved in principal
- (for Council to approve as is, approve with changes, defer for further information, or accept for information)*

- b) **Attached is the Lac Ste. Anne Regional Health Services Recruitment & Retention Committee Protocol and Terms of Reference Document**
(Physician and Recruitment and Retention Committee).
The Committee continues to work towards ensuring long term and active physicians within the East end of Lac Ste. Anne County. This protocol and Terms of Reference has been reviewed and approved by the Committee, as well as by Lac Ste. Anne County. It is here for each Summer Village to consider, and was discussed at the April 9th, 2016 Annual Meeting of the Committee. A meeting was held July 14, 2016 at Alberta Beach.
(to approve as is, approve with changes, defer for further information, accept for information)

- c) **Email Superior Safety Codes** - Laural Sheeler Contract Relations Manger - Requesting a new contract and a proposed fee schedule. (*Approve agreement and authorize execution or other direction from Council*)
- d) **Email ATB Business - Sharen Veenstra Manager** - Dated July 5, 2016. ATB Financial is offering some options for investing the money in the accounts. Presently the T-Bill is invested at .06 % (*Approve moving the money into higher interest bearing accounts or accept as information*).
- e) **Denise Lambert - Garbage Removal from Lots 20 & 60** - Tabled from last meeting
Email from Terra Matter - Senior Insurance Consultant - Dated June 22, 2016
Stating an easement agreement is in order if Public Works is to cross property. Brownlee Legal Council has been contacted and is not available pro bono so the fee to do an easement agreement would around \$950.00 plus disbursements.
(*recommendation as given by Council*)
- f) **David Chalifoux Letter Dated June 17, 2016**
Thea McDougall Letter Dated July 7, 2016
The residents that live on either side of the closed 2nd street would like to purchase the property between their two lots and are inquiring if Council has made a decision if they want to sell. (*recommendation as given by Council*)
- g) **Bylaw Officer Bylaw**- As per the position of Bylaw Officer, attached is a bylaw for the Bylaw Officer and all the readings. (*Move to accept as presented, make recommendations*).
- h) **Procedural Bylaw** - 4.4.0 in the procedural bylaw states that "An annual meeting shall be held no later than July 31 of each year" Administration recommends the date should be "August 31 of every year".
(*recommendation as given by Council*)
- i) **Extending Roll Off Bin** - Public Works is requesting the cement block wall along the roll off bin be extended. Currently only a little more than half of the bin is accessible to the loading dock. By extending the loading dock the bin could be filled more efficiently. Approximately 6 more blocks would have to be purchased, delivered and placed and a longer gate may have to be purchased. At the time of agenda preparation all the quotes were not in for this project but should be in by meeting time . (*Approve or consider for next budget or*).
- j)
- k)

7. Information Items:

- a) Alberta Municipal Affairs - Hon. Danielle Larivee - Dated June 1, 2016
The Summer Village of Sandy Beach's total for the Municipal Sustainability Initiative (MSI) grant is \$117,258 which includes \$108,239 in capital funding and \$9,019 in operating funding.
- b) Alberta Municipal Affairs - Hon. Danielle Larivee - Dated June 3, 2016
The Summer Village of Sandy Beach's total for the Gas Tax Fund (GTF) is \$17,023.
- c) Alberta Infrastructure Transportation - Brian Mason Minister - Dated June 6, 2016 - The cost - shared grant funding for the Regional Waterline Phase 2 detail design to Onoway to Gunn has been approved.
The project is a grant of 90 percent of the estimated project or up to \$1,080,000.00.
- d) ASVA Annual Conference & AGM - Save the Date October 21st-22nd. Executive Royal Hotel West Edmonton.
- e) Alberta Municipal Affairs - Jason Waywood - Director, Grant Accountability - Dated June 9, 2016 - On reviewing the report they are satisfied it meets the reporting requirements of the Municipal Sustainability Initiative (MSI).
- f) Government of Alberta - Dated June 24, 2016 Municipal Sustainability Initiative Capital Grant Federal Tax Gas Fund \$125,262.00

Mayor's Reports

Deputy Mayor's Report

Administration Report

9. Adjournment

Next Meeting

August 11, 2016 Council Meeting

August 20, 2016 Annual Information Meeting

October 21 & 22 ASVA Annual Conference